Your FUTURE
Your Career

Workforce Education & Career Skills Training
EXPLORE the possibilities...

Workforce Education provides you with the technical skills and essential knowledge to earn more right out of college while laying the groundwork for a better, more fulfilling career. You live in a dynamic, growing region. Learn the skills that will help your career grow along with it.

Whether you are pursuing a degree, seeking a certificate to improve your résumé or building a new skill set for a potential career move, Collin College offers the courses you need. Designed to get you into the workforce quickly with the skills that employers are looking for, Collin offers Workforce Education in both credit and non-credit formats.

Credit courses allow you to build academic credits toward a degree or certificate. Credit certificates can be earned in as little as one year and make you a more desirable job candidate right away. The courses taken for the certificate can also be applied toward an associate degree or bachelor’s degree. Collin College’s associate degree programs, which are planned out over the course of two years, also build toward a bachelor’s degree at four-year universities. See pages 2-3 for a list of Collin’s workforce credit degrees.

Non-credit courses are generally provided by Collin College Continuing Education and focus on skill development for use in the professional world or for self-improvement. From the health sciences to graphic design, and dozens of fields in between, non-credit classes are designed for adult learners rather than degree seekers. Learn the skills you need by taking only the classes you want. A list of non-credit offerings are available on pages 6-7.

Learn more about credit workforce programs at [http://www.collin.edu/academics/workforceprograms.html](http://www.collin.edu/academics/workforceprograms.html)

Learn more about continuing education workforce programs at [www.collin.edu/ce](http://www.collin.edu/ce)
Workforce EDUCATION
Degrees & Certificates

Earn college credit in these workforce areas.
Graduate with an associate degree or earn a certificate.

Advanced Manufacturing
- Biomedical Equipment Technology*
- Electronic Engineering Technology
- Industrial Automation*

Architecture & Construction
- Building Operations Management*
- Carpentry*
- Computer-Aided Drafting and Design
- Construction Management
- Electrician*
- Heating, Ventilation, Air Conditioning
- Interior Design
- Plumbing*
- Welding
  - Foundry/Metalsmithing
  - Welding Technology

Business Management & Administration
- Business Management
- Business Management
- Human Resources Management
- Business Office Support Systems
- Insurance Management*
- Insurance Industry
- Sales and Agency
- Marketing
- Real Estate Management
- Sport and Recreation Management*
- Supply Chain Management

Business Management

Education & Training
- Early Childhood Educator
- Interpreter Education Program

Education & Training

Hospitality & Human Services
- Culinary Arts
- Hospitality and Food Service Management
- Hotel/Restaurant Management
- Meetings and Event Management
- Pastry Arts

Health Science
- Dental Hygiene
- Diagnostic Medical Sonography
- Emergency Medical Services Professions
- Health Information Management
- Health Professions
  - Certified Nurse Aide
  - Electrocardiograph Technician
  - Emergency Medical Technician
  - Patient Care Technician
  - Phlebotomy Technician
- Licensed Vocational Nurse*
- Nursing (Registered Nurse or Bachelor of Science in Nursing*)
- Polysomnographic Technology
- Respiratory Care
- Surgical Technology
- Veterinary Technology*

Law, Public Safety, Corrections & Security
- Basic Firefighter Certification
- Fire Officer Certification
- Paralegal/Legal Assistant

Logistics and Transportation
- Automotive Service Technician*
- Collision Repair*
- Supply Chain Management

Science, Technology, Engineering & Mathematics
- Bachelor of Applied Technology in Cybersecurity*
- Computer Networking
- Infrastructure
- Integrated Networking Technologies
- Systems
- Wireless
- Computer Systems
- Computer Support
- Database Development
- Information System
- Geospatial Information Science
- Information Systems Cybersecurity
- Web and Mobile Development

University Transfer
- The first two years of general education, major courses, Fields of Study

Degrees
- Associate of Arts (AA)
- Associate of Science (AS)
- Associate of Arts in Teaching (AAT)
- Associate of Applied Science (AAS)

In addition to earning AAS degrees, workforce students can also earn a variety of certificates and Occupational Skills Awards.

*In development and will be implemented upon approval of the Texas Higher Education Coordinating Board and Southern Association of College and Schools Commission on Colleges
Harness your creativity with computer programming at Collin College. Hone your software skills in a variety of programming languages. From C# to mobile application development, the sky is the limit for coding possibilities.

**Computer Programmer average salary:** $86,000*

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**COMING SOON:**
**IT Center of Excellence**
Collin College will open a new Information Technology (IT) Center of Excellence at the Frisco Campus in 2021. Meeting the IT needs of the community, the new 90,000 square foot facility will expand Collin’s IT offerings in computer networking, cloud computing, computer systems, computer forensics, computer programming, cybersecurity, ebusiness development, gaming simulation, geospatial information science, healthcare IT, Internet of Things (IoT), and mobile programming. Students and faculty will have access to active learning spaces, interactive computer laboratories, a tutoring commons, project labs, and huddle rooms to engage in ongoing group studies outside of the classroom.

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**DENTAL Hygiene**
Learn to provide the highest standard of patient care in Collin College’s nationally-accredited dental hygiene program. Sharpen your skills with imaging technology for enhanced learning experiences. Bolster your portfolio with a research project and an opportunity to publish your work in dental journals. Earn a bachelor’s degree from Texas Woman’s University at the same time you earn your associate degree.

**Dental Hygienist average salary:** $79,700*

“With only 16 students in each class, we get individualized attention from clinical faculty. The clinic is top-notch with updated equipment and state-of-the-art technology. We have clinical rotations at area hospitals, assisted living centers, oral surgeons’ offices, and private periodontists’ offices. This experience has opened my eyes to the opportunities this profession offers. I enjoy working in the community clinics where we help people who cannot afford dentistry otherwise. As a dental hygienist, I get to engage in one-on-one relationships with patients and help people improve their overall health.”


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**COMMUNICATION Design**
Turn your creativity into a career with a degree or certificate in communication design. Master the tools you’ll need to create inspiring print and electronic media, including animation, digital video, graphic design and web design. Take projects from concept to reality. Learn hands-on from professors with industry experience in an environment built to reflect industry standards and practices.

**Graphic Designer average salary:** $51,600*

“I discovered Collin College’s program through a friend who earned his associate degree in graphic design. I was always fascinated by print design, and now I am working in watercolors. There is a lot of freedom to explore and discover what you want to do. I learned a lot. The professors were always really helpful.”


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**Subi Nur**
Collin College Computer Programming Alumna
Associate of Science degree 2018

“I can be creative in computer programming. I received hands-on experience at Collin. I focused on an application I was creating for my job which is helping me tremendously at my work right now. When we get comments on how the app I developed made people’s lives easier, that feels really good.”

**Morgan Cook**
Graphic Design certificate 2018

“I discovered Collin College’s program through a friend who earned his associate degree in graphic design. I was always fascinated by print design, and now I am working in watercolors. There is a lot of freedom to explore and discover what you want to do. I learned a lot. The professors were always really helpful.”

**Learn more about credit workforce programs at [http://www.collin.edu/academics/workforceprograms.html](http://www.collin.edu/academics/workforceprograms.html)**

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Career Skills TRAINING
Continuing Education (Non-Credit) Areas

Accounting, Business and Management
- Accounting
- Administrative Assistant
- Certified Bookkeeper
- Construction Project Management
- Entrepreneur
- Financial Strategies
- Human Resources Management
- Insurance
- Nonprofit Management
- Notary
- Payroll Certifications
- Project Management
- QuickBooks
- SHRM CP and SHRM SCP Certification
- Supply Chain Management

Computer Programming
- Beginning Programming
- Java Programming
- Linux
- Mobile Application Development
- .NET Programming
- SQL Programming

Fire Science
- Driver/Operator
- Fire Instructor I, II & III
- Fire Inspector I, II & Plans Examiner
- Fire Investigator
- Fire Officer I & II
- Rope Rescue Level I

Graphic Design & Publishing
- Adobe Applications
- Digital Drawing

Mediation
- Family Law Mediation Training
- Mediation Training

CE HEALTH SCIENCES CLUSTERS

Advanced Certifications
- Patient Care Technician Certificate Series
- Radiology Training (NCT)

Photography
- Adobe Lightroom and Photoshop
- Digital Photography
- Specialty Photography
- Video Production

Animal Health
- Small Animal Certificate
- Veterinary Assistant Program
- Veterinary Assistant Advanced Training

Real Estate
- Real Estate Investing
- Real Estate Licensing

Technical Trades
- Aviation
- Certified Fiber Optics
- Electrical Professional Truck Driving (CDL)

Dental Assistant
- Dental Assistant Training
- Nitrous Oxide

Emergency Cardiovascular Care Programs
- Basic Life Support

Entry-Level Training
- Clinical Medical Assistant
- Dialysis Technician
- Electrocardiography (EKG) Technician
- Group Fitness Instructor
- Health Unit Coordinator
- Medical Front Office
- Medical Secretary Certificate Series
- Nurse Aide (CNA)
- Personal Trainer
- Pharmacy Technician
- Phlebotomy Technician
- Physical Therapy Aide

Eye Care
- Ophthalmic Assistant and Optician Training

Medical Coding and Billing
- Fast-track Medical Billing Certificate
- Medical Billing Certificate Series
- Medical Coding Certificate Series

Healthy Career Success
- Health Career Success

Continuing Education for Current Healthcare Professionals
- Medical Specialty Course
- Nursing Refresher

Health Career Success
- Basic Peace Officer Certification

Career Success
- Basic Peace Officer Certification

Computer Networking
- CompTIA Certifications
- Microsoft Certifications

Creative Careers
- Interior Design Concepts
- Wedding and Event Planning

Languages
- American Sign Language
- English as a Second Language (ESL)
- Foreign Languages

Law Enforcement
- Basic Peace Officer Certification

Marketing
- Digital Marketing and Brand Management
- Social Media Marketing

Early Childhood Education
- How to Start a Childcare Business
- Montessori Teacher Training and Workshops
- Pre-Service Training for Childcare Professionals

CADD
- 3D Studio Max
- AutoCAD
- Revit
- SolidWorks

Computer Systems & Web Technologies
- Business Applications
- Introductory Computer Web Design and Development

Cybersecurity
- Certified Information Systems Security Professional (CISSP)
- CompTIA Security+
- Hacking and Penetration Testing

Ophthalmic Assistant and Optician Training

Merger

Exploration
- EXPLORE MORE NON-CREDIT classes at www.collin.edu/ce
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If you see employees as talent or have a desire to bring out the best in people and help that talent find the right job, consider pursuing your potential as a Human Resource Manager. HR Managers are needed in every industry from small businesses to large corporations.

“I spent a short stint away from my 13-year career in Store Management and Human Resource Management at a national retail chain, I went back into retail Human Resource Management. I enrolled in the Human Resources Management Certificate Series in Continuing Education. The courses educated me about the different avenues that Human Resource Management covers. I believe employers appreciate when candidates are improving themselves and increasing their knowledge. While interviewing, recruiters made a point about asking me why I went back to school.”

DENTAL Assistant

Become an integral member of a dental health care team. The 100-hour classroom and 50-hour clinical fast-paced Dental Assisting course is designed to prepare students to function effectively in dental office settings.

**Dental Assistant average salary:** $38,600*

“Collin College was highly recommended when I first graduated high school. I wanted a fast-track program without breaking the bank so I could reach my goals as soon as I could. I have learned a lot about dentistry and gained general medical knowledge, and it’s given me the opportunity to have a great career.”

**Samantha Laster, RDA**
Registered Dental Assistant
Ryan Dental Group
Dental Assistant Certificate 2017


CLINICAL MEDICAL Assistant

Whether you have a passion to work in a doctor’s office or hospital, becoming a Certified Medical Assistant shows you have the skills necessary to be a vital team member in patient care.

**Medical Assistant average salary:** $33,000*

“Becoming a health care professional is my passion. I enrolled in Collin College Continuing Education to become a Certified Clinical Medical Assistant. The CMA Program & Externship helped me to gain knowledge and prepared me professionally within a flexible course schedule. To continue my growth in the health care field, I am currently enrolled in the radiology training.”

**Florance Jahanbeen**
Radiology student
Clinical Medical Assistant
Dr. Joseph Bolin, Family Practice
Clinical Medical Assistant Certificate 2018


Law ENFORCEment

Take pride in your work and make a difference in your community as an officer trained at Collin College Law Enforcement Academy (CCLEA). The academy has trained cadets for more than 25 years with a curriculum developed by the Texas Commission on Law Enforcement and taught by experienced peace officers.

**Police and Sheriff’s Patrol Officer average salary:** $71,000*

“I am attending the Collin College Law Enforcement Academy so I will have every tool possible in my toolbox to make me as successful as I can be. I came to the academy before applying to local agencies because I knew that if I had my certification or could tell them that I had started that process, I would already have a leg up over the next person. I wanted to be proactive.”

**Bobby Burch**
Law Enforcement Cadet
Spring 2019

TAKING a Collin College credit course through Continuing Education is referred to as a Linked Course.

Taught by credit professors, Linked Courses mix credit and non-credit students in the same learning environment, ensuring the same rigorous standards are met in your education. Offered in areas as varied as computer technology, real estate and health care, these courses provide college credit for credit students and continuing education units (CEUs) for continuing education students. CE students complete a quick admission process. Space is limited for select Linked Courses.

For an updated listing of Linked Courses, please visit www.collin.edu/ce/classes/linked.html

Do you want a career where you can serve and protect your community and its residents?
Do you like working with a team of first responders in high-pressure, sometimes life-or-death situations?
Train at one of the most highly-regarded Fire Academy programs in Texas in the state-of-the-art Public Safety Training Center. The Collin College Fire Science Department features both certificate and AAS degree awards in Basic Firefighter and Fire Officer. Continuing Education courses for professional firefighters are offered to enhance the skills of fire service personnel.

Firefighter average salary: $59,800*

Daniel deCiutiis
Firefighter
Celina Fire Department
Basic Firefighter Certificate 2018

“I have always been interested in the fire service and saw an opportunity with the growth in the greater Dallas area. Graduating from Collin College’s Fire and EMT program has helped me obtain a career with the Celina Fire Department. Now, I am currently attending the Collin College Paramedic Program on behalf of my department.”
