



Dual Credit





What is Dual Credit?

Simultaneously earn high school and college credit in one class!





Benefits of Being a Collin College Dual Credit Student

- Courses count toward high school credit
- Small class sizes
- Educational support from Collin College instructors and support services
- Experience the college environment and rigor of college courses
- Begin a college transcript

How Much You Will Save!

University of Texas at Dallas

\$2,637 for a 3 credit hour course*

University of North Texas

\$1,499 for a 3 credit hour course*

*Based on Fall 2019 tuition rates

Collin College

is **\$164**

for a 3 credit hour course
(for in-county residents)



Dual Credit Courses are Transferable to Most Public Four-Year Colleges and Universities in Texas.

Students are responsible for determining if transfer institution will accept their credits



All About Dual Credit



Is Dual Credit Right for You...

The importance of attendance and
time management

Student code of conduct

Drop/Withdraw
deadlines



Maturity for subject
matter and college
classroom environment

Get to know your
course syllabus and
instructor

FERPA

Family Educational
Rights and Privacy Act



- Similar to HIPAA law
- Federal law that ensures privacy of student educational records
 - (begins when student starts college regardless of age)
- Collin College cannot share grades, course schedules, test scores, etc. with parents
- A great opportunity for students to learn the college process and take on new responsibilities
- Students will need to use their Collin email address for communication with instructors



Dual Credit Eligibility

- Students complete the entire Collin College admissions process
- Permission must be obtained from high school counselor every semester before enrollment
- Must meet college readiness standards as defined by Texas Success Initiative (TSI)
- Students must meet both high school and Collin College academic requirements to continue in the dual credit program

2021-2022 Core Course Offerings

INSERT SCHOOL SPECIFIC COURSES BELOW, THEN DELETE THIS TEXT

Course ID	Course Title
ECON 2301	Principles of Macroeconomics
ENGL 1301/1302	Composition I/II
ENGL 2332/2333	World Literature I/II
GOVT 2305	Federal Government
HIST 1301/1302	U.S. History I/II
HITT 1305	Medical Terminology I
MATH 1314/2412	College Algebra/Pre-Calculus

- Courses held at ENTER YOUR HIGH SCHOOL HERE
- Academic courses satisfy Texas Core Curriculum
- Transferable to most public four year colleges/universities in Texas
 - Please check with private and out-of-state institutions

Dual Credit Enrollment Process

- 1) APPLY for admission (apply.collin.edu)
- 2) Remove all holds
- 3) Register for your classes
- 4) Pay for your classes



1. Application for Admission

You may apply online NOW for Fall 2021!

Complete an application at apply.collin.edu

Your application must be PROCESSED before your next steps

Application Tips

- Create an account (*please use student's personal email*)
- List your SSN
- Under *Intended Academic Goal* select YES for Dual Credit
- Select any Major**
- Residency/tuition is decided based on your answers on the application and the documentation you provide, if requested
- Student will receive his/her Collin ID number (CWID), email address, CougarWeb username and password in 3-5 business days

Intended Academic Goal

Dual-Credit Student

*Will you be a high school dual-credit student for the term you are applying?

Yes No

Questions? Please contact our Admissions office.

*** CTE students, please see Dual Credit Rep.*

What is CougarWeb?

Students will receive a CougarWeb login 3-5 business days **AFTER** applications are submitted.

CougarWeb is an **online portal** that includes all of the information and access to services that students need while attending Collin College.



COLLIN COLLEGE

 **Secure Login**

Username:

[Login Assistance](#)

Password:

[Students - Reset your CougarWeb Password](#)

LOGIN

This login grants access to CougarWeb, Blackboard Learn, CougarMail, OrgSync and CE Registration.

For added security, close all browsers when you are done.

Need Assistance? 24x7 Student Support Center. 972-377-1777

Server Maintenance [Monthly Schedule](#)

By logging in, you agree to adhere to the Collin College policies on [Electronic Communication](#)

- Add/Drop classes
- Online training
- Collin Email
- Pay your tuition
- Access online courses (Canvas)
- Check Collin College class schedule
- Grades
- And MUCH MORE...



2. Remove All Holds

[Holds Resolution Guide](#)



What is a HOLD?

- Each admissions step is listed as a hold, so all steps must be completed prior to registration.
- A hold prevents registration.



High School Approval

- Your high school must approve ALL classes, including non-dual credit classes (concurrent).
- You must have written approval from your high school to make changes to dual credit classes.

High School Permission Form

(Front Page)

You have to complete the
online application and
obtain your CWID **BEFORE**
you can return this form to
your counselor.



Dual/Concurrent Credit High School Registration Permission Form

Term: Fall Spring Summer Year: 20 21 New Dual Credit Student Returning Dual Credit Student

Name of Student: Smith, Jasmine CWID#: 100555555 DOB: 01 / 01 / 2004
Current School: YOUR HS HERE Current Grade Level: 11 HS Graduation Date (MM/YYYY): 06 / 2021

I understand that if I am admitted under this program, I will abide by the rules and regulations of Collin College, including official registration and withdrawal procedures. I also understand that academic information such as test scores and college transcripts will be provided by Collin College upon request to my corresponding high school.

I understand that I will be registering in a college credit course(s) and will receive a performance (letter) grade which will be recorded on my permanent record at Collin College. Tuition must be paid by posted payment deadline. Courses follow the Collin College calendar as outlined in the student Registration Guide. I acknowledge that turning in this form only grants me permission to take courses and that I must register online through my CougarWeb account.

Continued participation in this program requires: 1] satisfactory academic performance as it relates to Collin College's Academic Standards defined in the College Catalog 2] parental (if under 18) and school approval for each subsequent semester of enrollment.

Official high school transcripts are not required to participate in the Collin College Dual Credit Program. However, one may be required to demonstrate college readiness and to confirm academic information such as test scores, grade classification, vaccination, and other pertinent information.

I certify that I intend to enroll for the above term in a dual credit course that will be taught online or at a public or private K-12 facility, not located on a Collin College campus. I understand that if I enroll in course(s) that will be taught at a Collin College campus that I will be required to provide proof of a valid vaccination at least 10 days prior to the first day of the first semester or the course(s) will be dropped from my schedule.

Student Signature

Student Signature

xx/xx/xxxx

Date

To be Completed by Parent or Legal Guardian

I agree to these provisions of admission and enrollments hereby listed for consideration of the student's acceptance and understand he/she must abide by the rules and regulations of Collin College. I understand the student will be responsible for any charges remaining on his/her account not covered by any applicable waivers and is subject to Collin College's Student Financial Responsibility Agreement.

I agree to these provisions of admission and enrollments hereby listed for consideration of the student's acceptance and understand he/she must abide by the rules and regulations of Collin College. I understand the student may be exposed to adult material in the classroom and open laboratories, including libraries, learning centers and computer labs. I understand that once the student is registered in a college course he/she is under the rules of the Family Educational Rights and Privacy Act (FERPA), and I may not have access to my student's records without his/her written permission on the FERPA release form.

My signature below acknowledges that I have read and understand the policies above.

Parent/Guardian Signature

Parent / Legal Guardian Signature

xx/xx/xxxx

Date

High School Permission Form

(Back Page - HS Staff **ONLY**)

It will need to be completed and signed by your high school counselor.

This form must be completed each semester before the student will be allowed to register.

A form is required for all dual/non-dual credit courses.



Name of Student: Smith, Jasmine CWID# 100555555 DOB: 01/01/2004

To be Completed by High School Counselor or Official

Course Name and Number (ENGL 1301, GOVT 2305, etc.)	CRN	Dual Credit	Concurrent Credit
ENGL 1301	#####	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GOVT 2305	#####	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PSYC 2301	#####	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Eligible for TSI waiver based upon: Not eligible for TSI waiver

PSAT/NMSQT:

EBRW: _____ / _____
(460 or higher) Test date (mm/dd/yyyy)

Math: _____ / _____
(510 or higher) Test date (mm/dd/yyyy)

ACT Aspire:

English: _____ / _____
(435 or higher) Test date (mm/dd/yyyy)

Math: _____ / _____
(431 or higher) Test date (mm/dd/yyyy)

STAAR:

English II: 4000 / 04/14/2019
(4000 or higher) Test date (mm/dd/yyyy)

Algebra I: 4000 / 04/14/2017
(4000 or higher) Test date (mm/dd/yyyy)

Final Numeric Grade in Algebra 2 course: _____
(Grade of 70% or higher)

The above name student is eligible for the National School Lunch Program (NSLP), also known as free/reduced lunch program, for the specified term as listed on this form.

Yes, eligible No, not eligible

My signature certifies that the above information on this form is true and correct.

HS Counselor Signature
High School Counselor or Official Signature

xx/xx/xxxx
Date

Home School Permission Form



Dual/Concurrent Credit Home School/Special Admit Registration Permission Form

Term: Fall Spring Summer Year: 20 21 New Dual Credit Student Returning Dual Credit Student

Name of Student: Smith, Jasmine CWID# 100555555 DOB: 11/7/94

Name of Home School: Home School Current Grade Level: 11 HS Graduation Date (MM/YYYY): 6/20

I understand that if I am admitted under this program, I will abide by the rules and regulations of Collin College, including official registration and withdrawal procedures. I also understand that academic information such as test scores and college transcripts will be provided by Collin College upon request to my current high school.

I understand that I will be registering in college courses and will receive performance (letter) grade which will be recorded on my permanent record. Collin College courses may be paid by post-payment deadline. Courses follow the Collin College calendar schedule. I understand that I acknowledge that turning in this form only grants permission to register online through my CougarWeb account.

Continuing enrollment in this program requires: 1) satisfactory academic performance as it relates to Collin College's Academic Standards defined by the college; 2) parental (if under 18) and school approval for each subsequent semester.

Official high school transcripts are required to participate in the Collin College Dual Credit program. However, the student is required to demonstrate college readiness and to confirm academic information such as school transcripts, class schedule, vaccination, and other pertinent information.

I certify that I intend to enroll for the above term in a credit course that will be taught on campus. I understand that if I enroll in course(s) that will be taught at a Collin College campus that I will be required to provide proof of a valid vaccination at least 10 days prior to the first day of class. If the course(s) are dropped from my schedule.

Student Signature

xx/xx/xx

Signature

Date

To be completed by Parent or Legal Guardian

I understand the provisions of this permission and enrollments hereby listed for consideration of the student's acceptance and understand that I must abide by the rules and regulations of Collin College. I understand the student will be responsible for any charges resulting on his/her account not covered by any applicable waivers and is subject to Collin College's Student Financial Responsibility Agreement.

I understand the student may be exposed to adult material in the classroom and open laboratories, including libraries, learning centers and computer labs. I understand that once the student is registered in a college course he/she is under the rules of the Family Educational Rights and Privacy Act (FERPA), and I may not have access to my student's records without his/her written permission on the FERPA release form.

My signature below acknowledges that I have read and understand the policies above.

Parent/Guardian Signature

xx/xx/xxxx

Parent / Legal Guardian Signature

Date



Don't Forget To Register Online thru CougarWeb For Your Class!

Texas Success Initiative (TSI)



- The TSI is designed to measure college readiness in ELAR (reading and writing) and mathematics.
- It is used for course placement purposes.
- Students must be at college level in ELAR for the majority of courses.
- See the college catalog for placement and prerequisite information:
www.collin.edu/academics/catalog.html

TSI Exemptions

Exemption Scores (minimum scores listed)			
Test	Combined/Composite Requirement	Exempts TSI Reading & Writing	Exempts TSI Math
SAT (Before 3/2016)	Combined Reading and Math: 1070	Reading: 500	Math: 500
SAT (3/2016 and After)	NO Combined/Composite Score Needed	Evidence Based Reading/Writing 480	Math: 530
ACT	Composite: 23	English: 19	Math: 19

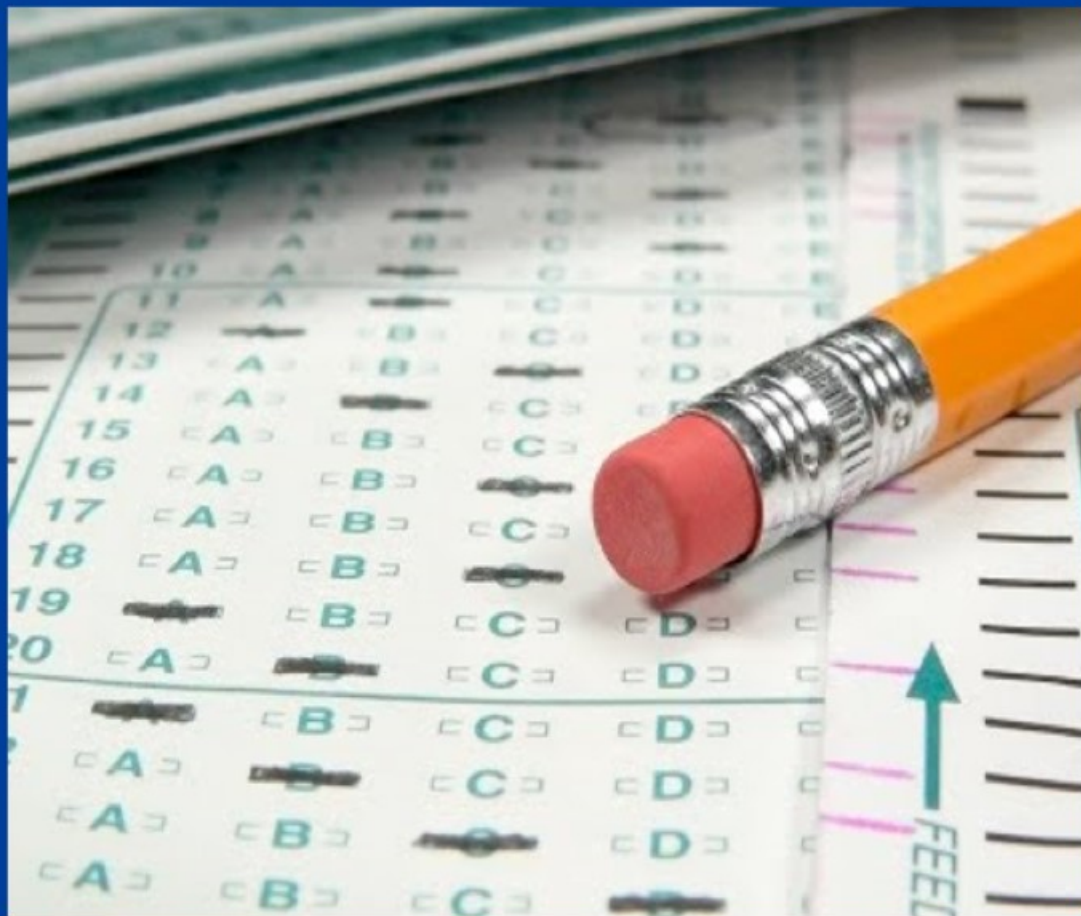
Partial exemptions allowed provided that the required combined/composite score is met.

For more information on exemptions, please review the Collin College New Student Checklist or visit www.collin.edu/express/dualcredit.

Official Scores Needed

Contact the College Board or ACT student website and have them send your official score report directly to Collin College.

It takes approximately 11-12 business days for Collin College to receive and process them.



ACT Collin Code: 4046

SAT Collin Code: 1951

TSI Waivers

Temporary Waivers for Dual Credit Students (minimum scores listed)			
Test	Combined/Composite Requirement	Waives TSI Reading and Writing	Waives TSI Math
ACT-Aspire	N/A	English: 435	Math: 431
PSAT (Before Oct. 2015)	Combined Reading and Math: 107	Reading: 50	Math: 50
PSAT (After Oct. 2015)	N/A	Evidenced Based Reading/Writing: 460	Math: 510
STAAR	N/A	English II: 4000	Algebra I: 4000 <u>and</u> at least a final grade of 70% in Algebra 2

TSI Waivers

Scores must be reported on the back of the HS permission form by your high school counselor.

For more information on waivers, please review the Collin College New Student Checklist or visit www.collin.edu/express/dualcredit.

TSI: What Will I Need to Do?

- Complete **Pre-Assessment Activity (PAA)** and print the certificate of completion.
- Review email from assessments@Collin.edu regarding testing procedures.
- Pay at the cashier's office or online. The cost is **\$29**.
- In-Person testing is available at any campus Testing Center by Appointment.
- Online testing is offered through a virtual testing platform.
- Visit our [TSI Testing webpage](#) on Collin's website for more details.

Bacterial Meningitis Vaccination

Dual Credit students taking classes at any Collin campus MUST provide proof of vaccination within 5 years or documentation of an exemption if they are under the age of 22. *The vaccination must be administered at least 10 days prior to start of the student's entering term.*

Dual Credit students taking classes away from a Collin College campus are eligible for an exemption by completing and signing the HS permission form.

For more information, please visit
www.collin.edu/meningitis.



Mandatory Campus Safety Training

Students will be required to complete training **prior** to registration via CougarWeb.

How to Access Training

- Log into CougarWeb account
- Go to the *Student Tab*
- Click *Mandatory Campus Safety Training*
- Complete quiz with a 100% score and be sure to click submit at the end



Mandatory Training & Hold Information

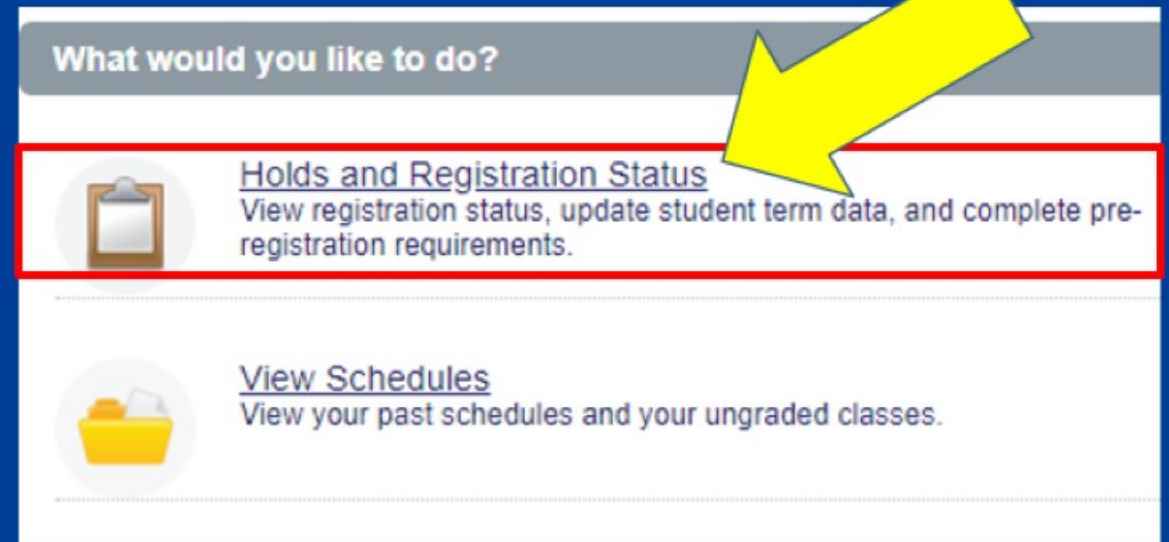
Chrome is not currently supported for the links, please use a different browser.

- [Degree Planning Hold - Survey](#)
- [Mandatory Advising](#)
- [Mandatory Campus Safety Training](#)
- [Mandatory Online Orientation](#)
- [Mandatory On-Campus Orientation](#)
- [Waive Your Transcript Hold](#)
- [View My Holds](#)
- [Hold Information & Resolution Guide](#)

How Do I Check for HOLDS on My Account?

Instructions

- Log into your CougarWeb account
- Click on *Registration and Planning* under Registration Tools
- Click on *Holds and Registration Status*
- Select the current Registration Term



Hold Resolution Guide

Need Assistance with Holds?

Use our [Hold Resolution Guide](#) to take care of the following holds:

- HS Permission Form
- SSN/ITIN/WS9 Required
- Immunization Proof Required
- Mandatory Advising
- TSI Assessment
- And others!



Quicklinks

[01 - TSI](#)

[04 - Transcript Required](#)

[09 - Disciplinary](#)

[10 - Unsatisfactory Progress](#)

[MA - Mandatory Advising](#)

[RQ - Harassment Prevention](#)



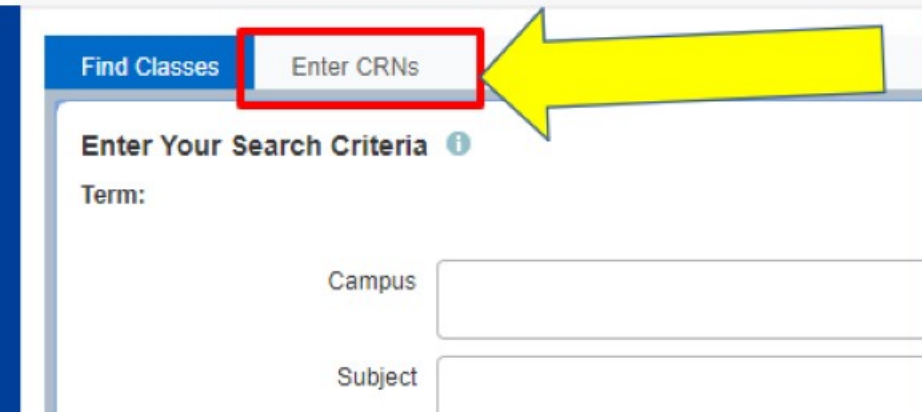
3. Ready to Register



Registration Instructions

For Dual Credit Classes at Home School Co-op/College Campus

- Log into CougarWeb
- Go to *Registration and Planning*
- Click on *Add, Drop, or Withdraw*
- Enter *Credit Fall 2021* term
- Click on *Enter CRNs* tab
- Enter *the specific CRN* for your designated course
- Click *Add to Summary*
- Click *Submit*



5. Payment



Tuition

(Effective Fall 2019)

\$54 per credit hour for students residing in Collin County
= **\$164** for a 3 credit hour course

\$100 per credit hour for students residing out-of-county
= **\$302** for a 3 credit hour course

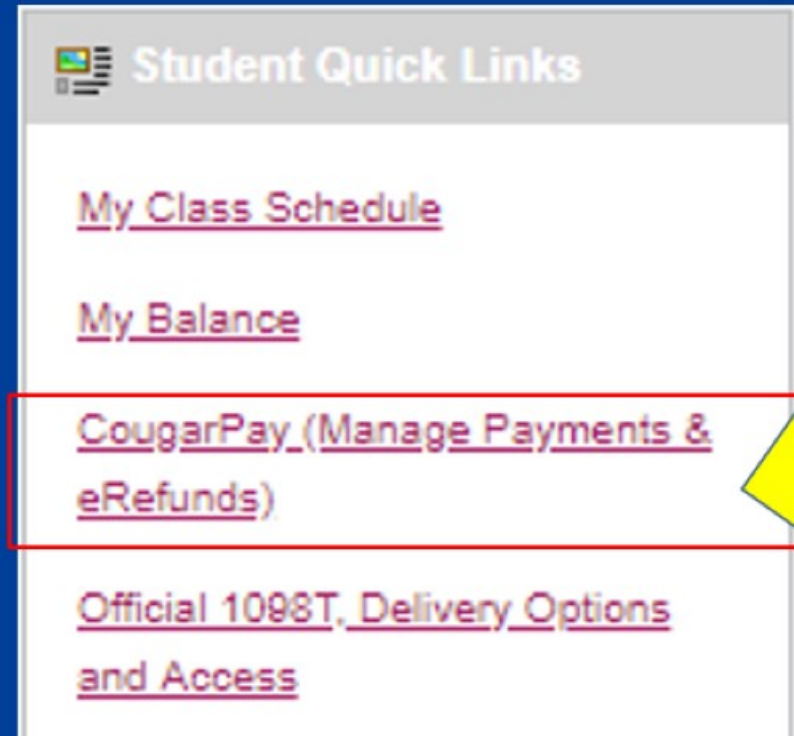
Total cost per 3 credit hour course includes a \$2 per semester student records fee.

All fees are subject to change upon approval of the Collin Board of Trustees

Tuition is paid per semester. Free & Reduced Lunch students may be eligible for a tuition waiver.

Payment Instructions

- Log into CougarWeb account
- Under *Student Quick Links*
- Click on *CougarPay*
- Click the *Collin College Account Suite* button
- Then click on *Make a Payment*
- Parents can sign up to be an authorized user, so they receive payment emails from business office



RESOURCES



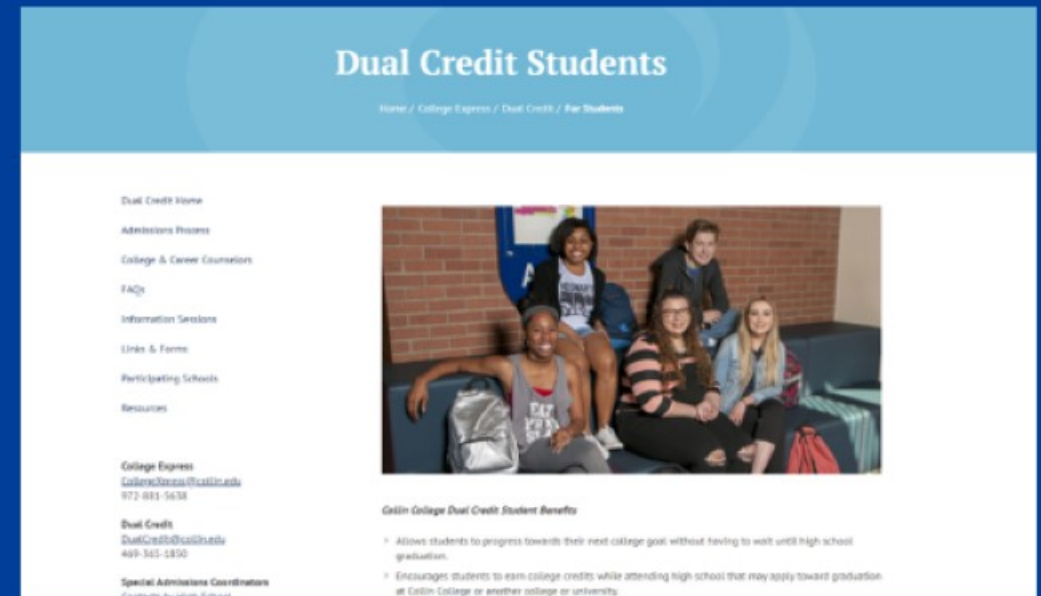
Dual Credit Website

Home Page



- Access to forms and FAQs
- Links to dedicated pages for students, parents, and counselors
- Important dates and deadlines

Student Page



- Dual Credit benefits
- Eligibility and enrollment tips
- Application and registration resources
- Link to school-specific pages

What Does ACCESS Do?



Provides equal access to the educational opportunities and services for students with disabilities through academic accommodations for those who qualify

To Receive Accommodations



A student must:

- Self-identify
- Apply separately for services through the Collin College ACCESS office
- Provide documentation of his/her disability
- Request accommodations each semester for each professor

Campus Resources

(No additional cost to students)



- Career Services
- Fitness Center
- Library
- Math Lab
- Student Center
- Tutoring
- Writing Center
- And More...

College & Career Counselors



Dual Credit Support

- Review and process permission forms.
- Assist with resolving student account holds.
- Process individual student dual credit course schedule changes.
- Communicate dual credit program requirements.

Get Books

- You have to buy books in college!
- You may purchase or rent books from our campus bookstores.
- There is also a link on your schedule in CougarWeb.

View Registration Information

Look up a Schedule Active Registrations

Class Schedule

Term: Credit Fall 2019

Title	Details	Hours	C
Composition I	ENGL 1301, ...	3	11

1. Log into CougarWeb
2. Click on My Class Schedule under Student Quick Links
3. Adjust Registration Term to Credit Fall 2021 if needed
4. Click the Title of course and select Bookstore Links Tab
5. Select Course Books and/or Materials

Class Details

Bookstore Links

Course Description

Syllabus

Attributes

Restrictions

Instructor/Meeting Times

Bookstore Links

Use the link(s) below to access online bookstores to determine the cost of required materials.

[Course Books and/or Materials](#)

[Check Plano Campus-Spring Creek Bookstore](#)

[Check Frisco Campus-Preston Ridge Bookstore](#)

[Check McKinney Campus-Central Park Bookstore](#)

[Check Courtyard Center Bookstore](#)

College ID and Parking Sticker



- Pick them up from a Student Engagement office on any campus
- Both are **FREE!**
- An ID allows you to use campus services
- Do not need for first day of class, please pick one up at your convenience



Questions?

www.collin.edu/express/dualcredit

469-365-1850

dualcredit@collin.edu

