### Member Attendees:
- Mitci Allen, Lovejoy ISD
- Ann Blackman, CCCCD
- Serena Butler, CCCCD
- David Galley, CCCCD
- David Marble, CCCCD
- Lynn Mortensen, Raytheon
- Helen Sullivan, CCCCD
- Mary Jane Tobaben, CCCCD
- Larry Kirk, McKinney North HS

### Non-Member Attendees:
- Jerry Sue Burks, Heritage HS
- Pat Copher, Plano West HS
- Betty Evans, Blue Ridge HS
- Kenneth Keeton, McKinney HS
- Larry Kirk, McKinney North HS
- Ted Stephens, Wylie HS
- Kathy Warman, Allen HS

### Ex-officio Member Attendees:
- Janet Jaworski, Global EDGE
- Laurence Lloyd, Global EDGE
- Annette Caffery, Global EDGE

### Minutes of Meeting, Oct. 27, 2009

#### Call to order
Meeting called to order at 5:08 None

#### Introductions
Lynn Mortensen introduced herself as the new chairman of the Global EDGE Tech Prep Consortium Executive Board/Steering Committee.

Everyone introduced themselves and identified their affiliation.

#### Approval of Minutes
Previous Meeting Minutes

Lynn Mortensen asked attendees to review the minutes from previous Steering Committee Meeting of September 9, 2009.

Motioned to approve the minutes: David Marble
Second: Mary Jane Tobaben
Vote: Approved by unanimous voice vote

#### Old Business
Career Bytes

LL reported that the first Career Bytes event featuring Convergence Technology was successful. LL reported that 27 petitions have been processed and 37 are pending. The Global EDGE have made numerous visits to high schools with more
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<th>Retention Grant</th>
<th>on the schedule. LL affirmed again the importance of all the teachers getting the students registered in CATEMA with the paperless awarding process underway.</th>
<th>Janet Jaworski</th>
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<td>The Role as a SC Member</td>
<td>JJ shared projected activities of the retention grant. College Scope is underway. We are partnering with TCSC Marshall and TC Tyler on this project.</td>
<td>Janet Jaworski</td>
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<td></td>
<td>JJ reviewed and summarized the brainstorm activity from the previous SC meeting with regards to implementing some of the suggestions for improving awareness and the effectiveness of Tech Prep. JJ also reported the current number of student registered in CATEMA is at 4938. She further emphasized the importance of getting all students registered due to the new paperless credit awarding process.</td>
<td>Janet Jaworski</td>
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<td>New Business</td>
<td>LM asked for a motion to approve the purchase of 1G of memory for one of our computers. Motioned to approve: Mitzi Allen Second: Helen Sullivan Vote: Passed by unanimous voice vote Helen Sullivan inquired of the age of the computer and if it made more sense to purchase a new one. JJ explained that IT had assessed it and made the recommendation for more memory. LM asked for a motion to approve the purchase of a laser desktop printer for Asst Director’s position. Motion to approve: Ted Stephens Second: David Galley Vote: Passed by unanimous voice vote</td>
<td>Lynn Mortensen</td>
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<td>Strategic Planning</td>
<td>JJ shared information regarding new evaluation criteria the is now being implemented under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 and the required goals and performance measures by which each consortium shall be evaluated. JJ distributed copies of Global EDGE Tech Prep Strategic Planning 2008-2013. JJ asked for suggestions for improvements. Each table group reviewed a different section</td>
<td>Janet Jaworski</td>
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of the document and offer revision suggestions. Most groups agreed the mission statement should be short and concise.

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<th>Announcements</th>
<th>JJ announced the NTHS Induction Ceremony will be held tomorrow evening at 6:00 PM here at CPC. CADD Focus Group Meeting will be November 12th at PRC. The next Steering Committee Meeting will be Wed., January 13th at PRC. Global EDGE is planning Focus On the Future III for February/March.</th>
<th>Janet Jaworski</th>
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<td>Adjournment</td>
<td>Meeting adjourned at 6:00 Motioned to adjourn – David Marble Second: Betty Evans Vote: Meeting adjourned via unanimous voice vote</td>
<td>Lynn Mortensen</td>
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