Do a “reality check” as you explore careers and meet employers at the

2015 JOB FAIR

1-4 p.m.
Wednesday, April 1

Spring Creek Campus
Living Legends Conference Center
2800 E. Spring Creek Parkway, Plano

Bring your résumé and dress professionally.
Free and open to the public.

For more information email Elaine Stewart at estewart@collin.edu or call 972.548.6769.

Sponsored by Counseling/Career Services/Off Campus Student Employment.

Collin College is an equal opportunity institution and provides educational and employment opportunities without discrimination on the basis of race, color, religion, sex, age, national origin, disability, veteran status or other legally protected class.
HELPFUL STEPS TO MAKE YOUR JOB FAIR A SUCCESS

1. Update your résumé.
2. Dress for success.
3. Have a firm handshake.
4. Give your name, the job you are looking for, state your skills, accomplishments and experience
5. Smile and be courteous.
6. Leave a copy of your résumé.
7. Ask for the recruiter’s business card and brochure for company information.
8. Thank the recruiter for his/her time.
9. Do not occupy all of the recruiter’s time. Be considerate of people waiting in line.

QUESTIONS TO ASK RECRUITERS:

1. “What qualifications and skills are needed for the job?”
2. “Can you describe a typical day?”
3. “What are the biggest challenges of this job?”
4. “What do you like about this company?”
5. “Can I arrange an interview?”

QUESTIONS NOT TO ASK AT A JOB FAIR:

1. “What is the salary for this job?”
2. “What about benefits and vacation time?”