### Member Attendees:
- Mitci Allen, Lovejoy ISD
- Serena Butler, Collin College
- David Galley, Collin College
- Carol Light, Plano ISD
- David Marble, Collin College
- Lynn Mortensen, Raytheon
- Mary Park, NETCAT
- Candy Slocum, InterLink
- Helen Sullivan, Collin College
- Mary Jane Tobaben, Collin College

### Non-Member Attendees:
- Jill Bell, Frisco ISD
- Ann Brooks, Plano ISD
- Lois Conwell, Plano ISD
- Christine DeLa Torre, Collin College
- Deanie Elmore, Lone Oak ISD
- Bill Hale, Caddo Mills ISD
- Mike Haug, Frisco ISD
- Glenda Henderson, Commerce ISD
- Sherry Huddleston, Celina ISD
- Tracey Jackson, Frisco ISD
- Rebecca Meraz, Collin College

### Ex-officio Member Attendees:
- Candy Slocum, InterLink
- Glenda Henderson, Commerce ISD
- Helen Sullivan, Collin College
- Sherry Huddleston, Celina ISD
- Janet Jaworski, Global EDGE
- Mary Jane Tobaben, Collin College
- Tracey Jackson, Frisco ISD
- Laurence Lloyd, Global EDGE
- Charmione Marcell, Global EDGE

### Members Absent:
- David Arbuckle, AT&T
- Ann Blackman, Collin College
- William Blitt, Collin College
- Keva Boughner, McKinney ISD
- Karen Bradley, Allen ISD
- Wes Cunningham, Frisco ISD
- Leta Durrett, Rockwall ISD
- David Hitt, Plano ISD
- Alicia Huppe, Collin College
- Kay Irlas, Prosper ISD
- Chris Skipper, Region 10
- Vickie Stone, Collin College

### Minutes of Meeting, Jan 13, 2010

<table>
<thead>
<tr>
<th>Item</th>
<th>Key Points Discussed</th>
<th>Action Taken/Discussion</th>
<th>Reporter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to order</td>
<td>Meeting called to order at 5:16</td>
<td>None</td>
<td>Lynn Mortensen</td>
</tr>
<tr>
<td>Introductions</td>
<td></td>
<td>Lynn Mortensen introduced herself as the Director of Engineering for Raytheon and the Chair of the Global EDGE Tech Prep Consortium Executive Board/Steering Committee. Everyone introduced themselves and identified their affiliation.</td>
<td>Lynn Mortensen</td>
</tr>
<tr>
<td>Approval of Minutes</td>
<td>Previous Meeting Minutes</td>
<td>Lynn Mortensen asked attendees to review the minutes from previous Steering Committee Meeting of October 27, 2009. Motioned to accept the minutes: Mitci Allen Second: David Marble Vote: Approved by unanimous voice vote</td>
<td>Lynn Mortensen</td>
</tr>
<tr>
<td>Old Business</td>
<td>Career Bytes</td>
<td>LL reported that the first two Career Bytes events featuring Convergence Technology and Hospitality &amp; Culinary Arts</td>
<td>Laurence Lloyd</td>
</tr>
<tr>
<td>Petitions</td>
<td>have reached about 70 students so far. The next will feature Early Childhood Development on 2/12/2010 at SCC. Criminal Justice will follow in March and then Graphic Arts.</td>
<td>Laurence Lloyd</td>
<td></td>
</tr>
<tr>
<td>Mission Statement</td>
<td>LL explained that we are still processing petitions for current students the former way. The transition to the paperless awarding process will be underway beginning with the 2010 graduation.</td>
<td>Lynn Mortensen</td>
<td></td>
</tr>
<tr>
<td>New Business</td>
<td>LM asked everyone to review proposed mission statement and provide any suggestions or corrections. JJ explained that the proposed mission statement came about from suggestions made at the last Steering Committee meeting’s brainstorming effort. Mary Jane Tobaben suggested eliminating the comma in “The Vision” statement. Helen Sullivan suggested the wording be changed slightly. JJ asked Ms. Sullivan to send her the suggested wording.</td>
<td>Lynn Mortensen</td>
<td></td>
</tr>
<tr>
<td>Hiring</td>
<td>LM asked the Steering Committee for a motion to endorse the hiring of Charmione Marcell as the part-time Outreach Planner for the Global EDGE. Charmione introduced herself and shared with the group her educational background and her goals for serving the Global EDGE.</td>
<td>Lynn Mortensen</td>
<td></td>
</tr>
<tr>
<td>Purchase</td>
<td>LM asked for a motion to approve the purchase of a new computer for the Assistant Director at a cost not to exceed $972. LM explained that while the purchase of more memory for Assistant Director’s current computer was previously approved, it has since been determined that money would be best spent to purchase a new computer.</td>
<td>Lynn Mortensen</td>
<td></td>
</tr>
</tbody>
</table>
### Minutes of Meeting, Jan 13, 2010

**Global EDGE Tech Prep Consortium**  
**Steering Committee Meeting**  
**Collin College**  
**Preston Ridge Campus 5:00 PM**

#### Mini-Grant

LM asked for a motion to endorse the Executive Board’s decision to award “mini-grants” totaling $12,550. (per attachment A)

- **Motion to approve:** Dave Galley  
- **Second:** Mary Park  
- **Vote:** Passed by unanimous voice vote

#### Tech Prep ID Cards

LM asked for a motion to approve the offering Tech Prep ID cards and Tips booklets as an option to high schools for their graduating seniors.

- **Motion to approve:** David Marble  
- **Second:** Mary Schallenberg

JJ explained that some schools seem to like the cards and some don’t. This is an effort to be more cost efficient with the grant funds. There was much discussion among team leaders of their likes and dislikes.

- **Vote:** Passed by unanimous voice vote

#### Member Resignation

LM asked for a motion to accept Lisa Ferrell’s resignation as a member of the Executive Board and Steering Committee.

- **Motion to accept:** Mary Park  
- **Second:** Mitci Allen  
- **Vote:** Passed by unanimous voice vote

#### Best Practices

JJ asked attendees to share some of their best practices.

- Tracey Jackson of Frisco ISD shared how they hosted a Career & College fair. They brought in career professionals to interact and visit with their high school students. The students were required to obtain a certain number of signatures from the professionals. Students returned excited about new and hopeful career ideas. Several people at this meeting attended the fair and said that it was a great success.

- Kathy Warman of Allen ISD shared how their school obtained a site license allowing them to test and offer certification in all Microsoft Office programs. This allows the students to graduate with a certification showing their accomplished skills.
**Minutes of Meeting, Jan 13, 2010**

### Success Stories

Karen Musa of Collin College shared how she conducted a workshop for Culinary Arts high school teachers, highlighting the essentials that should be taught in CHEF 1301. Ms. Musa feels that students are not coming out of high school adequately prepared for the more advanced disciplines taught at the college level. By keeping the high school teacher informed of the expectation at the college level, they can then better prepare the student for success.

JJ asked the group for any student success stories.

Karen Musa shared how one of her students, Will Wilbur, after completing her program was awarded a $5,000 scholarship at Texas Women’s University.

### Activities & Updates

LL announced that planning for the Focus on the Future III event is underway. The event is scheduled for April 30th and will focus on the different trends in education and where those trends will take us. The Global EDGE plans to participate in the Career & Technology Fair Collin College Advising is hosting in March. And Charmione Marcell will be making visits to several high schools beginning next week.

### Announcements

LM announced that Focus Group meetings are getting underway. JJ added that the major issue is curriculum alignment due to TEKS changes. She stressed the importance of teacher attendance and participation at these meetings. The first meeting is Criminal Justice and will be on Jan. 20, 2010 at SCC.

LM announced the next Steering Committee Meeting is scheduled for March 24th at CPC.

The next Executive Board meeting will be Wed. Feb. 17th at CPC.

### Adjournment

Meeting adjourned at 6:06

- Motion to adjourn: Dave Galley
- Second: Carol Light
- Vote: Pass by unanimous voice vote