Dual Credit
What is Dual Credit?

Simultaneously earn high school **and** college credit in **one** class!
Benefits of Being a Collin College Dual Credit Student

- Courses count toward high school credit
- Small class sizes
- Educational support from Collin College instructors and support services
- Experience the college environment and rigor of college courses
- Begin a college transcript
How Much You Will Save!

University of Texas at Dallas
$2,637 for a 3 credit hour course*

University of North Texas
$1,499 for a 3 credit hour course*
*Based on Fall 2019 tuition rates

Collin College
is $164
for a 3 credit hour course
(for in-county residents)
Dual Credit Courses are Transferable to Most Public Four-Year Colleges and Universities in Texas.

*Students are responsible for determining if transfer institution will accept their credits*
All About Dual Credit
Is Dual Credit Right for You...

The importance of attendance and time management

Student code of conduct

Drop/Withdraw deadlines

Maturity for subject matter and college classroom environment

Get to know your course syllabus and instructor
FERPA
Family Educational Rights and Privacy Act

- Similar to HIPAA law
- Federal law that ensures privacy of student educational records
  (begins when student starts college regardless of age)
- Collin College cannot share grades, course schedules, test scores, etc. with parents
- A great opportunity for students to learn the college process and take on new responsibilities
- Students will need to use their Collin email address for communication with instructors
Dual Credit Eligibility

• Students complete the entire Collin College admissions process
• Permission must be obtained from high school counselor every semester before enrollment
• Must meet college readiness standards as defined by Texas Success Initiative (TSI)
• Students must meet both high school and Collin College academic requirements to continue in the dual credit program
2021-2022 Core Course Offerings

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 2301</td>
<td>Principles of Macroeconomics</td>
</tr>
<tr>
<td>ENGL 1301/1302</td>
<td>Composition I/II</td>
</tr>
<tr>
<td>ENGL 2332/2333</td>
<td>World Literature I/II</td>
</tr>
<tr>
<td>GOVT 2305</td>
<td>Federal Government</td>
</tr>
<tr>
<td>HIST 1301/1302</td>
<td>U.S. History I/II</td>
</tr>
<tr>
<td>HITT 1305</td>
<td>Medical Terminology I</td>
</tr>
<tr>
<td>MATH 1314/2412</td>
<td>College Algebra/Pre-Calculus</td>
</tr>
</tbody>
</table>

- Courses held at ENTER YOUR HIGH SCHOOL HERE
- Academic courses satisfy Texas Core Curriculum
- Transferable to most public four year colleges/universities in Texas
  - Please check with private and out-of-state institutions
Dual Credit Enrollment Process

1) APPLY for admission (apply.collin.edu)
2) Remove all holds
3) Register for your classes
4) Pay for your classes
1. Application for Admission

You may apply online **NOW** for Fall 2021!

Complete an application at apply.collin.edu

*Your application must be **PROCESSED** before your next steps*
Application Tips

- Create an account (please use student’s personal email)
- List your SSN
- Under Intended Academic Goal select **YES** for Dual Credit
- Select any Major**
- Residency/tuition is decided based on your answers on the application and the documentation you provide, if requested
- Student will receive his/her Collin ID number (CWID), email address, CougarWeb username and password in 3-5 business days

Questions? Please contact our Admissions office.  **CTE students, please see Dual Credit Rep.**
What is CougarWeb?

Students will receive a CougarWeb login 3-5 business days **AFTER** applications are submitted.

**CougarWeb** is an **online portal** that includes all of the information and access to services that students need while attending Collin College.

- Add/Drop classes
- Online training
- Collin Email
- Pay your tuition
- Access online courses (Canvas)
- Check Collin College class schedule
- Grades
- And MUCH MORE...
2. Remove All Holds
What is a HOLD?

- Each admissions step is listed as a hold, so all steps must be completed prior to registration.

- A hold prevents registration.
High School Approval

• Your high school must approve ALL classes, including non-dual credit classes (concurrent).

• You must have written approval from your high school to make changes to dual credit classes.
High School Permission Form
(Front Page)

You have to complete the online application and obtain your CWID BEFORE you can return this form to your counselor.
High School Permission Form
(Back Page - HS Staff ONLY)

It will need to be completed and signed by your high school counselor.

This form must be completed each semester before the student will be allowed to register.

A form is required for all dual/non-dual credit courses.
Home School Permission Form

Smith, Jasmine

Name of Student: Smith, Jasmine
Name of Home School: Current Grade Level: 11

I understand that if I am admitted under this program, I will adhere to the rules and regulations of Collin College and will register for courses that are approved by Collin College. I understand that all courses taken under this program will be recorded on the permanent record of Collin College and are subject to the same policies and procedures as any other Collin College course.

I certify that I intend to enroll for the above term and that I understand that if I withdraw from Collin College, the credit earned will be deleted from my permanent record. I understand that I am required to maintain a minimum cumulative grade point average of 2.0 and to meet any additional requirements set by Collin College.

I understand that the student may be exposed to adult material in the classroom and open laboratories, including libraries, learning centers, and computer labs. I understand that the student is registered in a college course which is under the rules of the Family Educational Rights and Privacy Act (FERPA), and I may not have access to the student’s records without his/her written permission on the FERPA release form.

My signature below acknowledges that I have read and understand the permission form.

Parent / Legal Guardian Signature: xx/xx/xxxx

Date: xx/xx/xxxx
Texas Success Initiative (TSI)

- The TSI is designed to measure college readiness in ELAR (reading and writing) and mathematics.
- It is used for course placement purposes.
- Students must be at college level in ELAR for the majority of courses.
- See the college catalog for placement and prerequisite information: www.collin.edu/academics/catalog.html
## TSI Exemptions

<table>
<thead>
<tr>
<th>Test</th>
<th>Combined/Composite Requirement</th>
<th>Exempts TSI Reading &amp; Writing</th>
<th>Exempts TSI Math</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAT (Before 3/2016)</td>
<td>Combined Reading and Math: 1070</td>
<td>Reading: 500</td>
<td>Math: 500</td>
</tr>
<tr>
<td>SAT (3/2016 and After)</td>
<td>NO Combined/Composite Score Needed</td>
<td>Evidence Based Reading/Writing 480</td>
<td>Math: 530</td>
</tr>
<tr>
<td>ACT</td>
<td>Composite: 23</td>
<td>English: 19</td>
<td>Math: 19</td>
</tr>
</tbody>
</table>

Partial exemptions allowed provided that the required combined/composite score is met.

For more information on exemptions, please review the Collin College New Student Checklist or visit [www.collin.edu/express/dualcredit](http://www.collin.edu/express/dualcredit).
Official Scores Needed

Contact the College Board or ACT student website and have them send your official score report directly to Collin College.

It takes approximately **11-12** business days for Collin College to receive and process them.

ACT Collin Code: 4046

SAT Collin Code: 1951
## TSI Waivers

<table>
<thead>
<tr>
<th>Test</th>
<th>Combined/Composite Requirement</th>
<th>Waives TSI Reading and Writing</th>
<th>Waives TSI Math</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT-Aspire</td>
<td>N/A</td>
<td>English: 435</td>
<td>Math: 431</td>
</tr>
<tr>
<td>PSAT (Before Oct. 2015)</td>
<td>Combined Reading and Math: 107</td>
<td>Reading: 50</td>
<td>Math: 50</td>
</tr>
<tr>
<td>PSAT (After Oct. 2015)</td>
<td>N/A</td>
<td>Evidenced Based Reading/Writing: 460</td>
<td>Math: 510</td>
</tr>
<tr>
<td>STAAR</td>
<td>N/A</td>
<td>English II: 4000</td>
<td>Algebra I: 4000 and at least a final grade of 70% in Algebra 2</td>
</tr>
</tbody>
</table>
Scores must be reported on the back of the HS permission form by your high school counselor.

For more information on waivers, please review the Collin College New Student Checklist or visit [www.collin.edu/express/dualcredit](http://www.collin.edu/express/dualcredit).
TSI: What Will I Need to Do?

- Complete Pre-Assessment Activity (PAA) and print the certificate of completion.
- Review email from assessments@Collin.edu regarding testing procedures.
- Pay at the cashier’s office or online. The cost is $29.
- In-Person testing is available at any campus Testing Center by Appointment.
- Online testing is offered through a virtual testing platform.
- Visit our TSI Testing webpage on Collin’s website for more details.
Dual Credit students taking classes at any Collin campus MUST provide proof of vaccination within 5 years or documentation of an exemption if they are under the age of 22. The vaccination must be administered at least 10 days prior to start of the student’s entering term.

Dual Credit students taking classes away from a Collin College campus are eligible for an exemption by completing and signing the HS permission form.

For more information, please visit www.collin.edu/meningitis.
Mandatory Campus Safety Training

Students will be required to complete training prior to registration via CougarWeb.

How to Access Training

• Log into CougarWeb account
• Go to the Student Tab
• Click Mandatory Campus Safety Training
• Complete quiz with a 100% score and be sure to click submit at the end
How Do I Check for HOLDS on My Account?

Instructions

- Log into your CougarWeb account
- Click on Registration and Planning under Registration Tools
- Click on Holds and Registration Status
- Select the current Registration Term
Hold Resolution Guide

Need Assistance with Holds?

Use our Hold Resolution Guide to take care of the following holds:

• HS Permission Form
• SSN/ITIN/WS9 Required
• Immunization Proof Required
• Mandatory Advising
• TSI Assessment
• And others!

Quicklinks

01 - TSI
04 - Transcript Required
09 - Disciplinary
10 - Unsatisfactory Progress
MA - Mandatory Advising
RQ - Harassment Prevention
3. Ready to Register
Registration Instructions
For Dual Credit Classes at Home School Co-op/College Campus

- Log into CougarWeb
- Go to Registration and Planning
- Click on Add, Drop, or Withdraw
- Enter Credit Fall 2021 term
- Click on Enter CRNs tab
- Enter the specific CRN for your designated course
- Click Add to Summary
- Click Submit
5. Payment
Tuition
(Effective Fall 2019)

$54 per credit hour for students residing in Collin County
  = $164 for a 3 credit hour course

$100 per credit hour for students residing out-of-county
  = $302 for a 3 credit hour course

Total cost per 3 credit hour course includes a $2 per semester student records fee.
*All fees are subject to change upon approval of the Collin Board of Trustees*

Tuition is paid per semester. Free & Reduced Lunch students may be eligible for a tuition waiver.
Payment Instructions

- Log into CougarWeb account
- Under Student Quick Links
- Click on CougarPay
- Click the Collin College Account Suite button
- Then click on Make a Payment
- Parents can sign up to be an authorized user, so they receive payment emails from business office
Dual Credit Website

Home Page

- Access to forms and FAQs
- Links to dedicated pages for students, parents, and counselors
- Important dates and deadlines

Student Page

- Dual Credit benefits
- Eligibility and enrollment tips
- Application and registration resources
- Link to school-specific pages
What Does ACCESS Do?

Provides equal access to the educational opportunities and services for students with disabilities through academic accommodations for those who qualify.
To Receive Accommodations

A student must:

- Self-identify
- Apply separately for services through the Collin College ACCESS office
- Provide documentation of his/her disability
- Request accommodations each semester for each professor

Dual Credit ACCESS Advisor: Melissa Solomon at ACCESSDualCredit@Collin.edu
Campus Resources

(No additional cost to students)

- Career Services
- Fitness Center
- Library
- Math Lab
- Student Center
- Tutoring
- Writing Center
- And More...
College & Career Counselors

Dual Credit Support

- Review and process permission forms.
- Assist with resolving student account holds.
- Process individual student dual credit course schedule changes.
- Communicate dual credit program requirements.
Get Books

- You have to buy books in college!
- You may purchase or rent books from our campus bookstores.
- There is also a link on your schedule in CougarWeb.

1. Log into CougarWeb
2. Click on My Class Schedule under Student Quick Links
3. Adjust Registration Term to Credit Fall 2021 if needed
4. Click the Title of course and select Bookstore Links Tab
5. Select Course Books and/or Materials
College ID and Parking Sticker

- Pick them up from a Student Engagement office on any campus
- Both are **FREE!**
- An ID allows you to use campus services
- Do not need for first day of class, please pick one up at your convenience
Questions?

www.collin.edu/express/dualcredit

469-365-1850
dualcredit@collin.edu