Note: The Sabbatical Committee considers the information in this section to be critical in the evaluation of your application.

Sabbatical Leave
Plan Requirements

A. State concisely the research or development plan, including:
   • specific objectives and methods of procedure,
   • the rationale and significance, and
   • the relationship (if any) to previous or related work in progress here or elsewhere.

B. Include a summary timetable for accomplishing the project.

C. An appropriate (abbreviated) bibliography, which demonstrates your knowledge of the current literature related to this project, must also be included. Limit the narrative (excluding bibliography) to not more than two single-spaced pages. If more voluminous materials are to be included, please assemble this in an appendix.

D. List resources (possible grant subsidies, agreements, organizations, individuals or other resources, etc.), which you anticipate utilizing in this sabbatical project.

E. In addition to the original, ten (10) copies of all materials should be provided.