Global EDGE Tech Prep Consortium
Steering Committee Meeting
Collin College District
Central Park Campus 5:00 PM
Minutes of Meeting, Oct. 27, 2009

Member Attendees:
Mitci Allen, Lovejoy ISD
Ann Blackman, CCCCD
Serena Butler, CCCCD
David Galley, CCCCD
David Marble, CCCCD
Lynn Mortensen, Raytheon
Helen Sullivan, CCCCD
Mary Jane Tobaben, CCCCD

Non-Member Attendees:
Jerry Sue Burks, Heritage HS
Pat Copher, Plano West HS
Betty Evans, Blue Ridge HS
Kenneth Keeton, McKinney HS
Larry Kirk, McKinney North HS
Ted Stephens, Wylie HS
Kathy Warman, Allen HS

Ex-officio Member Attendees:
Janet Jaworski, Global EDGE
Laurence Lloyd, Global EDGE
Annette Caffery, Global EDGE

Members Absent:
David Arbuckle, AT&T
William Blitt, CCCCD
Keva Boughner, McKinney ISD
Karen Bradley, Allen ISD
Wes Cunningham, Frisco ISD
Leta Durrett, Rockwall ISD
Lisa Ferrell, McKinney Chamber
David Hitt, Plano ISD
Alicia Huppe, CCCCD

Item | Key Points Discussed | Action Taken/Discussion | Reporter
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Call to order | Meeting called to order at 5:08 | None | Lynn Mortensen
Introductions |  | Lynn Mortensen introduced herself as the new chairman of the Global EDGE Tech Prep Consortium Executive Board/Steering Committee. Everyone introduced themselves and identified their affiliation. | Lynn Mortensen
Approval of Minutes | Previous Meeting Minutes | Lynn Mortensen asked attendees to review the minutes from previous Steering Committee Meeting of September 9, 2009. Motioned to approve the minutes: David Marble Second: Mary Jane Tobaben Vote: Approved by unanimous voice vote | Lynn Mortensen
Old Business | Career Bytes | LL reported that the first Career Bytes event featuring Convergence Technology was successful. LL reported that 27 petitions have been processed and 37 are pending. The Global EDGE have made numerous visits to high schools with more | Laurence Lloyd
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<tr>
<th>Retention Grant</th>
<th>on the schedule. LL affirmed again the importance of all the teachers getting the students registered in CATEMA with the paperless awarding process underway.</th>
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<td>The Role as a SC Member</td>
<td>JJ shared projected activities of the retention grant. College Scope is underway. We are partnering with TCSC Marshall and TC Tyler on this project. JJ reviewed and summarized the brainstorm activity from the previous SC meeting with regards to implementing some of the suggestions for improving awareness and the effectiveness of Tech Prep. JJ also reported the current number of student registered in CATEMA is at 4938. She further emphasized the importance of getting all students registered due to the new paperless credit awarding process.</td>
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<td>New Business</td>
<td>LM asked for a motion to approve the purchase of 1G of memory for one of our computers.</td>
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| | Motioned to approve: Mitci Allen  
Second: Helen Sullivan  
Vote: Passed by unanimous voice vote |
| | Helen Sullivan inquired of the age of the computer and if it made more sense to purchase a new one. JJ explained that IT had assessed it and made the recommendation for more memory. |
| | LM asked for a motion to approve the purchase of a laser desktop printer for Asst Director’s position. |
| | Motion to approve: Ted Stephens  
Second: David Galley  
Vote: Passed by unanimous voice vote |
| Strategic Planning | JJ shared information regarding new evaluation criteria the is now being implemented under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 and the required goals and performance measures by which each consortium shall be evaluated. |
| | JJ distributed copies of Global EDGE Tech Prep Strategic Planning 2008-2013. JJ asked for suggestions for improvements. Each table group reviewed a different section |
of the document and offer revision suggestions. Most groups agreed the mission statement should be short and concise.

| Announcements          | JJ announced the NTHS Induction Ceremony will be held tomorrow evening at 6:00 PM here at CPC.  
|                        | CADD Focus Group Meeting will be November 12th at PRC.  
|                        | The next Steering Committee Meeting will be Wed., January 13th at PRC.  
|                        | Global EDGE is planning Focus On the Future III for February/March.  
|                         | Janet Jaworski |

| Adjournment           | Meeting adjourned at 6:00  
|                       | Motioned to adjourn – David Marble  
|                       | Second: Betty Evans  
|                       | Vote: Meeting adjourned via unanimous voice vote  
|                       | Lynn Mortensen |