HEALTH INFORMATION MANAGEMENT
INFORMATION SESSION
HEALTH INFORMATION MANAGEMENT

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WHAT IS HEALTH INFORMATION?

Health information is the data related to a person’s medical history, including:

• Symptoms
• Diagnoses
• Procedures
• Outcomes

Health information records include:

• Patient histories
• Lab results
• X-Rays
• Clinical Information
• Notes
**WHAT IS HEALTH INFORMATION MANAGEMENT (HIM)?**

<table>
<thead>
<tr>
<th>Practice of:</th>
<th>Combines:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Acquiring</td>
<td>• Business</td>
</tr>
<tr>
<td>• Analyzing</td>
<td>• Science</td>
</tr>
<tr>
<td>• Protecting</td>
<td>• Information Technology</td>
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</tbody>
</table>

“Health information management (HIM) is the practice of acquiring, analyzing, and protecting digital and traditional medical information vital to providing quality patient care. It is a combination of business, science, and information technology” (AHIMA).
HIM PROFESSIONALS

• Are highly trained in the latest information management technology applications
• Understand the workflow in any healthcare provider organization
• Are vital to the daily operations management of health information and electronic health records (EHRs)
• Ensure patients’ health information and records are complete, accurate, and protected.
WHAT DO HIM PROFESSIONALS DO?

- Health information manager
- Healthcare data analyst
- Medical coder
- Medical coding compliance auditor
- Clinical documentation specialist
- Medical research analyst
- Coding manager
- Project Manager
- Medical records abstractor
- Data quality specialist
- Release of information specialist
- Coding trainer
- RAC Auditor
- Revenue cycle manager
- Consultant
WHERE DO HIM PROFESSIONALS WORK?

- Hospitals
- Physician Offices
- Long Term Care Facilities
- Hospice
- Same Day Surgery Centers
- Registries

- Government
- Insurance Companies
- Consulting Companies
- Personal Injury Law Firms
- From Home – Remote Coding
- Vendors – e.g. ROI Services & EHR vendors
HOW MUCH DO HIM’S WITH AN ASSOCIATE DEGREE MAKE NATIONWIDE?

[United States Department of Labor - Bureau of Labor Statistics]

<table>
<thead>
<tr>
<th>Quick Facts: Medical Records and Health Information Technicians</th>
</tr>
</thead>
</table>
| 2018 Median Pay                                               | $40,350 per year  
|                                                              | $19.40 per hour |
| Typical Entry-Level Education                                 | Postsecondary nondegree award |
| Work Experience in a Related Occupation                       | None |
| On-the-job Training                                          | None |
| Number of Jobs, 2018                                          | 215,500 |
| Job Outlook, 2018-28                                          | 11% (Much faster than average) |
| Employment Change, 2018-28                                    | 23,100 |

How much do him’s with an associate degree make in Texas?

<table>
<thead>
<tr>
<th>Area name</th>
<th>Hourly mean wage</th>
<th>Annual mean wage⁽²⁾</th>
<th>Hourly 90th percentile wage</th>
<th>Annual 90th percentile wage⁽¹⁾</th>
<th>Employment per 1,000 jobs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texas⁽⁴⁰⁰⁰⁰⁰⁰⁾</td>
<td>20.17</td>
<td>41,950</td>
<td>31.10</td>
<td>64,760</td>
<td>1,421</td>
</tr>
</tbody>
</table>

Footnotes:
⁽²⁾ Annual wages have been calculated by multiplying the corresponding hourly wage by 2,080 hours.
CERTIFICATION

Most employers prefer to hire health information technicians who are credentialed, or they may expect applicants to earn a credential shortly after being hired.
The Health Information Management Department at Collin College offers an Associate of Applied Science in Health Information Management Program and a certificate in Medical Coding and Billing.
AAS - HEALTH INFORMATION MANAGEMENT
60 CREDIT HOURS

**PREREQUISITES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>BIOL 2404</td>
<td>Anatomy and Physiology Basic</td>
</tr>
<tr>
<td>HITT 1305</td>
<td>Medical Terminology</td>
</tr>
<tr>
<td>HITT 2471</td>
<td>Pharmacology and Pathophysiology</td>
</tr>
</tbody>
</table>

Must have “C” or better in the prerequisite courses
AAS - HEALTH INFORMATION MANAGEMENT
60 CREDIT HOURS

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<tr>
<th>Course Code</th>
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<tr>
<td>HITT 1301</td>
<td>Health Data Content and Structure</td>
</tr>
<tr>
<td>HITT 1311</td>
<td>Health Information Systems</td>
</tr>
<tr>
<td>ITSW 1304</td>
<td>Introduction to Spreadsheets</td>
</tr>
<tr>
<td>ITSW 1307</td>
<td>Introduction to Database – Access</td>
</tr>
<tr>
<td>HITT 1353</td>
<td>Legal and Ethical Aspects of Health Information</td>
</tr>
<tr>
<td>HITT 2435</td>
<td>Coding and Reimbursement Methodologies</td>
</tr>
<tr>
<td>HITT 2339</td>
<td>Health Information Organization and Supervision</td>
</tr>
<tr>
<td>HITT 2346</td>
<td>Advanced Medical Coding</td>
</tr>
<tr>
<td>HITT 2443</td>
<td>Quality Assessment and Performance Improvement</td>
</tr>
<tr>
<td>ITSE 2309</td>
<td>Database Programming – SQL</td>
</tr>
<tr>
<td>HITT 2272</td>
<td>Portfolio Development</td>
</tr>
<tr>
<td>HITT 2361</td>
<td>Clinical – Health Information/Medical Records</td>
</tr>
</tbody>
</table>

Must have “C” or better in core curriculum courses
AAS - HEALTH INFORMATION MANAGEMENT
60 CREDIT HOURS

General Education Requirements
ENGL 1301 Composition I
MATH 1342 Elementary Statistical Methods
PSYC 2301 or other acceptable substitution (in catalog)
HUMA 1301 or other acceptable substitution (in catalog)

Psychology Substitutions
Humanities Substitutions
CAHIIM ACCREDITED PROGRAM

Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).

• CAHIIM is a nonprofit and globally recognized accrediting organization for health information management and health informatics education programs

• RHIT programs accredited by CAHIIM have voluntarily undergone a thorough review process and have met or exceeded CAHIIM's Board of Directors standards
Registered Health Information Technician
RHIT - AHIMA Credential

Professionals holding the RHIT credential are health information technicians who:

- Ensure the quality of medical records by verifying their completeness, accuracy, and proper entry into computer systems.

- Use computer applications to assemble and analyze patient data for the purpose of improving patient care or controlling costs.

- Often specialize in coding diagnoses and procedures in patient records for reimbursement and research.

- With experience, the RHIT credential holds solid potential for advancement to management positions, especially when combined with a bachelor's degree.
American Health Information Management Association (AHIMA) is a professional association composed of 52 component state associations and more than 103,000 health information professionals who work in various healthcare settings. Since 1932, AHIMA has certified HIM professionals through its rigorous testing standard. AHIMA is the leader in HIM certification.
VALUE OF RHIT CREDENTIAL

• AHIMA certifications provide validation of professional competency to employers

• Credentialed professionals are ready to apply their skills and require less training than non-credentialed peers

• Expertise through credentialing reduces employers’ exposure to fraud and abuse charges through precise, ethical management of health information

• Credentialed professionals receive better compensation ($$) from their employer

• Greater chance for advancement in one’s chosen career
ELIGIBILITY REQUIREMENTS FOR APPLICATION TO THE AAS – HIM PROGRAM

• Admission to Collin College
• "C" or better in the pre-requisites courses (HITT1305, HITT2471, BIOL2404)
• Minimum of 2.5 Collin College GPA
• Minimum 60% on the TEAS test
• Resident of Texas*

Click here for more information

*Due to state authorization requirements, Collin College is currently not offering the HIM program to students residing outside of the State of Texas. We regret that we are unable to meet your educational needs and encourage you to continue to pursue your educational goals. In the event you relocate to Texas, we encourage you to reconnect with us.
PROGRAM ADMISSION STEPS

• Complete Collin College reading, writing, and mathematics assessments, placing at the College-Level (TSI Testing)

• Complete all pre-requisites for the HIM Program (HITT1305, HITT2471, BIOL2404) with a "C" or better

• Completion of the HIM Admission Packet by deadline (2nd Friday in November, for Spring eligibility; 2nd Friday in May, for Fall eligibility)

• Submit a 500 word essay on the subject, "Why Health Information?" The essay should demonstrate a working knowledge of health information management

• 2 letters of recommendation from employers or teachers (not family or friends)
CONSIDERATIONS BEFORE YOU APPLY..

Immunizations, insurance, a drug screen and background check are required in order for HIM students to be placed in a Professional Practice Experience (PPE) setting. PPEs will be conducted in a Monday-Friday, 8 am - 5 pm timeframe. Students who work should make arrangements with their employers. More information regarding PPEs can be found under the "Current Students" heading.

*Note: It is strongly recommended that applicants self-disclose any potential infractions that may hinder PPE placement and career opportunities.
### Per Credit Hour Course Tuition and Fee Costs

#### Texas and Collin County Resident
- Per Credit Hour Tuition: $52.00**
- Per Credit Hour Student Activity Fee: $2.00
- Total per credit hour charge: $54.00

#### Texas Resident, Outside Collin County
- Per Credit Hour Tuition: $98.00**
- Per Credit Hour Student Activity Fee: $2.00
- Total per credit hour charge: $100.00

#### Out-of-State/Country
- Per Credit Hour Tuition: $165.00**
- Per Credit Hour Student Activity Fee: $2.00
- Total per credit hour charge: $167.00
Collin College has ranked in the TOP 15 Best Accredited Online Associate in Health Information Technology Programs for the last 3 years!

https://www.bestcolleges.com/features/top-online-associate-in-health-information-technology-programs/
SCHOLARSHIPS

Will be accepting applications for Spring 2020 scholarships after 8am Sept 17 through midnight Oct 27, 2019. Scholarship Application

Ask the Scholarship Lady! Click here for helpful tips and tricks for writing your scholarship application from Collin College expert, Scholarship Coordinator Kim Dalfonso!

Associate's degree - $1,000 award for students pursuing a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) accredited AA degree in HIM or HIT. Must be AHIMA member

- Online Application Opens: July 1
- Online Application Closes: September 30

Click here for more information
AHIMA STUDENT MEMBERSHIP

Member Benefits:

• Quality Industry Information - Journal of AHIMA Digital Editions and AHIMA HIM Body of Knowledge (BoK)

• Networking - Automatic Component State Association Membership (DFW HIMA), Volunteering Opportunities and Student Academy (An all-day event that takes place at Annual Convention and Student members can attend for free)

• Career Enhancing Tools - AHIMA Mentor Program, Career Assist: Job Bank, Career Prep Webinars, Career Prep Workbook, and HIM Career Map

• Savings - Member Discounts, AHIMA Foundation Merit Scholarship eligibility, and New Graduate Membership

Click here for more information. Become a student member for $49, join online here.
CERTIFICATE - MEDICAL CODING AND BILLING
27 CREDIT HOURS

PREREQUISITES
BIOL 2404  Human Anatomy and Physiology Basic
HITT 1305  Medical Terminology I
HITT 2471  Pathophysiology and Pharmacology

FIRST YEAR
First Semester
HITT 1301  Health Data Content and Structure
HITT 1311  Health Information Systems

Second Semester
HITT 1353  Legal and Ethical Aspects of Health Information
HITT 2346  Advanced Medical Coding (Capstone)
HITT 2435  Coding and Reimbursement Methodologies
MEDICAL CODING AND BILLING CERTIFICATE

• Recommended for professionals already in the industry who are seeking a coding credential for advancement or due to new employer requirements.

• Prepares students for credentialing exams such as:
  • AHIMA’s Certified Coding Associate (CCA®)
  • AAPC’s Certified Professional Coder (CPC)

• All courses completed with a minimum grade of “C” transfer into the AAS – HIM Program.
GETTING STARTED

• Apply to Collin College here

• Take pre-requisites - HITT1305, HITT2471, BIOL2404
References


