

# CEO Summary Data Report 2019-2020 Academic Year

Reporting Requirements under Texas Education Code, Section 51.253(c)

## CHIEF EXECUTIVE OFFICER CERTIFICATION

By signing this statement, I certify that:

1. I understand that under the Texas Education Code (TEC), Section 51.253(c), as Chief Executive Officer (CEO), I am required to submit a data report at least once during each fall or spring semester<sup>1</sup> to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252 the type of incident described in the employee's report that constitutes "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.
2. For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached CEO summary data report<sup>2</sup> includes all of the required reporting information to my institution's governing board for the 2019-2020 academic year starting January 1, 2020 per the effective date of the statute. The summary data are categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.
3. The summary data report is also posted on my institution's webpage as per the public reporting requirements under TEC, Section 51.253(c).
4. Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.<sup>3</sup>

Please send the CEO summary data report and this signed certification form to [TIXCEOReport@highered.texas.gov](mailto:TIXCEOReport@highered.texas.gov). Questions should be directed to [cathie.maeyaert@highered.texas.gov](mailto:cathie.maeyaert@highered.texas.gov).

SIGNATURE CEO: \_\_\_\_\_



PRINTED NAME: H. Neil Matkin, Ed.D.

INSTITUTION: Collin College (Collin County Community College District)

DATE: November 4, 2020

<sup>1</sup> Substantial compliance includes submitting the data report to the governing body "at least once annually" during either the fall or spring semester, under the Texas Administrative Code (TAC), Section 3.6(c).

<sup>2</sup> When identifiable, duplicate reports were consolidated and counted as one report in the summary data, and confidential employee reporting is noted as a sub-set to the total number of reports received.

<sup>3</sup> For example, reports made by students and all other non-employees are excluded. Also excluded are incidents concerning persons not required to make a report under the TAC, Section 3.5(d). Additionally, if a Title IX Coordinator or Deputy Coordinator determines that the type of incident described in a report, as alleged, does not constitute "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, the report is excluded. It is the responsibility of the Title IX Coordinator or Deputy Title IX Coordinator to assess each report received and determine whether it is properly included in this report, and if so, to correctly identify the type of incident.