

SOLICITATIONS

FI
(LOCAL)

Student Solicitation

“Student solicitation” will mean the sale or offer for sale of any property or service, whether for immediate or future delivery, and the receipt of or request for any gift or contribution by a student or registered student organization.

Permitted Solicitation

Student solicitation will be permitted in or on premises owned or controlled by the College District only if the solicitation does not violate a sole-source vendor contract clause and the solicitation is:

1. The sale or offer for sale of any newspaper, magazine, or other publication in an area designated in advance by the vice president for student development or designee for the conduct of such activity;
2. The sale or offer for sale of any merchandise, food, or non-alcoholic beverages in an area designated in advance by the vice president of student and enrollment services or designee for the conduct of such activity;
3. The collection of membership fees or dues by registered student organizations at the organizations’ meetings scheduled in accordance with College District policy and procedures on use of facilities; [See FLA]
4. The collection of admission fees for the exhibition of movies, performances, or other programs that are sponsored by a student or registered student organization and scheduled in accordance with College District policy and procedures on the use of facilities; [See FLA]
5. The sale of raffle tickets by a registered student organization that can present to the vice president for student development or designee written evidence from the Internal Revenue Service that the organization has been granted an exemption from taxation under 26 U.S.C. 501(c)(3);
6. The collection of donations by a registered student organization;
7. The sale of personal items by students; or
8. The sale of items by a registered student organization to its members.

Any solicitations by a registered student organization must be on behalf of or for the benefit of a registered student organization or an organization granted an exemption from taxation under 26 U.S.C. 501(c)(3).

Student solicitation must comply with law and College District policies and procedures. No solicitation will be conducted on the

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grounds, sidewalks, or streets of any property either owned or controlled by the College District, except as approved by the vice president of student and enrollment services or designee.

Time Limit

No student or registered student organization will solicit under this policy for more than the time limit established by administrative regulations for each fiscal year.

Exception

If approved by the vice president for student and enrollment services or designee, solicitations intended to raise funds to respond to a declared disaster or emergency are not subject to the established time limit.

Fundraising and
Use of College
District Name

Only authorized students or registered student organizations will be allowed to sponsor and engage in solicitation and/or fundraising activities under the name of the College District. All such activities will be compatible with the mission and objectives of the College District and will be approved by the vice president of student and enrollment services or designee in accordance with procedures developed for that purpose. [See GF(LOCAL)]

**Conduct During
Solicitation**

Solicitation made pursuant to the terms of this policy must be conducted according to the following:

1. The solicitation will not disrupt or disturb the regular academic or institutional programs being conducted in buildings or on property owned or controlled by the College District.
2. The solicitation will not interfere with the free or unimpeded flow of pedestrian and vehicular traffic on sidewalks and streets and at places of ingress and egress to and from buildings owned or controlled by the College District.
3. The solicitation will not harass, threaten, or intimidate the person or persons being solicited.

Sanctions

If, after a reasonable investigation, the campus provost, vice president of student and enrollment services, or designee determines that a solicitation is being conducted in a manner that violates this policy, the campus provost, vice president of student and enrollment services or designee may prohibit the offending student or registered organization from soliciting on the campus for such period or periods of time determined to be appropriate.

A student determined to be in violation of this policy will be subject to disciplinary measures as described in policies FM and FMA. In the case of a registered student organization, the vice president of student and enrollment services or designee may revoke the registered status of the organization in accordance with policy FKC.