

District Dean of Students Office Quick Reference Guide

Title	Phone	Email	Website
Accommodations at Collin College for Equal Support Services (ACCESS) Office (Accessibility Services)	972.881.5898	access@collin.edu	www.collin.edu/studentresources/disabilityservices/index.html
Associate Dean of Counseling and ACCESS, Matt Geracie	972.881.5779	mgeracie@collin.edu	
Director of ACCESS, Marilyn Harren	972.881.5713	mharren@collin.edu	
Clery Act	N/A	clery@collin.edu	www.collin.edu/studentresources/deanofstudents/CleryAct.html
Manager of Accreditation and Clery Compliance, David Prevatte	972.881.5696	daprevatte@collin.edu	
Associate Dean of Students, Amy Throop	972.553.1165	athroop@collin.edu	
Collin College Police Department	972.578.5555	N/A	www.collin.edu/campuspolice/index.html
Counseling Services (Confidential Resource for Students)	972.881.5126	personalcounseling@collin.edu	www.collin.edu/studentresources/counseling/index.html
Associate Dean of Counseling and ACCESS, Matt Geracie	972.881.5779	mgeracie@collin.edu	
Employee Assistance Program (Confidential Resource for Full-Time Employees)	866.327.2400	eap@deeroaks.com	www.deeroakseap.com/
SOBI Care Team	N/A	sobi@collin.edu	www.collin.edu/studentresources/SOBI/index.html
Student Conduct	972.881.5604	dos@collin.edu	www.collin.edu/studentresources/deanofstudents/StudentConduct.html
District Dean of Students, Terrence Brennan	972.881.5734	tbrennan@collin.edu	
Assistant to the Dean of Students, Karla Tombaugh	972.881.5604	ktombaugh@collin.edu	
Frisco Campus Associate Dean of Students, Cheri Jack	972.548.6771	cjack@collin.edu	
McKinney Campus Student Conduct Officer, Maegan Beasley	972.881.5667	mbeasley@collin.edu	
Plano Campus Associate Dean of Students, Carrie Dippel	214.491.6222	cadippel@collin.edu	
Plano Campus Student Conduct Officer, Victoria Harris-Karnes	972.881.5561	vharriskarnes@collin.edu	
Technical Campus Associate Dean of Students, Amy Throop	972.553.1165	athroop@collin.edu	
Wylie Campus Student Conduct Officer, Joe Guy	972.378.8292	jguy@collin.edu	
Student Travel	972.881.5604	studenttravel@collin.edu	www.collin.edu/studentresources/deanofstudents/studenttravel.html
TimelyCare (Confidential Medical and Mental Telehealth Resource for Students, Adjunct Faculty, and Part-Time Staff)	833.484.6359	help@timely.md	www.timelycare.com/collincollege
Title IX	N/A	N/A	www.collin.edu/titleix/
Title IX Coordinator for Students, Terrence Brennan	972.881.5734	tbrennan@collin.edu	
Deputy Title IX Coordinator for Students, Amy Throop	972.553.1165	athroop@collin.edu	
Title IX Coordinator for Employees, Floyd Nickerson	972.599.3159	fnickerson@collin.edu	
Deputy Title IX Coordinator for Employees, Tonya Jacobson	972.758.3856	tjacobson@collin.edu	

Reporting Forms

Title	What to Report	Location of Form
Campus Security Authority (CSA) Crime Reporting Form	Each CSA must complete this form every time a Clery Act criminal offense is reported to them that occurs on campus, in or on non-campus buildings or property owned or controlled by Collin College, and on public property within or immediately adjacent to a Collin College campus.	Under the "Crisis Response" channel on the My Workplace tab in CougarWeb, or go to: https://c0bkr412.caspio.com/dp/eaab3000236bb151bcd6428a8ad1
Mandatory Reporting Form for Incidents of Dating Violence, Domestic Violence, Sexual Assault, Sexual Harassment, and Stalking	This form must be completed by every Collin College employee who witnesses or receives information regarding an incident of dating violence, domestic violence, sexual assault, sexual harassment, or stalking in which a student or employee has been involved.	Under the "Crisis Response" channel on the My Workplace tab in CougarWeb, or go to: https://c0bkr412.caspio.com/dp/eaab30007ee257803bf74480b162
SOBI Care Team Referral Form	Student behaviors of concern that are not an ongoing imminent crisis/immediate emergency and do not rise to the level of a Student Code of Conduct violation.	Under the "Crisis Response" channel on the My Workplace tab in CougarWeb, or go to: https://c0bkr412.caspio.com/dp/eaab3000dc4d032413574af896f0
Student Incident Report Form	Any alleged violation(s) of the Student Code of Conduct.	Under the "Crisis Response" channel on the My Workplace tab in CougarWeb, or go to: https://k1.caspio.com/dp.asp?AppKey=eaab3000114b800ca9d8443991b1
Title IX Formal Complaint Form	This form should be completed by the complainant (i.e., alleged victim/survivor) to initiate the Title IX Complaint Resolution Process when the respondent (i.e., alleged perpetrator) is affiliated with Collin College. The following categories of prohibited conduct can be addressed through the Title IX Complaint Resolution Process: dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and stalking.	Go to: https://c0bkr412.caspio.com/dp/eaab3000c5296cbdacd74b438776