

**Collin County Community College District
AGREEMENT FOR FLEX ENTRY COURSES AND SPECIAL
TEACHING ASSIGNMENTS OF PART-TIME EMPLOYEES**

- 1. The employee acknowledges that the Collin County Community College has not adopted any policy, rule, regulation, law or practice providing for tenure; no right of tenure is created by this Agreement; and no property interest expressed or implied, is created and continued beyond the contract term.**
- 2. The employee agrees that this Agreement is conditioned upon (i) sufficient enrollment in the course and upon the schedules of full-time faculty; (ii) filing all certificates, transcripts and other documents required by the Collin County Community College with the Human Resources office; (iii) in federally or categorically funded positions, this Agreement is conditioned upon the availability of full and adequate funding for the position.**
- 3. The employee agrees that this Agreement may be terminated at any point during the semester, at the sole discretion of the Collin County Community College, at which time, this Agreement shall be null and void and of no other force and effect.**
- 4. If the employee is unable to attend a class for any reason, the division dean or discipline coordinator shall be notified eight (8) hours in advance, if possible, before class. Absence from scheduled classes may, in the sole discretion of the Collin County Community College, result in salary deductions.**
- 5. The employee shall comply with all policies, rules, regulations of the Collin County Community College in effect, or as may be adopted during the life of this agreement. Failure to comply with any of the Collin County Community College's policies, rules and regulations, including, but not limited to, time schedules regarding classes, completion of all rolls, grades, and personnel materials, may result in termination of this Agreement, or the withholding or deduction in salary in compliance with college policy and federal FLSA guidelines as determined in the sole discretion of the Collin County Community College.**
- 6. The employee agrees that this contract includes teaching the assigned class(es), as well as the preparing for class, grading, being available for student consultations and other related instructional activities as identified by the discipline coordinator and/or division dean.**