

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS  
NONSCHOOL EMPLOYMENT

DBF  
(LOCAL)

**NEW POLICY CODE  
CONTENT MOVED FROM DBD(LOCAL)**

NONSCHOOL  
EMPLOYMENT

An employee shall disclose in writing to his or her immediate supervisor any outside employment that in any way creates a conflict of interest with the proper discharge of assigned duties and responsibilities or with the best interest of the College District.

Non-school employment that would be considered as detracting from the efficiency of the employee includes but is not limited to situations that:

1. Result in an employee's absence from work.
2. Adversely affect an employee's physical or mental well-being.
3. Interfere with an employee's duties during regular work hours.
4. Cause an employee to be unprepared for duties with the College District.
5. Involve the use of College District materials or resources.