



# TEXAS EMPLOYEES GROUP BENEFITS PROGRAM (GBP) SUPPLEMENTAL INFORMATION FORM FOR EMPLOYEES

Information provided to Employees Retirement System of Texas (ERS)  
is maintained for managing your benefits.

Please mail the completed form to your health plan carrier.

**SIGN, DATE AND MAIL THIS FORM TO YOUR HEALTH PLAN.**

## SECTION A: EMPLOYEE DATA

<b>New Employee?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Employee Name: First, MI, Last</b>	<b>Birthdate</b> (mm-dd-yyyy)	<b>Last four digits of Social Security Number</b> XXX-XX-	<b>Phone Number</b> <input type="checkbox"/> Home <input type="checkbox"/> Cell
<b>Mailing Address</b>		<b>City</b>	<b>State</b>	<b>ZIP Code</b>
				<b>Eligibility County</b>

## SECTION B: OTHER INSURANCE DATA

<b>Please check type of coverage:</b>	<input type="checkbox"/> Employer Group Health <input type="checkbox"/> Employer Group Dental <input type="checkbox"/> Individual Health <input type="checkbox"/> Individual Dental			
<b>Name of Policyholder</b>	<b>ID number</b>	<b>Birthdate</b> (mm-dd-yyyy)	<b>Gender</b> <input type="checkbox"/> M <input type="checkbox"/> F	<b>Relationship</b> <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child
<b>Name and Address of Other Insurance Company, TPA, HMO</b>	<b>Group or Policy</b>	Effective Date ____/____/____ Will Coverage Continue <input type="checkbox"/> Yes <input type="checkbox"/> No If No, Expected Cancel Date ____/____/____		<b>Level of Coverage</b> <input type="checkbox"/> You Only <input type="checkbox"/> You/Spouse <input type="checkbox"/> You/Child(ren) <input type="checkbox"/> You/Family

## SECTION C: MEDICARE COVERAGE INFORMATION

<b>Name of Medicare Beneficiary</b>	Medicare Part A (Hospital) Effective Date ____/____/____  Medicare Part B (Medical) Effective Date ____/____/____	<b>Medicare No. (From Medicare Card)</b>
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## SECTION D: PRIMARY CARE PHYSICIAN SELECTION (for HealthSelect<sup>SM</sup> of Texas and Community First participants)

<b>Name of your Health Plan:</b>							
If you're in HealthSelect of Texas or Community First Health Plans, select your primary care physician (PCP) from the plan's provider directory. Attach an additional sheet if necessary.							
Patient's Name: First, MI, Last	Social Security Number (SSN)	Gender	Birthdate (mm-dd-yyyy)	PCP Name: First, MI, Last	PCP Address	NPI or PCP No.	Existing Patient?
Employee		<input type="checkbox"/> M <input type="checkbox"/> F					<input type="checkbox"/> Yes <input type="checkbox"/> No
Spouse		<input type="checkbox"/> M <input type="checkbox"/> F					<input type="checkbox"/> Yes <input type="checkbox"/> No
Child		<input type="checkbox"/> M <input type="checkbox"/> F					<input type="checkbox"/> Yes <input type="checkbox"/> No
Child		<input type="checkbox"/> M <input type="checkbox"/> F					<input type="checkbox"/> Yes <input type="checkbox"/> No
Child		<input type="checkbox"/> M <input type="checkbox"/> F					<input type="checkbox"/> Yes <input type="checkbox"/> No
Child		<input type="checkbox"/> M <input type="checkbox"/> F					<input type="checkbox"/> Yes <input type="checkbox"/> No

**SECTION E: OTHER COVERED DEPENDENT NOT LIVING IN THE HOUSEHOLD**

<input type="checkbox"/> Dependent Lives Out-of-Area <input type="checkbox"/> Dependent Lives in Different Network or Service Area	<b>Dependent Name: First, MI, Last</b>	<b>Social Security Number (SSN)</b>		<b>Birthdate (mm-dd-yyyy)</b>	
<b>Mailing Address</b>		<b>City</b>	<b>State</b>	<b>ZIP Code</b>	<b>County</b>

<hr/> Participant's Signature	<hr/> Date Signed (mm-dd-yyyy)
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**GENERAL INSTRUCTIONS**

This GBP Supplemental Information Form is NOT an enrollment form. Enrollment forms are submitted to ERS and coverage is reported to the selected health plan. This form will facilitate the receipt of your health care identification card once your enrollment form has successfully been processed by ERS and your coverage reported to the selected health plan.

This GBP Supplemental Information Form must be completed, signed and dated by you when:

1) enrolling in any GBP health plan, 2) adding a dependent to your current health coverage, or 3) making an eligible health plan change (for example, at Summer Enrollment).

**SECTION A: EMPLOYEE DATA**

Complete this section and specify your mailing address, ZIP Code, and Eligibility County. Indicate if you are a new employee.

**SECTION B: OTHER INSURANCE DATA**

Complete this section if you or any member of your family are covered by other health or dental coverage. If more space is needed, please attach a separate sheet.

**SECTION C: MEDICARE COVERAGE INFORMATION**

Complete this section if you or any member of your family are covered under Medicare Part A and/or Part B. If more space is needed, please attach a separate sheet.

**SECTION D: PRIMARY CARE PHYSICIAN SELECTION**

Complete this section if you are enrolling in a GBP health plan requiring a PCP selection prior to receiving services. Refer to the provider directories at [www.ers.state.tx.us](http://www.ers.state.tx.us) when completing this section.

1. Write the name of your chosen health plan.
2. Write the full name and provider code of your chosen PCP for yourself and each covered dependent, even if you are selecting the same physician for all covered persons.
3. Indicate if you are an existing patient or not (Y/N).

If you need assistance in completing this section, contact your health plan.

**SECTION E: OTHER DEPENDENT INFORMATION**

1. Complete this section if you are enrolling in HealthSelect (In-Area) and your eligible dependent lives out-of-area or in another HealthSelect network area.
2. Complete this section if you are enrolling in an HMO and your eligible dependent lives in another Texas service area of the selected HMO.

**HEALTH PLAN ADDRESSES AND TELEPHONE NUMBERS:**

	<b>HMO:</b>		
<b>HealthSelect<sup>SM</sup> of Texas UnitedHealthcare</b> (866) 336-9371 <b>Mail Supplemental Information Forms to:</b> P. O. Box 30523 Salt Lake City, UT 84130-0523	<b>Community First Health Plans, Inc.</b> (877) 698-7032 (210) 358-6262 <b>Mail Supplemental Information Forms to:</b> Community First 12238 Silicon Drive, Suite 100 San Antonio, TX 78249	<b>Scott &amp; White Health Plan</b> 1206 West Campus Drive Temple, TX 76508 Temple: (800) 321-7947 Georgetown: (800) 758-3012 Waco (254) 756-8000	<b>KelseyCare powered by Community Health Choice</b> 2636 South Loop West, Suite 900 Houston, TX 77054 (713) 295-6792; toll-free (844) 515-4877