

## Collin College

### Dance Department Course Guidelines: Dance Appreciation

Updated 1/2015

#### EXPECTATIONS

*You are expected to demonstrate a focused mental application and/or physical application of the course material. It is important to take responsibility for your own growth by listening, watching, processing and clarifying within each class.*

#### ATTENDANCE

##### Absences

*Attendance is critical. You must be present in class in order to be evaluated on your work. Students are evaluated daily in dance appreciation classes on the basis of attendance and quality of commitment during class time. Consequences for absences can include, but are not limited to: point deduction, assignment failure, and grade deduction/failure.*

*Review Faculty Syllabus for specific attendance policy.*

*Absence from class is not an excuse for late work or failure to be prepared for the next lesson.*

##### Tardiness

*Students must arrive promptly for class. If a student is 5 minutes late to class, then that student will be considered tardy. A student who is tardy is required to gain permission from the professor before joining the class. If the professor determines that the student is able to join class, then that student will receive partial participation points. If the professor determines that the student is too late to join class, then the professor may request the student observe class for reduced participation points.*

*30 minutes late will be considered absent.*

##### Leaving Class Early

*If a student must leave early, that student must notify the professor BEFORE instruction begins. The professor will determine whether the student will receive credit for a full class, a partial class or any class at all. If the student fails to notify the professor before instruction begins, the student may be counted absent and/or lose participation points.*

##### Make-up Classes

*Collin College Dance Department does not allow make up classes.*

## **PARTICIPATION**

### Verbal Participation

*All dance appreciation classes require students to verbally participate. The level of a student's participation in discussions is reflected in his/her daily participation grade.*

### Physical Participation

*Several movement sessions will occur throughout the semester. Appropriate attire and shoes are required on those days. Professors will outline the specific supplies needed for those sessions. Students will not be required to purchase dance attire or shoes, but will be required to wear clothes that allow for movement and shoes that are appropriate for the genre they are studying. Evaluation of movement sessions is **NOT** based on the student's dance skills, but rather on his or her commitment to the activity as evidenced by energy investment, degree of exploration, participation in the group creative process and application of suggestions from the professor designed to enhance the creative/art making process. These experiences are designed for the student without any prior dance training and are intended to give the student an opportunity to enter into experiences of moving, creating and performing different dance styles.*

### Daily Evaluation/Points

*All dance appreciation classes utilize a daily evaluation point system. Review Faculty Syllabus for specific daily evaluation policy.*

## **CLASS ETIQUETTE**

*All dance students enrolled at Collin College are expected to practice the following classroom etiquette:*

- *No leaving the studio/classroom for any reason without obtaining the professor's permission. This includes the use of the restroom. Please plan accordingly PRIOR to class. Communicate any concerns with your faculty.*
- *Cell phones must be turned off or placed on silent during class. Students may not use cell phones during class. Students may not leave class in order to respond to calls or texts. If a student leaves class to respond to a call or text, then that student will not be permitted to return to that class period. If a student is expecting an urgent call, (s)he must notify the professor PRIOR to the start of class. See Collin Student Handbook regarding Disciplinary Action that may be taken if your cell phone or electronic device disrupts the class.*
- *No talking while the professor is speaking and/or demonstrating.*
- *Dance studio is for class use only. Any personal use must be approved by department chair, faculty or dance lab assistant.*
- *No eating or drinking in the dance studio. Bottled water is the only exception. Eating or drinking in appreciation classrooms is at the professor's discretion.*

- *No chewing gum in dance studio.*
- *Use of laptops in classrooms is at the professor's discretion. See Faculty Syllabus.*
- *It is proper to acknowledge gratitude to the dance accompanist immediately following the class.*

## VIDEO POLICY

Collin College Dance Department classes may **not** be recorded for public or private use by anyone other than the instructor of record. Students observing class who are unable to participate for the day may **not** record the class, students, or instructor during class time.

*Any and all video recording for personal use to work on class material must be done outside of scheduled class time and is only allowed if permission is granted by the instructor, students, and/or other participants.*

## GRADING POLICY

### Grading Scale

*Consult the Faculty Syllabus for specifics. Collin College's Dance Department scale:*

90-100%	A
89-80%	B
79-70%	C
69-60%	D
Below 60%	F

### Late Assignments

*Consequences for late work can include, but are not limited to: point deduction, failure of assignment or refusal to accept work. Review the Faculty Syllabus.*

### Extra Credit

*Extra Credit opportunities are at the discretion of the professor. Review Faculty Syllabus.*

### Finals

*All students are required to attend the final exam. Consult the semester exam schedule for details.*

### Grade Appeal

*Students interested in appealing his or her grade must go through the district's procedures for a grade appeal. It is highly recommended that students first discuss their concerns with the professor and department chair and then proceed to the*

*Grade Appeals Committee. Procedures to appeal grades can be found on the college's website.*

### Audit Students

*Students who are auditing classes will not receive grades or credit for the course. Full participation and attendance are expected of all audit students. There will be no overt distinction between credit vs. audit students within the class session.*

### Academic Ethics

*Consequences for any form of academic dishonesty can include, but are not limited to: Incident report to the Dean of Students & Department Chair, loss of points, failure, reassignment, or expulsion from institution. Action will be assessed on an individual basis.*

***All** suspected incidences of plagiarism, cheating, or any form of scholastic dishonesty, will be reported to the Dean of Students' Office.*

**ALL ASSIGNMENTS SUBMITTED AND/OR PRESENTED IN THIS CLASS MUST  
BE YOUR ORIGINAL WORK!**

### Collin College Student Handbook

*All students are responsible for the material presented in the Collin College Student Handbook. Students are encouraged to familiarize themselves with the sections on **Disorderly Conduct** and **Scholastic Dishonesty**.*

### COURSE WITHDRAWAL/TRANSFERS

#### Withdrawal/Drop Procedures

*Students must contact the Admissions and Records Office for withdrawal deadlines. A student who discontinues class attendance and does not officially drop or withdraw from the course will receive a final performance grade. Discuss your concerns and needs with your professor if you feel you need to withdraw from the course. Please note: Your professor cannot drop you from the course. Students must fulfill all drop procedures established by Collin College.*

#### Course Transfers

*Course transfers, whether laterally or internally, are issued at the professor's discretion. After consultation with the department chair, a student may transfer into another course or section. This may be necessary if a student was enrolled in an inappropriate technique level. The chair or professor may refuse to give a transfer to a student whose absences from class create a disruption in the student's and class'*

*learning process. Transfers cannot be a means to “shop” for a specific faculty or course.*

DANCE FACULTY	CONTACT INFORMATION
Tiffanee Arnold, <i>Chair</i>	<a href="mailto:tarnold@collin.edu">tarnold@collin.edu</a>
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Associate Dance Faculty	See Faculty Syllabus
Dean of Academic Affairs – Fine Arts	SCC – A175

DANCE

### DEPARTMENT CONTACTS

*If a student has any comments or concerns regarding a course guideline, grade or professor, (s)he must first discuss the situation with his/her professor or bring their concerns to the department chair. After meeting with the chair, further issues may be brought to the Dean of Fine Arts.*

## ACCEPTANCE OF GUIDELINES

The professor is the final arbiter in matters concerning safety, discipline and instruction. The students' safety and learning experience in all of the Collin College Dance programs are the highest concern of the Collin College Dance Faculty and staff; therefore, the professor has the authority to make procedural and instructional classroom decisions that affect classroom safety and instruction.

**I have read and understood the Collin College Dance Department Course Guidelines.**

Semester \_\_\_\_\_

Year

\_\_\_\_\_

Name (printed)

\_\_\_\_\_

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Dance Course(s)

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Signature

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\_\_\_\_\_

Date \_\_\_\_\_

**Please detach this page and return to your professor. If you are enrolled in multiple dance classes, then you only need to complete this once and return to one of your professors. This page must be completed each semester.**

