APPENDIX A

INSTITUTIONS MAY DISCLOSE EDUCATION RECORDS WITHOUT WRITTEN CONSENT OF STUDENTS TO THE FOLLOWING:

1. Authorized representatives of the following audit, evaluation, or enforcement of federal and state supported programs:
   - Comptroller General of the United States
   - The Secretary of the United States Department of Education
   - U.S. Attorney General (Law enforcement purposes only; Patriot Legislation)
   - State educational authorities

2. Personnel within the institution determined by the institution to have a legitimate educational interest,

3. Officials of other institutions in which the student seeks to enroll, on condition that the issuing institution makes a reasonable attempt to inform the student of the disclosure,

4. Persons or organization providing to the student financial aid, or determining financial aid decision,

5. Organizations conducting studies to develop, validate, and administer predictive tests, to administer student aid programs, or to improve instruction,

6. Accrediting organizations carrying out their accrediting functions,

7. Parents of student who have established that student’s status as a dependent – IRS Code of 1986, Section 152,

8. Persons in compliance with a judicial order or a lawfully issued subpoena, provided that the institution first makes a reasonable attempt to notify the student. EXCEPTION: No notification is required if the subpoena is issued from a federal grand jury, or a law enforcement purpose, and orders the institution not to notify the student,

9. Persons in an emergency if the knowledge of the information is necessary to protect the health and safety of the student or other persons,

10. An alleged victim of any crime of violence of the results of any disciplinary proceeding against the alleged perpetrator of that crime with respect to that crime,

11. Veterans Administration officials in response to requests related to VA programs,
12. Representatives of the Immigration and Naturalization Service (INS) for purposes of the coordinated interagency partnership regulating international students (SEVIS),

13. Parents of a student under the age of 21 regarding a violation of any law or institutional policy or rule of governing the use of alcohol or a controlled substance. This does not supersede any state law that prohibits disclosure of this information,

14. The public regarding the final results of an institutional disciplinary proceeding as long as the student has been determined to be the alleged perpetrator of a crime of violence or non-forcible sex offence. The information in the “final results” is limited to the name of the student, violation committed, and any sanction imposed by the institution against the student.

   The institution may not disclose the name of any other student, including a victim or witness, without prior written consent of the other student.

15. Persons requesting any item that the institution has identified as directory information as long as the student has not exercised their right of non-disclosure.