WINTERMESTER: DEC. 14 – JAN. 6

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>OCTOBER 27</td>
<td>CougarWeb online priority registration begins for Wintermester/Spring. Early registration payment due Dec. 2. Wintermester/Spring CougarWeb early registration begins for ALL students (8 a.m.)</td>
</tr>
<tr>
<td>NOVEMBER 17</td>
<td>Wintermester/Spring installment payment plan available online. Thanksgiving holiday (ALL CAMPUS CLOSED)</td>
</tr>
<tr>
<td>DECEMBER 2</td>
<td>Wintermester/Spring early registration payment deadline (8 p.m.).*</td>
</tr>
<tr>
<td>4</td>
<td>CougarWeb system NOT available for registration or payment.</td>
</tr>
<tr>
<td>8</td>
<td>DEADLINE FOR RECEIVING THE BACTERIAL MENINGITIS VACCINE TO REGISTER FOR WINTERMESTER</td>
</tr>
<tr>
<td>13</td>
<td>Last day to receive 100 percent refund for Wintermester dropped course</td>
</tr>
<tr>
<td>14-23</td>
<td>Wintermester classes meet</td>
</tr>
<tr>
<td>15</td>
<td>Wintermester census date**</td>
</tr>
<tr>
<td>18</td>
<td>Wintermester last day to withdraw*</td>
</tr>
<tr>
<td>24-28</td>
<td>Winter Break (ALL CAMPUS CLOSED)</td>
</tr>
<tr>
<td>JANUARY 4-5</td>
<td>Wintermester classes meet</td>
</tr>
<tr>
<td>6</td>
<td>Wintermester final exams</td>
</tr>
<tr>
<td>7</td>
<td>Academic advising for Spring suspension students due 5 p.m.</td>
</tr>
<tr>
<td>10-16</td>
<td>DEADLINE FOR RECEIVING THE BACTERIAL MENINGITIS VACCINE TO REGISTER FOR SPRING</td>
</tr>
<tr>
<td>18</td>
<td>Last day to receive 100 percent refund for Spring full-term dropped courses</td>
</tr>
<tr>
<td>18</td>
<td>Dr. Martin Luther King Jr. Day (ALL CAMPUS CLOSED)</td>
</tr>
<tr>
<td>19</td>
<td>Spring classes begin</td>
</tr>
</tbody>
</table>

** The "Census Date" and "Last Day to Withdraw" for Express Classes and mini-semesters vary. Classes dropped after the Census Date will appear on the student's dropped courses. For more comprehensive information, please visit the Collin College website at www.collin.edu. (Please note: International Students have a separate process. Contact the International Student Office at 972.516.5012 or visit their webpage at www.collin.edu/gettingstarted/advising/international/.)

**After 8 p.m., full payment is due on the day of registration.

* The "Census Date" and "Last Day to Withdraw" for Express Classes and mini-semesters vary. Classes dropped after the Census Date will appear on the student’s official transcript with a “W” but have no effect on grade point average. Contact the Student and Enrollment Services Office for details. Transfer students should be aware of the specific policies of their home_college.


college

WINTERMESTER 2020/SPRING 2021

Let’s get you “Ready to Register.”

Here are some of the basic steps you need to complete to make sure you are Ready to Register. For more comprehensive information, please visit the Collin College website at www.collin.edu. (Please note: International Students have a separate process. Contact the International Student Office at 972.516.5012 or visit their webpage at www.collin.edu/gettingstarted/advising/international/.)

Make sure you have submitted your application.
Admissions: https://apply.collin.edu
Financial Aid (optional): https://fafsa.gov Collin College school code 046792
Scholarships (optional): www.collin.edu/foundation/students/

View My Holds
Hold Information & Resolution Guide
Mandatory Orientation Online
Mandatory Orientation
Mandatory Campus Safety
Waive Your Transcript Hold
Mandatory Advising
Degree Planning Hold Survey

Depending on your student admissions status, there are different requirements.

Before taking the initial Texas Success Initiative (TSI) Assessment, you must participate in a pre-assessment activity (PAA). A Certificate of Completion will be printed at the end of this activity.

All incoming college students in Texas are required to take the TSI Assessment unless exemption has been met. The cost of the TSI Assessment is $29. Any needed retest will also cost $29 (regardless if one part or all parts are retaken). Based on assessment results, you may be eligible to enroll in a college-level course that matches your skill level or you may be placed in the appropriate developmental course to improve your skills in preparation for college-level courses.

For more information regarding the TSI Assessment, exemptions, and testing hours, please visit the Testing Center website at www.collin.edu/studentresources/testing/availabletesting/tsi.html.

Spring Final Exam Schedule – 16 Week Courses

**Mandatory Training & Hold Information**

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**Step 2 REMOVE ALL HOLDS**

Once your application has been processed, your CougarWeb username and password will be emailed to your personal email account. CougarWeb is an online portal where you can view and register for classes, pay tuition, view financial aid status, access CougarWeb, and more. Make sure you have submitted your application.

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**Ready to Register Tips for a smooth registration**

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After all holds have been removed, you will be ready to register for your classes. Now that you have your TSI results, you should meet with an advisor or counselor to review your degree plan. You can check your degree plan through Cougar Compass, found on the Student tab in CougarWeb.

Once you have picked out which classes you want to take, log in to CougarWeb. Either on the Home or Student tab, locate the Registration Tools section. From here you will be able to complete registration.

Select “Registration and Planning,” then click “Register for Classes.” Select your desired registration term. You will want to use the “Advanced Search” option to select your class. Once the list of sections is displayed, be sure to click the title to get details about the class.

When you find a class you want, select the add box to the right and click “Submit” at the bottom of the screen.

Registration Tools
My Profile
Registration and Planning (Add, Drop, & Withdraw)
Course Catalog & Descriptions
Look Up Classes
Quick Course Finder

Now that you have your classes, you need to make sure to complete payment. The following chart provides the non-refundable per hour registration costs. Multiply the number of hours you are registered for by the per hour cost for your residency status to get your registration cost estimate.

## COURSE COSTS PER CREDIT HOUR*

<table>
<thead>
<tr>
<th>Cast</th>
<th>In-District</th>
<th>Out-of-District</th>
<th>Out-of-State/Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$52.00</td>
<td>$98.00</td>
<td>$165.00</td>
</tr>
<tr>
<td>Student Activity Fee</td>
<td>$2.00</td>
<td>$2.00</td>
<td>$2.00</td>
</tr>
<tr>
<td>PER HOUR COST</td>
<td>$54.00</td>
<td>$100.00</td>
<td>$167.00</td>
</tr>
</tbody>
</table>

*This is a tool to help budget and is not an exhaustive list of costs. All tuition and fees are subject to change by the Collin College Board of Trustees. Additional board-approved fees for specific courses and/or services are available at www.collin.edu/bursar/tuition.html.

Your Student tab has a Tuition/Payment section with important links. Check out the “Paying for College Information” link or the Student Handbook for detailed payment information and requirements, including the complete student financial responsibility agreement, as well as the critically important “Payment Deadlines” link. Remember, registration is only complete when full payment is made, and Collin has a strict drop for non-payment policy.

## Tuition and Payment
- **CougarPay (Pay My Balance)**
- **Payment Deadlines**
- **Student’s Taxpayer ID Certification**
- **Paying for College Information**
- **Tuition Refunds**
- **59877 Information**

Follow the “CougarPay (Pay My Balance)” link to see your account balance, make payments on your account, enroll in an installment plan during open enrollment periods, authorize a family member access to make payments on your account, and set up bank accounts for fast cash e-Refunds of any eligible credit balances. Account balance notifications are sent to your Collin email account — check it regularly.

### Financial Aid
There are different types of financial aid available to help you pay for classes. To learn more and start the process, visit www.collin.edu/gettingstarted/financialaid.

Additional Board-approved fees for specific courses and/or services are available at www.collin.edu/bursar/tuition.html.

### Some Important Information and Definitions
- **Add** – You may add classes through the first four days during a long semester and during the first day of Summer or mini semester terms. For express and weekend courses, registration deadlines will vary.
- **Auditing** – To audit a class, you can register for that course on or after the first day of the term. Registration may only be done in person at one of our admissions offices. You must meet all admission and registration requirements. Tuition must be paid plus an additional non-refundable fee.
- **Course Limits** – Students registering for Wintersemester or Maysemester are limited to one class for the term.
- **Co-requisite courses** – Some classes require a co-requisite (e.g. lecture and lab or Learning Community). You must register for both classes. If not, the original class will be dropped.
- **Drops** – You can drop classes through the census date for each term. Be careful! Once classes start, any classes dropped will only be refunded based on the state refund guidelines. You must also drop any co-requisite courses as well.
- **Waitlist** – The waitlist option for a class begins after the early registration payment deadline. You will need to select “waitlist” if signing up for a class that is full. If a seat becomes available, you will be notified through Collin email. Being waitlisted for a course does not guarantee enrollment in the course, and it will expire on the first day of class.
- **Withdrawal** – A withdrawal occurs when you drop a class after the census date. Be sure to talk to your professor about your progress prior to withdrawing. If you do not withdraw by the deadline for the class, you will receive a grade on your transcript.

**Disclaimer:** This booklet is intended to provide a brief overview of the registration process. For comprehensive information, please refer to the Student Handbook and the Collin College website www.collin.edu.