

## **What if a student has several absences?**

Participation in class is an essential requirement for success. A student should maintain contact with the instructor if unable to attend class or complete an assignment on time. If more than 20 percent of the meetings of a Developmental Education class are missed between the beginning of class and the college withdrawal date, a student may be administratively withdrawn from the class. Administrative withdrawal may have academic, financial, financial aid and visa implications. Withdrawal will count toward Collin's Repeat Policy and the 27-hour limitation on DE courses that cause a payment penalty to apply to compensate for lost state subsidy. Administrative withdrawal will take place after the full refund period, and if a student is administratively withdrawn from the course, the student will not be eligible for a tuition refund. For questions about the administrative withdrawal policy, please contact the instructor or an advisor.