Do you need your employment or income verified?

**We are pleased to announce that Collin College now uses The Work Number® to provide automated employment and income verifications for our employees. This typically will not require any action on the part of our employees.**

The Work Number from Equifax is a fast and secure way to provide proof of your employment or income—  
a necessary step in many of today’s life events including obtaining credit, financing a home or automobile, obtaining a housing lease or securing government benefits or services. The Work Number simplifies the verification process and accelerates qualifying decisions through an online system available to verifiers   
24 hours a day, 7 days a week.

Hundreds of thousands of credentialed verifiers rely on The Work Number for rapid access to information critical to their decision process, and thousands of employers nationwide have entrusted The Work Number   
to provide this important service on behalf of their employees.

Additionally, the employees who work for organizations that contribute information to The Work Number can access one (1) free Employment Data Report (EDR) each year through [www.theworknumber.com](http://www.theworknumber.com). The EDR provides complete historical employment and income information, as well as a listing of verifier requests for the past two years.

For additional information about The Work Number or accessing your Employment Data Report,   
please visit [www.theworknumber.com/employees](http://www.theworknumber.com/employees) and use the log-in information below.

For Collin College employees, the default ID and PIN scheme is:   
ID: Employee ID  
PIN: 4 Digit Hire Year + Last 4 Digits of SSN

If you have questions or need assistance, please contact Cherie Hill, Coordinator of HR Records, [chill@collin.edu](mailto:chill@collin.edu), 972.548.6662.