If you or someone you know has been hurt by dating violence, domestic violence, sexual assault, or stalking, Collin College is here to help. You have the right to live, learn, and work in a safe and welcoming environment.

Violence is unacceptable, and Collin College policy prohibits all forms of dating violence, domestic violence, sexual assault, and stalking. Your immediate and long-term safety is what’s most important. This document outlines steps to take depending on what services you may want or need. The resources and options outlined in this document may be helpful as you decide the next steps that are best for you.

Unsure where to start?
You may want more information or to talk to someone confidentially as you decide what you’d like to do moving forward. You can access crisis counseling, information, and support by connecting with the resources listed below.

**Counseling Services (Confidential Resource for Students)**
Provides counseling services free of charge to currently enrolled Collin College students. Counseling sessions are confidential and conducted by licensed mental health professionals.

**Office Hours:**
Frisco Campus - Monday and Tuesday 8 a.m. - 8 p.m., Wednesday and Thursday 8 a.m. - 5 p.m., Friday 9 a.m. - 5 p.m.
Mckinney Campus - Monday, Tuesday, and Thursday 8 a.m. - 5 p.m., Wednesday 8 a.m. - 8 p.m., Friday 9 a.m. - 5 p.m.
Plano Campus - Monday through Thursday 8 a.m. - 8 p.m., Friday 9 a.m. - 5 p.m.

**Phone:** 972.881.5126
**Email:** personalcounseling@collin.edu
**Website:** [www.collin.edu/studentresources/counseling/index.html](http://www.collin.edu/studentresources/counseling/index.html)

**Dean of Students Office**
Provides advocacy and support. Assists students with reporting to appropriate law enforcement agencies. Investigates complaints of prohibited conduct in which a Collin College student is the respondent.

**Office Hours:** Monday through Thursday 8 a.m. - 5 p.m., Friday 9 a.m. - 5 p.m.

**Phone:** 972.881.5604
**Email:** dos@collin.edu
**Website:** [www.collin.edu/studentresources/deanofstudents/index.html](http://www.collin.edu/studentresources/deanofstudents/index.html)

**Employee Assistance Program (Confidential Resource for Employees)**
Provides free, confidential, and voluntary assistance to full-time employees and their household members.

**Office Hours:** Available 24 hours a day, 7 days a week

**Phone:** 1.866.327.2400
**Email:** eap@deeroaks.com
**Website:** [www.collin.edu/hr/benefits/eap.html](http://www.collin.edu/hr/benefits/eap.html)

**Human Resources Office (HR)**
Provides advocacy and support, and assists with accommodations and reporting to law enforcement for Collin College employees. HR also investigates complaints of prohibited conduct in which a Collin College employee is the respondent.

**Office Hours:** Monday through Friday 8 a.m. - 5 p.m.

**Phone:** 972.758.3856
**Email:** hr@collin.edu
**Website:** [www.collin.edu/hr/](http://www.collin.edu/hr/)

Do you need medical attention?
You can receive attention at any medical facility; however, certain hospitals have specially-trained staff to help survivors of dating violence, domestic violence, sexual assault, and stalking. Contact information for local hospitals is on page 9 of this document.

It is important to preserve evidence that may assist in proving the alleged criminal offense occurred; be helpful in obtaining a protective order; or assist with an investigation by the police, Collin College, or both, should you choose to report the incident. Completing a forensic medical examination does not require you to file a police report or submit a report to Collin College, although we encourage these reports if you are comfortable with doing so.

Medical exams can also address other physical needs or trauma and assess for sexually transmitted infections (STIs) or pregnancy. If possible, do not: shower, bathe, douche, eat, drink, wash your hands, change your clothes, brush your teeth, smoke, use the toilet, or clean the location where the incident occurred.

Save the clothing you were wearing, sheets, or towels in a paper (not plastic) bag. Keep any text messages, records of phone calls, emails, pictures, notes, gifts, etc., as this information can be pertinent for a report of dating violence, domestic violence, sexual assault, or stalking.

---

**Dating violence, domestic violence, sexual assault, and stalking are crimes and are not tolerated at Collin College.**

Members of the Collin College community, including visitors, have the right to be free from all forms of dating violence, domestic violence, sexual assault, and stalking.

---

**Are you in danger?**

- If yes, call **911**.
- The Collin College Police Department can also provide assistance. Call **972.578.5555** to report an incident or emergency.
Law Enforcement Contact Information

Allen Police Department
205 W. McDermott Drive
Allen, TX 75013
Phone: 214.509.4200
Website: https://cityofallen.org/904/Police

Collin College Police Department
2800 E. Spring Creek Parkway
Plano, TX 75074
Phone: 972.578.5555
Website: www.collin.edu/campuspolice/

Collin County Sheriff’s Office
4300 Community Avenue
McKinney, TX 75071
Phone: 972.547.5100
Metro: 972.424.1460
Website: https://www.collincountytx.gov/sheriff/Pages/default.aspx

Frisco Police Department
7200 Stonebrook Parkway
Frisco, TX 75034
Phone: 972.292.6010
Website: https://www.friscotexas.gov/239/Police

McKinney Police Department
2200 Taylor Burk Drive
McKinney, TX 75071
Phone: 972.547.2700
Website: https://www.mckinneytexas.org/166/Police

Plano Police Department
909 14th Street
Plano, TX 75074
Phone: 972.424.5678
Website: https://www.plano.gov/214/Police

Rockwall Police Department
205 W. Rusk Street
Rockwall, TX 75087
Phone: 972.771.7717
Website: www.rockwallpolice.org/

Wylie Police Department
2000 North Highway 78
Wylie, TX 75098
Phone: 972.442.8171
Website: https://www.wylietexas.gov/police.php

Making a Report

You may choose to report to local law enforcement, the Collin College Police Department, Collin College’s student or employee complaint and disciplinary processes, or all of these entities. You may also choose not to report to any of these entities, and you are not obligated to report the incident if you choose not to do so. If you decide to report, Collin College will protect your identity in publicly available information, such as within our Annual Security and Fire Safety Report (ASFSR) or timely warning notices sent to the campus community.

You can also access the resources listed in this document regardless of whether or where you choose to report. Collin College will keep referrals to resources confidential, as long as it does not limit our ability to provide them to you. If Collin College needs to share information in order to refer you to a resource, we will notify you of what information needs to be shared, why, and with whom prior to sharing the information.

Reporting to Law Enforcement

In an immediate life-threatening emergency, dial 911.

Many victims find law enforcement to be a great resource, and others choose not to report to law enforcement. We always encourage reporting, but only you can determine whether doing so is the right decision for you. Making a police report does not obligate you to file criminal charges, but it does create a record of the incident. The police report will include your name, the respondent’s name, and details of the incident.

It is important to note which law enforcement agency you report to can vary depending on the specifics of your case and where the incident(s) occurred. Additionally, there are people on campus who can assist you in reporting to law enforcement if you choose to do so. For assistance in reporting to law enforcement, students should contact the Dean of Students Office at 972.881.5604 or dos@collin.edu, and employees should contact the Human Resources Office (HR) at 972.758.3856 or hr@collin.edu.

If the incident occurred on a Collin College campus, contact the Collin College Police Department at 972.578.5555 or extension 5555 from any campus phone. The Collin College Police Department encourages anyone who is the victim of or witness to any crime to promptly and accurately report the incident to the Collin College Police Department when the victim of a crime elects to, or is unable to, make such a report. Police reports are public records under state law; however, voluntary confidential reports for purposes of inclusion in the annual disclosure or crime statistics can be made to the Collin College chief of police or designee. For more information regarding Collin College Police Department policies and procedures, go to www.collin.edu/campuspolice/.

If the incident occurred off campus, contact the appropriate police department in your home city and/or the city in which the incident occurred. If you request assistance, a Collin College official will help you with this process. Contact information for local law enforcement agencies is located in the left-hand sidebar.

Regardless of whether or not you report to law enforcement, there are campus options available to you, including resolution through the Collin College student or employee complaint and disciplinary processes.

Court Orders and Orders of Protection

Victims have the right to seek a no-contact order, order of protection, restraining order, or similar lawful orders through a civil, criminal, or tribal court. The Collin College Police Department does not issue court orders or orders of protection. Victims must contact a local law enforcement agency (see sidebar at left for contact information) and/or a local court to obtain court orders or orders of protection. Once a victim notifies the Collin College Police Department he or she is in possession of a court order or order of protection, the Collin College Police Department will enforce the order as appropriate. Therefore, it is important to notify the Collin College Police Department at 972.578.5555 as soon as possible if you have a court order or order of protection against another individual.
Making a Report (Continued)

Reporting to Collin College Officials
Regardless of whether or not you report to the Collin College Police Department or local law enforcement, you can report to Collin College by contacting one (1) or more of the officials listed below:

1. **Title IX Coordinator for Students**
   Terrence Brennan
   Phone: 972.881.5734
   Office: CHEC Suite 457
   Email: tbrennan@collin.edu

2. **Title IX Coordinator for Employees**
   Floyd Nickerson
   Phone: 972.599.3159
   Office: CHEC Room 349
   Email: fnickerson@collin.edu

3. **Deputy Title IX Coordinator for Employees**
   Tonya Jacobson
   Phone: 972.758.3856
   Office: CHEC Room 345
   Email: tjacobson@collin.edu

4. **A Campus Security Authority (CSA)**
   A CSA is a Collin College official who has significant responsibility for student and campus activities (e.g., athletic coach, student organization advisor, etc.). For more information or a list of CSAs, contact the Collin College Police Department at 972.578.5555 or the Dean of Students Office at 972.881.5604, email dos@collin.edu, or go to [https://www.collin.edu/studentresources/deanofstudents/CleryAct.html](https://www.collin.edu/studentresources/deanofstudents/CleryAct.html).

5. **Submit a Complaint Against a Collin College Employee Online**
   [www.collin.edu/hr/complaints/Employee_Complaints.html](http://www.collin.edu/hr/complaints/Employee_Complaints.html)

6. **Submit a Complaint Against a Collin College Student Online**
   [www.collin.edu/hr/studentcomplaints/index.html](http://www.collin.edu/hr/studentcomplaints/index.html)

See the “Collin College’s Disciplinary Process: Rights and Options” section in this document for more information on pursuing an investigation under Collin College policy.

Voluntary Confidential Reporting
Victims of crime who do not want to pursue action within the Collin College system or the criminal justice system, may still want to consider making a confidential report. With the victim’s permission, the Collin College chief of police or designee can file a report on the details of the incident without revealing the victim’s identity. The purpose of a confidential report is to comply with the victim’s wish to keep the matter confidential while taking steps to ensure the future safety of the victim and others. With such information, Collin College can keep an accurate record of the number of incidents involving students, employees, and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in Collin College’s annual crime statistics.

Anonymous Reports of Sexual Assault
Victims can submit an anonymous report of sexual assault. However, doing so may limit Collin College’s ability to conduct a thorough investigation, respond appropriately, and stop the behavior from reoccurring.

Additionally, if a victim of sexual assault files a report and later determines he or she would like to remain anonymous, the Collin College Police Department can assign a pseudonym to the victim. The pseudonym will be used in place of the victim’s name to identify the victim on any further documentation that could become public information.

Available Options and Interim Action
Collin College must provide certain options and interim action if you request them and they are reasonably available, regardless of whether you choose to report to local law enforcement, the Collin College Police Department, or the student or employee complaint or disciplinary process. Available options and interim action along with information on who to contact to access them are outlined below.

Course Schedule Adjustments for Students
Contact: Dean of Students Office
Office Hours: Monday - Thursday 8 a.m. - 5 p.m.
Friday 9 a.m. - 5 p.m.
Phone: 972.881.5604 Email: dos@collin.edu
Website: [www.collin.edu/studentresources/deanofstudents/index.html](http://www.collin.edu/studentresources/deanofstudents/index.html)

Criminal Trespass Warning Notice
Collin College may issue a criminal trespass warning notice to prohibit an individual from entering any Collin College buildings or properties for a specified period of time.
Contact: Collin College Police Department
Office Hours: 24 hours a day, 365 days a year
Phone: 972.578.5555
Website: [www.collin.edu/campuspolice/](http://www.collin.edu/campuspolice/)

Employment Options and Employee Resources
Only available for full-time, part-time, and student employees of Collin College.
Contact: Human Resources Office (HR)
Office Hours: Monday - Friday 8 a.m. - 5 p.m.
Phone: 972.758.3856 Email: hr@collin.edu
Website: [www.collin.edu/hr/](http://www.collin.edu/hr/)

No Contact Directive and Immediate Temporary Suspension
If appropriate, and depending on the nature of the incident, Collin College may issue a no contact directive or immediate temporary suspension to the respondent. The purpose of these interim measures is to prevent contact between the victim and respondent and protect the safety of the entire Collin College community.
Contact: Dean of Students Office
Office Hours: Monday - Thursday 8 a.m. - 5 p.m.
Friday 9 a.m. - 5 p.m.
Phone: 972.881.5604 Email: dos@collin.edu
Website: [www.collin.edu/studentresources/deanofstudents/index.html](http://www.collin.edu/studentresources/deanofstudents/index.html)

Student Housing Changes
Only available for students living in Collin College Student Housing at the Plano Campus.
Contact: Director of Student Housing Operations
Office Hours: Monday - Friday 9 a.m. - 6 p.m.
Phone: 972.881.5151
Email: studenthousing@collin.edu
Website: [www.collin.edu/studenthousing/](http://www.collin.edu/studenthousing/)
Collin College’s Disciplinary Process: Rights and Options

To make a report against a Collin College student, contact Terrence Brennan, Title IX Coordinator for Students, at 972.881.5734 or tbrennan@collin.edu.

To make a report against a Collin College employee, contact Floyd Nickerson, Title IX Coordinator for Employees, at 972.599.3159 or fnickerson@collin.edu or Tonya Jacobson, Deputy Title IX Coordinator for Employees, at 972.758.3856 or tjacobson@collin.edu.

You have the right to:

1. A prompt, fair, and impartial process from the initial investigation to the final result.

2. An investigation that is completed within the timeframes laid out by Collin College policy in a manner that is transparent, provides timely notice of meetings, and gives both the victim/complainant and respondent equal access to information. Investigations will be conducted without a conflict of interest or bias toward either party by Collin College officials who, at a minimum, receive annual training on issues related to dating violence, domestic violence, sexual assault, and stalking as well as how to conduct an investigation process that protects victim safety and promotes accountability.

3. Have an advisor (i.e., any individual who provides support, guidance, or advice) of your choice present during any meetings with the investigator. Collin College will not limit your choice of advisor or the advisor’s presence in any meeting or institutional disciplinary proceeding. However, the point of these meetings is to hear and gather evidence directly from the victim/complainant or respondent. Therefore, Collin College may establish restrictions regarding the extent to which the advisor may participate in the disciplinary proceedings, as long as these restrictions apply equally to both the victim/complainant’s and respondent’s advisors. Additionally, should you choose to have legal counsel attend meetings, you must notify the appropriate Collin College official no less than three (3) College District business days prior to the meeting in order for the College District official to also secure legal counsel.

4. Notification, in writing of:
   a. the results of any disciplinary proceeding and/or appeal(s) that arise from your complaint of dating violence, domestic violence, sexual assault, or stalking;
   b. Collin College’s procedures to appeal the results of the disciplinary proceeding and/or appeal(s);
   c. any change to the results (e.g., through the appeal process); and
   d. when the results become final.

The rights and options listed above will be afforded equally to both the victim/complainant and respondent.

Collin College’s process for investigating complaints of dating violence, domestic violence, sexual assault, and stalking against a current student is detailed in the flowcharts on pages 5 and 6 of this document, in the current Student Code of Conduct, and in Board policy FFDA (LOCAL) located online at https://pol.tasb.org/Policy/Search/304?filter=ffda. For additional information on the student investigation and disciplinary process, contact the Dean of Students Office at 972.881.5604 or dos@collin.edu.

Collin College’s process for investigating complaints of dating violence, domestic violence, sexual assault, and stalking against an employee is detailed on pages 7 and 8 of this document and in Board policies DIAA (Local) and DGBA (Local) located online at https://pol.tasb.org/Policy/Search/304?filter=employee%20complaint. For additional information on the employee investigation and disciplinary process, contact the Human Resources Office (HR) at 972.758.3856 or hr@collin.edu.
Student Complaints Pursuant to Board Policy FFDA (LOCAL)
Dating Violence, Domestic Violence, Sexual Assault, Sexual Harassment, and Stalking

Complaint process responsibilities are designated by color: **DOS Case Adjudicator**  **Title IX Coordinator for Students or Designee**

---

**Step 1: Receipt of Notice**
- Notice of an incident is received through a Student Incident Report, SOBI Referral, police narrative, etc.
- The person receiving the notice requests the complainant submit a written complaint using the online student complaint system.
- If the complainant is unable or unwilling to submit a written complaint, the person receiving the notice reduces the complaint to writing using the online student complaint system.

---

**Step 2: Determination to Proceed**
- The Title IX coordinator for students or designee is notified of the complaint and determines whether the allegation(s), if proven, constitute prohibited conduct as defined by Board policy FFDA (LOCAL).
- If so, the Title IX coordinator for students or designee assigns a Dean of Students Office (DOS) case adjudicator to investigate the complaint.
- If the allegations should be addressed through another Collin College process, the Title IX coordinator for students or designee forwards the complaint to the appropriate party (e.g., employee complaint process, general student complaint process, grade appeals, etc.).

---

**Step 3: Investigation**
- The DOS case adjudicator initiates an investigation and meets separately with the complainant, respondent, and witnesses.
- If appropriate and approved by the Title IX coordinator for students or designee, the DOS case adjudicator imposes interim action, which may include but is not limited to: placing a hold on the respondent's records, issuing a temporary immediate suspension to the respondent, issuing a no contact directive to the complainant and/or respondent, changing the complainant and/or respondent's class schedule, etc.
- The DOS case adjudicator follows Collin College's student disciplinary and appeals processes, and conducts a prompt, fair, and impartial investigation and resolution.
- The DOS case adjudicator notifies both the complainant and respondent of their rights and options, including their rights to file a complaint with the U.S. Department of Education Office for Civil Rights (OCR).
- At the conclusion of the investigation, the DOS case adjudicator submits the investigation summary and recommended findings to the Title IX coordinator for students or designee for approval.
- See the current Student Code of Conduct, Board policies FM (LOCAL) and FMA (LOCAL), and the Dean of Students Office Disciplinary Process Flowchart for additional information.

---

**Step 4: Approval of the Report**
- The Title IX coordinator for students or designee reviews the DOS case adjudicator's report.
- Once the Title IX coordinator for students or designee confirms the investigation is complete, both the complainant and respondent are notified simultaneously in writing of the decision, any disciplinary penalties imposed, and both parties' rights to appeal by the date and time specified, in accordance with federal law.
- Disciplinary penalties imposed can range from a reprimand to expulsion.
Dean of Students Office Disciplinary Process Flowchart

This information is also located in the current student handbook, which can be found on Collin College’s website: www.collin.edu/studentresources/personal/studenthandbook.html.

**Incident Report Is Filed**
- The Student Incident Report is assigned to a Dean of Students Office (DOS) case adjudicator.
- The DOS case adjudicator reviews the Student Incident Report and initiates the disciplinary process.
- The DOS case adjudicator contacts the person who originated the Student Incident Report, gathers and reviews the documentation, and interviews potential witnesses.

**Notification Conference**
- The student is sent a Notification Letter instructing him or her to schedule an appointment for a notification conference to discuss the alleged Student Code of Conduct violation(s).
- The purpose of the notification conference is to afford the student the opportunity to respond to the allegation(s); review the Student Code of Conduct; and receive clarification about students’ rights and the disciplinary process. The DOS case adjudicator will also review the Student Incident Report and documentation obtained during the investigation.
- If the student fails to respond to the Notification Letter(s) and/or fails to attend a notification conference, the DOS case adjudicator will proceed through the disciplinary process.

**Administrative Decision**
- Once the investigation is complete, the DOS case adjudicator will use the “preponderance of the evidence” standard (i.e., more likely than not to have occurred) to determine whether the Student Code of Conduct was violated.
- In some instances, the case may be resolved informally. If the case is not resolved informally, the student will be found either responsible or not responsible for violating the Student Code of Conduct for each of the allegations listed in the Notification Letter.
- All decisions are given to the student in writing. This is called an Administrative Decision.

**Student Accepts**
A student who has been issued a disciplinary penalty or penalties other than suspension or recommendation for expulsion and accepts the Administrative Decision will sign an Acceptance of the Administrative Decision Statement indicating he or she:
1. understands the Student Code of Conduct violation(s),
2. understands and agrees to comply with the disciplinary penalty or penalties imposed, and
3. waives his or her right to appeal the administrative decision.

Once this statement is signed, the student will not be allowed to appeal at a later date and will be expected to comply with all disciplinary penalties and obligations set forth in the Administrative Decision.

**Student Takes No Action**
In a case where a student is issued a disciplinary penalty or penalties other than suspension or recommendation for expulsion and does not sign an Acceptance of the Administrative Decision Statement or submit the Disciplinary Appeal Form by the stated deadline, the original Administrative Decision will stand. In addition, the student will not be allowed to appeal at a later date and will be expected to comply with all disciplinary penalties and obligations set forth in the Administrative Decision.

**Student Appeals**

**Disciplinary Penalties Other than Suspension or Recommendation for Expulsion**
The student must submit the online Disciplinary Appeal Form requesting to appeal the Administrative Decision. The Disciplinary Appeals Committee’s (DAC’s) decision may be appealed to the designated Leadership Team member. The designated Leadership Team member’s decision is final and non-appealable.

**Suspension and Recommendation for Expulsion**
The DAC will automatically be convened to hear the case. The DAC’s decision may be appealed to the designated Leadership Team member. The designated Leadership Team member’s decision is final and non-appealable, except when expulsion is recommended. If the designated Leadership Team member affirms the DAC’s expulsion recommendation, the student may appeal to the Board of Trustees (Board). The Board’s decision is final and non-appealable, except when considering expulsion revocation requests.
COLLIN COLLEGE
EMPLOYEE COMPLAINT PROCEDURES – PURSUANT TO DGBA (LOCAL)

When an employee seeks to file a formal complaint, the following procedures will be followed:

1. **Complaint Filing**
   a. Employee submits a formal complaint within 10 business days of the date he/she knew or should have known of the action(s) giving rise to the complaint.
   b. The complaint form is located online at the college’s website at http://www.collin.edu/hr/complaints/Employee_Complaints.html

2. **Level One:**
   a. The Human Resources Department will assign a Resolution Review Panel (RRP) or hearing officer, who will follow procedures outlined in Board Policy DGBA (LOCAL) and will, within 10 business days of the filing, schedule a meeting with the employee.
   b. Human Resources will send a notice of hearing procedures to the employee prior to the meeting, which will include the date, time, and place of the meeting, and set forth the procedures that will be followed at the meeting.
   c. A Human Resources representative will be present at the meeting and shall audio record the meeting.
   d. The RRP/hearing officer shall investigate the matter, as appropriate including meeting with the employee respondent.
   e. Within 10 business days following all meetings related to the complaint, a response will be sent to the complainant and respondent, along with forms for a Level Two appeal, if applicable. If an extension is necessary, each party will be notified in writing of the extension.

3. **Level Two:**
   a. If the complainant is not satisfied with the Level One response, he or she may submit a Level Two appeal form (which will accompany the Level One response) within 10 business days to the vice president of human resources or designee.
   b. Human Resources will assign the appropriate vice president as the Level Two hearing officer, and provide the hearing officer with a copy of the complaint file. The Level Two hearing officer will review the complaint file, and conduct any further investigation, as appropriate.
   c. Within 10 business days following the receipt of the appeal, a Level Two response will be sent to the employee. The decision of the vice president is final for all complaints except complaints regarding the termination of a full-time contract employee.

4. **Level Three**
   a. Level Three appeals apply only to complaints filed by an employee complainant regarding the termination of a full-time contract.
   b. If the employee meets the criteria above and is not satisfied with the Level Two response, he or she may submit a Level Three appeal form (which will accompany the Level Two response) to the manager of HR/employee relations within 10 business days of the receipt of the executive vice president or designee’s decision.
c. The Level Three appeal is a two-part process that requires review by the District President and, if applicable, reviews by the Collin College Board of Trustees, in accordance with the procedures set forth in DGBA (Local).

d. The District President will review the record of all prior levels. If additional investigation or information is required, the District President may request such information or meet with the individuals as necessary to clarify issues raised in the record. If additional time is required for such investigation or information gathering, the complainant will be notified in writing of the modified timeline.

e. If the District President reverses the decision of the executive vice president, the recommendation for termination will be vacated and the complainant will be notified in writing of the District President’s findings and related actions regarding the matter. In this case, the matter will not proceed to the Board. If the District President affirms the executive vice president’s decision, the matter will be placed on the Board agenda, providing at least 10 business days advance written notice to the complainant.

f. The complainant will be notified in writing of the date, time, and place of the Board meeting at which the complainant will present his/her concerns to the Board.

g. After considering the complaint, the Board may give notice of its decision orally or in writing at any time up to an including the next regularly scheduled Board meeting after the Board considers or hears the complaint. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision.
If you are a victim of dating violence, domestic violence, sexual assault, and/or stalking, there are resources on campus from which you may seek support. With the exception of the Collin College Dean of Students Office and Human Resources Office (HR), contacting any of these resources is not considered an official report to Collin College of prohibited conduct.

**Accommodations at Collin College for Equal Support Services (ACCESS) Office (Disability Services)**
Provides disability services, reasonable accommodations, individual attention, and support for Collin College students who need assistance with any aspect of their campus experience (e.g., accessibility, academics, testing, and registration).

Office Hours:
- Frisco Campus (Preston Ridge) – Monday and Tuesday 8:00 a.m. to 8:00 p.m., Wednesday and Thursday 8:00 a.m. to 5:00 p.m., Friday 9:00 a.m. to 5:00 p.m.
- McKinney Campus (Central Park) – Monday, Tuesday, and Thursday 8:00 a.m. to 5:00 p.m., Wednesday 8:00 a.m. to 8:00 p.m., Friday 9:00 a.m. to 5:00 p.m.
- Plano Campus (Spring Creek) – Monday through Thursday 8:00 a.m. to 8:00 p.m., Friday 9:00 a.m. to 5:00 p.m.

Phone: 972.881.5898
Website: [https://www.collin.edu/studentresources/disabilityservices/index.html](https://www.collin.edu/studentresources/disabilityservices/index.html)

**Collin College Student Housing**
Provides housing at the Plano Campus (Spring Creek) for current Collin College students. Assists with housing changes only for students who are already residing on the property.

Office Hours: Monday through Friday 9:00 a.m. to 6:00 p.m.
Phone: 972.881.5151
Email: studenthousing@collin.edu
Website: [www.collin.edu/studenthousing/](http://www.collin.edu/studenthousing/)

**Counseling Services (Confidential Resource for Students)**
Provides counseling services free of charge to currently enrolled Collin College students. Counseling sessions are confidential and conducted by licensed mental health professionals.

Office Hours:
- Frisco Campus (Preston Ridge) – Monday and Tuesday 8:00 a.m. to 8:00 p.m., Wednesday and Thursday 8:00 a.m. to 5:00 p.m., Friday 9:00 a.m. to 5:00 p.m.
- McKinney Campus (Central Park) – Monday, Tuesday, and Thursday 8:00 a.m. to 5:00 p.m., Wednesday 8:00 a.m. to 8:00 p.m., Friday 9:00 a.m. to 5:00 p.m.
- Plano Campus (Spring Creek) – Monday through Thursday 8:00 a.m. to 8:00 p.m., Friday 9:00 a.m. to 5:00 p.m.

Phone: 972.881.5126
Email: personalcounseling@collin.edu
Website: [www.collin.edu/studentresources/counseling/index.html](http://www.collin.edu/studentresources/counseling/index.html)

**Dean of Students Office**
Provides advocacy and support. Assists students with reporting to appropriate law enforcement agencies. Investigates complaints of prohibited conduct in which a Collin College student is the respondent.

Office Hours:
- All Campuses – Monday through Thursday 8:00 a.m. to 5:00 p.m., Friday 9:00 a.m. to 5:00 p.m.

Phone: 972.881.5604

**Human Resources Office (HR)**
Provides advocacy and support, and assists with accommodations and reporting to law enforcement for Collin College employees. HR also investigates complaints of prohibited conduct in which a Collin College employee is the respondent.

Office Hours: Monday through Friday 8:00 a.m. to 5:00 p.m.
Phone: 972.758.3856
Email: hr@collin.edu
Website: [www.collin.edu/hr/index.html](http://www.collin.edu/hr/index.html)

**Employee Assistance Program (Confidential Resource for Employees)**
Provides free, confidential, and voluntary assistance to full-time employees and their household members.

Office Hours: Available 24 hours a day, 7 days a week
Phone: 1.866.327.2400
Email: eap@deerocks.com
Website: [www.collin.edu/hr/benefits/eap.html](http://www.collin.edu/hr/benefits/eap.html)

**Financial Aid and Veterans Services Office**
Provides federal, state, and veterans financial assistance for Collin College students. Assists students with identifying and obtaining resources to support their educational pursuits.

Office Hours:
- Frisco Campus (Preston Ridge) – Monday and Tuesday 8:00 a.m. to 8:00 p.m., Wednesday and Thursday 8:00 a.m. to 5:00 p.m., Friday 9:00 a.m. to 5:00 p.m.
- McKinney Campus (Central Park) – Monday, Tuesday, and Thursday 8:00 a.m. to 5:00 p.m., Wednesday 8:00 a.m. to 8:00 p.m., Friday 9:00 a.m. to 5:00 p.m.
- Plano Campus (Spring Creek) – Monday through Thursday 8:00 a.m. to 8:00 p.m., Friday 9:00 a.m. to 5:00 p.m.

Phone Numbers:
- Frisco Campus (Preston Ridge) – 972.377.1760
- McKinney Campus (Central Park) – 972.548.6760
- Plano Campus (Spring Creek) – 972.881.5760

Website: [www.collin.edu/gettingstarted/financialaid/index.html](http://www.collin.edu/gettingstarted/financialaid/index.html)

**Accommodations and Reporting to Law Enforcement**
Investigates complaints of prohibited conduct in which a Collin College employee is the respondent.

Office Hours: Monday through Friday 8:00 a.m. to 5:00 p.m.
Phone: 972.516.5012
Email: ISO@collin.edu
Website: [www.collin.edu/gettingstarted/advising/international/index.html](http://www.collin.edu/gettingstarted/advising/international/index.html)

**If You Need Medical Attention**
Collin County has a mobile sexual assault nurse examiner (SANE) team. If you go to any hospital in Collin County, the staff can contact the mobile SANE team, and they will come to that hospital to assist you. Additionally, the following local hospitals have specially-trained staff to assist survivors of sexual assault. Victims 17 years of age and under must be seen at a hospital with an approved colposcope. These hospitals are noted with an asterisk (*) below. Collin College does not provide transportation to any of these hospitals.

**Baylor Scott & White Medical Center - Plano**
4700 Alliance Boulevard
Plano, TX 75093
Phone: 469.814.2000
Website: [https://www.bswhealth.com/locations/plano/](http://www.bswhealth.com/locations/plano/)

**Baylor Scott & White Medical Center - McKinney**
5252 West University Drive
McKinney, TX 75071
Phone: 469.764.1000
Website: [https://www.bswhealth.com/locations/mckinney/](http://www.bswhealth.com/locations/mckinney/)

**Medical City McKinney**
4500 Medical Center Drive
McKinney, TX 75069
Phone: 972.547.8000
Website: [https://medicalcityhealthcare.com/locations/medical-city-mckinney](https://medicalcityhealthcare.com/locations/medical-city-mckinney)

**Medical City Plano**
3901 West 15th Street
Plano, TX 75075
Phone: 972.596.6800
Website: [https://medicalcityhealthcare.com/locations/medical-city-plano](https://medicalcityhealthcare.com/locations/medical-city-plano)

**Methodist Dallas Medical Center**
1441 North Beckley Avenue
Dallas, TX 75203
Phone: 214.947.8181
Website: [https://www.methodisthealthsystem.org/methodist-dallas-medical-center](https://www.methodisthealthsystem.org/methodist-dallas-medical-center)

**Texas Health Presbyterian Hospital Allen**
1105 North Central Expressway
Allen, TX 75013
Phone: 972.747.1000
Website: [https://www.texashealth.org/locations/texas-health-allen](https://www.texashealth.org/locations/texas-health-allen)

**Texas Health Presbyterian Hospital Plano**
6200 West Parker Road
Plano, TX 75093
Phone: 972.981.8000
Website: [https://www.texashealth.org/locations/texas-health-plano](https://www.texashealth.org/locations/texas-health-plano)
Community and Off-Campus Resources

If you are a victim of dating violence, domestic violence, sexual assault, and/or stalking, there are resources off campus from which you may seek support. Contacting any of these resources is not considered an official report to Collin College of prohibited conduct.

Center for Changing Our Campus Culture
Email: info@changingourcampus.org
Website: http://changingourcampus.org

Collin County Council on Family Violence
Website: https://cccvf.com/

CHETNA - Culture-Specific Services for South Asian Victims of Domestic Violence
Phone: 1.888.924.3862
Email: chetna@chetna-dfw.org
Website: https://chetna-dfw.org/

Collin County Cares – Searchable Directory of Service Providers
Website: https://collincares.org/agency1_list.php

Department of Defense (DoD) Safe Helpline
Phone: 1.877.995.5247
Website: https://safehelpline.org/

End Violence Against Women International (EVAWI)
Website: https://www.evawintl.org/

Family Violence and Sexual Assault Legal Lines
Hours: Monday through Friday 9:00 a.m. to 5:00 p.m.
Phone: 1.800.777.3247 (Press 3)

Family Violence Legal Line - Access to Legal Services
Phone: 1.800.374.4673

Hope’s Door New Beginning Center - Shelter, Family Services, and Transitional Housing
24-Hour Hotline: 972.276.0057
Phone: 972.422.2911
Website: https://hdnbc.org/

Legal Aid for Survivors of Sexual Assault (LASSA)
Phone: 1.800.991.5153
Website: www.legalaidforsurvivors.org/

LGBT National Help Center
Phone: 1.888.843.4564
Website: https://www.ggbhotline.org/

LifePath Systems - Mental Health Services
Crisis Hotline: 1.877.422.5939
Phone: 972.562.0190
Website: https://www.lifepathsystems.org/

Love Is Respect
Phone: 1.866.331.9474 or 1.866.331.9474 (TTY)
Text: “LOVEIS” to 1.866.331.9474
Website: https://www.loveisrespect.org/

National Coalition Against Domestic Violence (NCADV)
Phone: 1.800.799.7233
Website: www.ncadv.org/

The National Domestic Violence Hotline (The Hotline)
Available 24 Hours a Day
Phone: 1.800.799.7233 or 1.800.787.3224 (TTY)
Website: https://www.thenationalhotline.org/

National Human Trafficking Hotline
Phone: 1.888.373.7888
Text: “BeFree” (233733)
Website: https://humantraffickinghotline.org/

National Sexual Assault Hotline Operated by RAINN
Available 24 Hours a Day
Phone: 1.800.656.4673

National Sexual Violence Resource Center (NSVRC)
Phone: 1.877.398.8877 or 717.909.0715 (TTY)
Website: https://www.nsvrc.org/

Office on Violence Against Women (OVW) - Protecting Students from Sexual Assault
Phone: 202.307.6026
Website: https://www.justice.gov/archives/ovw/protecting-students-sexual-assault

Pandora’s Project - Support and Resources for Survivors of Rape and Sexual Abuse (Including Male and LGBTQ Survivors), Their Families, and Friends
Phone: 612.234.4204
Website: https://pandys.org/

Partners in Prevention
Phone: 1.800.799.7233
Website: http://www.enddomesticabuse.org/

Planned Parenthood - STI Testing, Birth Control, and Pregnancy Options
Phone: 1.800.230.7526
Website: https://www.pannedparenthood.org/

Rape, Abuse, and Incest National Network (RAINN)
24-Hour Hotline: 1.800.656.4673
Website: https://www.rainn.org/

Real Options for Women - Pregnancy Options, STI Testing, and Counseling
1776 W. McDermott Dr.
Suite 100
Allen, TX 75013
Phone and Text: 972.440.0167
Email: info@realoptionstx.com
Website: https://realoptionstx.com/

Refugee Services of Texas, Dallas - Resettlement, Legal Services, and Social Services
9636 Skillman
Suite 320
Dallas, TX 75243
Phone: 214.821.4883
Email: dallas@rstx.org
Website: https://www.rstx.org/locations/dallas.html

Safe Horizon
Phone: 1.800.621.4673
Website: https://www.safehorizon.org/

Texas Advocacy Project
Phone: 1.800.374.4673
Website: https://www.texasadvocacyproject.org/

Texas Association Against Sexual Assault (TAASA)
Phone: 512.474.7190
Website: https://taasa.org/

Texas Attorney General’s Office Crime Victim Services
Hours: Monday through Friday 8:00 a.m. to 5:00 p.m.
Phone: 1.800.983.9933 or 512.936.1200
Website: https://www.texasattorneygeneral.gov/crime-victims

Texas Law Help
Website: https://texaslawhelp.org/

Texas Legal Services Center
Phone: 1.844.303.7233 or 512.477.6000
Website: https://www.tlsc.org/

Texas Muslim Women’s Foundation
24-Hour Family/Domestic Violence Hotline: 972.880.4192
Phone: 1.877.724.5699 or 469.467.6241
Website: https://tmwf.org/

The Turning Point Rape Crisis Center
3325 Silverstone Dr.
Plano, TX 75023
24 Hour Crisis Hotline: 1.800.886.7273
Phone: 972.985.0951
Website: https://www.theturningpoint.org/

Traffick 911
4575 Claire Chennault
Addison, TX 75001
Phone: 1.817.575.9923
Website: https://www.traffick911.com/

U.S. Citizenship and Immigration Services Dallas Field Office
6500 Campus Circle Drive East
Irving, TX 75063
By Appointment Only
Phone: 1.800.375.5283
Website: https://www.uscis.gov/about-us/find-a-uscis-office/field-offices/texas-dallas-field-office