## ACADEMIC ACHIEVEMENT GRADUATION

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GRADUATION REQUIREMENTS

Graduation requirements for a degree or program are located in the current College District catalog.

GUARANTEE FOR JOB COMPETENCY Graduates of the Associate of Applied Science (AAS) degree program or recipients of a Certificate of Proficiency who are judged by their employer to be lacking in technical job skills identified as exit competencies for their specific degree program shall be provided up to nine tuition-free credit hours of additional skill training by the College District. Special conditions that apply to the guarantee are as follows:

- The graduate must have earned the AAS degree or Certificate
  of Proficiency beginning May 1993, or thereafter, in a technical, vocational, or occupational program identified in the
  College District's general catalog.
- 2. The graduate must have completed the AAS degree at the College District with 45 hours in residence and must have completed the degree within a five-year time span. All course work for the certificate shall have also been completed at the College District within a five-year time span.
- 3. Graduates must be employed full-time in an area directly related to the area of program concentration as certified by the appropriate division dean.
- 4. Employment must commence within six months of graduation or certification.
- 5. The employer must certify, in writing, that the employee is lacking entry-level skills identified by the College District as program exit competencies and must specify the areas of deficiency within 90 days of the graduate's initial employment.
- 6. The employer, graduate, division dean job placement counselor, and appropriate faculty member shall develop a written educational plan for retraining.
- 7. Retraining shall be limited to nine credit hours related to the identified skill deficiency and to those classes regularly scheduled during the period covered by the retraining plan.
- 8. All retraining must be completed within a calendar year from the time the educational plan is agreed upon.
- 9. The graduate and/or employer is responsible for the cost of books, fees, and other course-related expenses.

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- 10. The guarantee does not imply that the graduate will pass any licensing or qualifying examination for a particular career.
- 11. The program may be initiated by employer or graduate by a written request to the vice president of instruction within 90 days of the graduate's initial employment.

A student's sole remedy against the College District and its employees for skill deficiencies shall be limited to nine semester credit hours of tuition-free education under the conditions described above. Activation of this guarantee may be initiated by the graduate by contacting the appropriate vice president within 90 days of the graduate's initial employment.