

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS  
OUTSIDE~~NONSCHOOL~~ EMPLOYMENT

DBF  
(LOCAL)

**Nonschool  
Employment**

An employee ~~shall~~will disclose in writing to his or her immediate supervisor any outside employment that in any way creates a conflict of interest with the proper discharge of assigned duties and responsibilities or with the best interest of the College District.

Outside~~Nonschool~~ employment that would be considered as detracting from the efficiency of the employee includes, but is not limited to, situations that:

1. Result in an employee's absence from work;
2. Adversely affect an employee's physical or mental well-being;
3. Interfere with an employee's duties during regular work hours;
4. Cause an employee to be unprepared for duties with the College District; and
5. Involve the use of College District materials or resources.