Getting Started

This publication is intended for information only and is not intended as a contract. Collin College reserves the right to make changes or deletions at any time without notice.

YOU’RE GOING TO COLLIN COLLEGE. SMART MOVE.

Welcome to Collin College. This registration guide will introduce you to Collin College’s programs, policies and procedures. Take a look at what we have to offer. Then, when you are ready to search for class offerings, check out our e-schedule at collin.edu.

Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Important Dates/Final Exam Schedule</td>
<td>3</td>
</tr>
<tr>
<td>Admissions</td>
<td>4</td>
</tr>
<tr>
<td>Registration</td>
<td>6</td>
</tr>
<tr>
<td>TSI (Texas Success Initiative)</td>
<td>9</td>
</tr>
<tr>
<td>Payments and Refunds</td>
<td>10</td>
</tr>
<tr>
<td>Student Services</td>
<td>14</td>
</tr>
<tr>
<td>Academic Opportunities</td>
<td>17</td>
</tr>
<tr>
<td>Contacts</td>
<td>23</td>
</tr>
</tbody>
</table>

ATTENTION STUDENTS:
Fall payment deadline is July 30

If you register for classes after the payment deadline for the applicable term, your payment is due the same day as your registration to ensure course registration.

Meningitis Vaccination Requirement

SB 62 requires most new students under the age of 22 entering a higher education institution to show proof of having the vaccine 10 days prior to the start of the term. For more information visit www.collin.edu/meningitis.
Important Dates

**FALL:** Aug. 25-Dec. 14

* After 8 p.m. full payment is due on the day of registration.
** The “Census Date” and “Last Day to Withdraw” for Express Classes and mini-semesters vary. Classes dropped after the Census Date will appear on the student’s official transcript with a “W” but have no effect on grade point average. Contact the Admissions and Records Office for details. Transfer students should contact Academic Advising for further information.

### July
- **30** Fall Early Registration Payment Deadline (8 p.m.)*
- **31** CougarWeb System NOT Available for Registration or Payment

### August
- **1-26** CougarWeb registration system resumes
- **14** Last day for any Probation or Suspension Students to meet with an Academic Advisor in order to register
- **14** Student IDs Available
- **14** DEATHLINE FOR RECEIVING THE BACTERIAL MENINGITIS VACCINE TO REGISTER FOR FALL
- **15** All College Day (ALL CAMPUSES CLOSED)
- **14** Last day for any Probation or Suspension Students to meet with an Academic Advisor in order to register
- **14** Student IDs Available
- **14** DEATHLINE FOR RECEIVING THE BACTERIAL MENINGITIS VACCINE TO REGISTER FOR FALL
- **15** All College Day (ALL CAMPUSES CLOSED)
- **14** Last day for any Probation or Suspension Students to meet with an Academic Advisor in order to register

### September
- **1** Labor Day Holiday (ALL CAMPUSES CLOSED)
- **8** Fall Census Date**
- **19** SCC Closes at 3 p.m. for Balloon Festival
- **20-21** SCC Closed All Day for Balloon Festival

### October
- **17** Last day to Withdraw from Fall Classes

### November
- **26-30** Thanksgiving Holiday (ALL CAMPUSES CLOSED)

### December
- **2** CougarWeb Priority Online Registration Begins for Spring at 8 a.m.
- **8-14** Final Exam Week
- **24-1 January 4** Winter Break (ALL CAMPUSES CLOSED)

**FALL: Aug. 25-Dec. 14**

The “Census Date” and “Last Day to Withdraw” for Express Classes and mini-semesters vary. Classes dropped after the Census Date will appear on the student’s official transcript with a “W” but have no effect on grade point average. Contact the Admissions and Records Office for details. Transfer students should contact Academic Advising for further information.

**MARK YOUR CALENDARS**

**June 17-Aug. 26**
CougarWeb Registration opens for ALL students at 8 a.m. and continues 24/7 except where otherwise noted below.

### Final Exam Schedule

**Monday, Dec. 8**
- MWF, MW Classes
  - Class Time: 7 a.m.
  - Exam Time: 7-9 a.m.
- Class Time: 7:30 a.m.
  - Exam Time: 7:30-9:30 a.m.
- Class Time: 10 a.m.
  - Exam Time: 10 a.m.-noon
- Class Time: 10:30 a.m.
  - Exam Time: 10:30 a.m.-12:30 p.m.
- Class Time: 12:30 p.m.
  - Exam Time: 12:30-2:30 p.m.
- Class Time: 2:30 p.m.
  - Exam Time: 2:30-4:30 p.m.
- Class Time: 3 p.m.
  - Exam Time: 3-5 p.m.
- Class Time: 5 p.m.
  - Exam Time: 5-7 p.m.
- Class Time: 5:30 p.m.
  - Exam Time: 5:30-7:30 p.m.
- Class Time: 8 p.m.
  - Exam Time: 8-10 p.m.
- Class Time: 8:30 p.m.
  - Exam Time: 8:30-10 p.m.

**Tuesday, Dec. 9**
- TR Classes
  - Class Time: 7 a.m.
    - Exam Time: 7-9 a.m.
  - Class Time: 7:30 a.m.
    - Exam Time: 7:30-9:30 a.m.
  - Class Time: 9 a.m.
    - Exam Time: 9 a.m.-11 a.m.
  - Class Time: 10 a.m.
    - Exam Time: 10 a.m.-12 p.m.
  - Class Time: 10:30 a.m.
    - Exam Time: 10:30 a.m.-12:30 p.m.
  - Class Time: 12:30 p.m.
    - Exam Time: 12:30-2:30 p.m.
  - Class Time: 1 p.m.
    - Exam Time: 1-3 p.m.
  - Class Time: 1:30 p.m.
    - Exam Time: 1:30-3:30 p.m.
  - Class Time: 3:30 p.m.
    - Exam Time: 3:30-5:30 p.m.
  - Class Time: 4 p.m.
    - Exam Time: 4-6 p.m.
  - Class Time: 6 p.m.
    - Exam Time: 6-8 p.m.
  - Class Time: 6:30 p.m.
    - Exam Time: 6:30-8:30 p.m.
  - Class Time: 7 p.m.
    - Exam Time: 7 p.m.
  - Class Time: 7:30 p.m.
    - Exam Time: 7:30-9:30 p.m.

**Wednesday, Dec. 10**
- MWF, MW Classes
  - Class Time: 8 a.m.
    - Exam Time: 8-10 a.m.
  - Class Time: 8:30 a.m.
    - Exam Time: 8:30-10:30 a.m.
  - Class Time: 11 a.m.
    - Exam Time: 11 a.m.-1 p.m.
  - Class Time: 1 p.m.
    - Exam Time: 1-3 p.m.
  - Class Time: 3:30 p.m.
    - Exam Time: 3:30-5:30 p.m.
  - Class Time: 4 p.m.
    - Exam Time: 4-6 p.m.
  - Class Time: 6 p.m.
    - Exam Time: 6-8 p.m.
  - Class Time: 6:30 p.m.
    - Exam Time: 6:30-8:30 p.m.
  - Class Time: 7 p.m.
    - Exam Time: 7-9 p.m.
  - Class Time: 7:30 p.m.
    - Exam Time: 7:30-9:30 p.m.

**Thursday, Dec. 11**
- TR Classes
  - Class Time: 8 a.m.
    - Exam Time: 8-10 a.m.
  - Class Time: 8:30 a.m.
    - Exam Time: 8:30-10:30 a.m.
  - Class Time: 9 a.m.
    - Exam Time: 9-11 a.m.
  - Class Time: 11 a.m.
    - Exam Time: 11 a.m.-1 p.m.
  - Class Time: 12 p.m.
    - Exam Time: Noon-Noon 2 p.m.
  - Class Time: 2 p.m.
    - Exam Time: 2-4 p.m.
  - Class Time: 2:30 p.m.
    - Exam Time: 2:30-4:30 p.m.
  - Class Time: 3 p.m.
    - Exam Time: 3-5 p.m.
  - Class Time: 4 p.m.
    - Exam Time: 4-6 p.m.
  - Class Time: 6 p.m.
    - Exam Time: 6-8 p.m.
  - Class Time: 6:30 p.m.
    - Exam Time: 6:30-8:30 p.m.
  - Class Time: 7 p.m.
    - Exam Time: 7-9 p.m.
  - Class Time: 7:30 p.m.
    - Exam Time: 7:30-9:30 p.m.

**Friday, Dec. 12**
- MWF, MW Classes
  - Class Time: 9 a.m.
    - Exam Time: 9-11 a.m.
  - Class Time: 9:30 a.m.
    - Exam Time: 9:30-11:30 a.m.
  - Class Time: 11 a.m.
    - Exam Time: 11 a.m.-1 p.m.
  - Class Time: Noon-Noon 2 p.m.
  - Class Time: 2 p.m.
    - Exam Time: 2-4 p.m.
  - Class Time: 4:30 p.m.
    - Exam Time: 4:30-6:30 p.m.

**The Final Exam Schedule is Subject to Change.**

**ONCE-A-WEEK CLASSES**

Final exams for classes meeting only once each week are scheduled for the regular class time during finals week. Saturday-only classes meet Dec. 13 for their final exams. Sunday-only classes will meet Dec. 14 for their final exams. All other classes will meet only for final exams during finals week. The final exam schedule is subject to change. For classes starting at times other than those listed above, the instructor must make arrangements with the class for the exam.
Collin College operates with an open door admissions policy. Students 18 years of age or older are eligible for admission. Other students may be admitted under special admissions requirements. Collin College reserves the right to guide the placement of students, which may include assessments, interviews and a review of past academic performance.

Avoid long lines. Apply for admission online at collin.edu. Ensure an early registration time by having all official college or university transcripts sent to Collin College. If no college has been attended, send the official high school transcript or copy of the GED.

Application processing requires 5-7 business days. Students will receive their username and password through email when processing is complete. Official transcripts are required from all regionally accredited colleges/universities attended. Failure to provide a transcript will result in future registration at Collin College being blocked and ineligibility to receive Collin College transcripts. If no college/university has been attended, a high school transcript or GED is required.

Documents and transcripts submitted for admission become the property of Collin College and will not be returned to the applicant. The Admissions Office will accept applications in person for Fall starting Aug. 6.

**APPLICATION (APPLY TEXAS) DEADLINES**

<table>
<thead>
<tr>
<th>TERM</th>
<th>OPEN</th>
<th>DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FALL</td>
<td>MARCH 5</td>
<td>AUG. 14</td>
</tr>
</tbody>
</table>

**FIRST TIME FRESHMEN**

Requirements for students 18 years and older who have never attended a college/university:

1. Submit a completed application to the Admissions and Records Office or submit online at collin.edu.
2. Provide an official high school transcript or GED.
4. Provide proof of meningitis vaccination, if needed.

**SPECIAL ADMISSIONS**

The following categories are considered special admits:

1. High school students who have exceptional ability, requesting early admission consideration.
2. Students under 18 without a high school diploma or equivalent.
3. Home school students under the age of 18.

See the catalog for policies or contact the Academic Partnerships Office at 469.365.1850 or visit www.collin.edu/dualcredit.

**RETURNING STUDENTS NOT ENROLLED SPRING 2014**

Students who do not need to readmit, but who did not attend Spring 2014, must receive the meningitis vaccine if they have not shown proof of receiving the vaccine or are not already exempt.

**TRANSFER STUDENTS/COLLIN COLLEGE STUDENTS NOT ENROLLED IN THE PAST ACADEMIC YEAR**

- Submit a completed application to the Admissions and Records Office (ARO) or submit online at collin.edu.
- An official transcript from all regionally accredited colleges/universities attended is required for admission. Students on probation or suspension from another college or university must obtain approval from academic advising before the posted deadline.
- Submit official TSI documentation (see p. 9).
- Submit residency documentation.
- Provide proof of meningitis vaccination, if needed.

**INTERNATIONAL STUDENTS**

All students holding F-1 visas should contact the International Students Office at 972.516.5012 or via e-mail at iso@collin.edu. Requirements for admission are available on the web at www.collin.edu/gettingstarted/admissions/international/

**F-1 ADMISSIONS DEADLINES:**

- FALL 2014: JUNE 2, 2014
- SPRING 2015: NOV. 1, 2014
- SUMMER 2015: APRIL 1, 2015 (I,II,III)

**TRANSFER F-1 ADMISSIONS DEADLINES:**

- FALL 2014: AUG. 4, 2014
- SPRING 2015: JAN. 6, 2015
- SUMMER 2015: MAY 22, 2015 (I,III)
- SUMMER 2015: JUNE 29, 2015 (II)

**REGISTRATION CHECKLIST**

- Complete application for admission online or in person.
- Submit official transcripts.
- Provide proof of meningitis vaccine, if needed.
- Submit official TSI scores/exemption (see p. 9).
- Complete Pre-Assessment Activity and take the TSI Assessment if needed (see p. 9).
- Meet with an academic advisor (see p. 14).
- Obtain username and password and register (see p. 7).
- Pay for classes (see p. 10).
- Sign up for new student orientation (see p. 15).
- Obtain your student ID card (see p. 6).
**RESIDENCY STATUS**

To be considered a Texas resident for tuition purposes, students must have clearly established a domicile in Texas for the 12 months preceding enrollment. Documentation of Texas residency is required.

Students on certain types of visas are not eligible for in-state tuition. Permanent residents are eligible for in-state tuition once the 12-month requirement is met. Students who have an outstanding balance are subject to being dropped from all classes for nonpayment of remaining tuition. In some cases, a high school transcript and a copy of the Texas Driver's License or ID card will be required for admissions. These items will be used to facilitate the decision about a student's residency status.

Students not documenting county or state residency prior to the census date of the term will be charged the higher rate. Tuition refunds due to residency changes will only be made for college errors if documentation was not submitted before census (see the academic calendar for date).

**IN-COUNTY**

Students who have established Texas residency and who reside in Collin County on or before the census day for the term, will be classified as in-county.

**OUT-OF-COUNTY**

Students who have established Texas residency and who reside outside of Collin County on or before the census day for the term will be classified as out-of-county.

**OUT-OF-STATE AND OUT-OF-COUNTRY**

Students who have not resided in Texas for the 12 months preceding registration will be classified as out-of-state. Most students holding temporary visas will be classified as out-of-country. Contact the Admissions and Records Office for visas eligible for in-state residency.

**CHANGE OF ADDRESS**

Changes of address, name, etc. must be reported promptly to the Admissions and Records Office. This enables students to receive registration and other information from college departments and programs. Changes of address affecting residency classification should be promptly reported, along with documentation of current address. Name and Campuswide ID number (CWID) changes require photocopies of the student's Social Security card.

**AD VALOREM WAIVERS**

Students who have not lived in Texas for the 12 months preceding registration, but who own property in Collin County, may be eligible for an ad valorem waiver. A copy of the deed or most recent property tax statement is required for verification. If this waiver is based on a student's (under age 24) parents' property ownership, go to the Admissions and Records Office for the proper form to complete. Once Texas residency has been established (12 months), ad valorem waivers expire and additional residency must be provided.

Property owners on most types of temporary visas are not eligible for the ad valorem waiver. Students must generally be U.S. citizens or permanent residents to be eligible for an ad valorem waiver.

---

**TEXAS MANDATE: Government Course Sequence**

In order to make it easier for students to transfer from a community college to a Texas public four-year college or university, the Texas Higher Education Coordinating Board has adopted a new mandate that changes how the required six semester credit hours of government courses will be taken.

Beginning fall semester 2013, only the GOVT 2305-2306 sequence are offered by Texas community colleges.

For additional information about the government course sequence, please call or email one of the following:

- **Central Park Campus:** Dean Brenda Carter, 214.491.6270
  Email: bcarter@collin.edu

- **Preston Ridge Campus:** Interim Dean Wendy Gunderson, 972.377.1536
  Email: wgunderson@collin.edu

- **Spring Creek Campus:** Dean Gary Hodge, 972.881.5800
  Email: ghodge@collin.edu
STUDENT ID CARDS
All credit students at Collin College are required to have a Student ID Card to use services provided by college offices and labs including the Collin College Bookstores, Career Services, Computer Labs, the Admissions and Records Office, the Fitness Centers, the Libraries, the Math Labs, Student Life, Academic Advising and the Testing Centers. ID Cards are made at the Student Life Office.

Once students have registered and paid for their courses, ID cards will be issued in accordance with the dates listed below. Students may not register for classes and receive their ID in the same 24-hour period. Students must provide a valid picture ID before a student ID card will be issued. The ID card will be valid district-wide during the student’s enrollment at the college. For more information: Contact the Student Life Office or see the Collin College Student Handbook.

ID CARDS ARE AVAILABLE BEGINNING: AUG. 14

AUDITING A COURSE
Students may choose to audit certain classes. When auditing, a course is taken without receiving credit for that course. Any student intending to audit a course must have completed admissions requirements and be eligible to register for that course in person the first day of classes. Students who have already registered for a course as credit using CougarWeb may not later change their status to audit.

Audit students are subject to the usual registration process. A non-refundable audit fee is assessed for each class in addition to regular tuition and fees. Students who audit are not eligible to drop or withdraw from the course or print from computers in the library or computer lab. [Foreign language, sign language, developmental education, applied music lessons (MUAP), all business and computer systems classes, technology and engineering classes may not be audited]. (Continuing Education offers foreign language classes. See the current Continuing Education Schedule of Classes for details).

Additionally, students admitted under special admissions are not eligible to audit.

WAITLISTS
Waitlists for the fall will begin Aug. 1. Not all sections will have waitlists. To add yourself to a closed section as waitlisted, follow the procedures below:

1. Log into CougarWeb.
2. Click Add/Drop courses.
3. Select the Term.
4. Enter the CRN in the blank box at the bottom of the page, or conduct a class search to locate the CRN. Select “Submit Changes.”
5. You will receive a course registration add error since the course is closed. In the Action box, select “Waitlisted.”
6. Select “Submit Changes.”
7. You will now see the course in your current schedule with a status of “Waitlisted.”

Check your CougarMail often. If a seat becomes available, you will be notified through that email account. Being waitlisted for a course does not guarantee enrollment in the course. Waitlist will expire the first day of class.

PASS/FAIL GRADING OPTION
Non-degree seeking students may select a pass/fail grade option for foreign language, sign language, creative writing, and COSU (Student Success) courses. When taking a class pass/fail, a letter grade will not be assigned for the course. The transcript will indicate whether or not the student passed or failed the course. This option is not available for students working toward a degree plan or intending to transfer to another institution. To select a pass/fail grade, complete the appropriate form at the Admissions and Records Office before the term’s census date.

SCHEDULE CHANGES
ADD/DROP
Students may add/drop classes using CougarWeb through the first two days of classes during a long semester and during the first day of summer or mini-semester terms. Any schedule change after that must be made in person at a campus admissions office. Registration for any course will result in full tuition and fee assessment for the course hours. Any course dropped on or after the first day of each term or mini-semester will result in charges for the dropped course as determined by the state refund guidelines (see refunds, page 11) and approved tuition rates.

When dropping a class, the student must also drop any accompanying lab or the CougarWeb system will automatically leave the student registered for the lecture. Classes dropped after the census date will appear on the student’s official transcript with a “W” but have no effect on grade point average. Contact the Admissions and Records Office for details. Transfer students should contact Academic Advising for further information.

All students must initiate the process to be dropped from classes prior to the first class day or they will be required to make payment for tuition and fees assessed. Students receiving financial aid will not be automatically dropped from classes.

INTERNATIONAL STUDENTS AND STUDENTS RECEIVING FINANCIAL AID OR VETERAN BENEFITS
International students and students receiving financial aid and/or veteran’s benefits are required to notify the appropriate office prior to dropping/withdrawing from classes.

For international students, failure to maintain full-time status* could affect F-1 student visa status and could also jeopardize immigration status.

* Full-time status is 12 semester credit hours (SCH) for fall and spring semesters and six SCH in a summer session. Full-time status for minisemesters varies. International students are not required to enroll in summer sessions.
WITHDRAWALS
Prior to withdrawing, students should talk with their professor(s) and/or their advisors. Students who need to drop or withdraw from class(es) may do so in the Student Development Center at any campus. Students may also drop or withdraw by mail. Faxed withdrawals will not be accepted. Drops and withdrawals cannot be done on CougarWeb after the first two days of classes. The postmark date is the official drop/withdrawal date when mailed before the deadline. Signatures are required on mailed requests. Note the withdrawal dates in the calendar (see p. 3) and consult the current Collin College Catalog for more details. Students who initiate a withdraw from classes cannot be reinstated once the withdraw has been processed.

NOTE: Failure to drop or withdraw on or before the Last Day to Withdraw will result in a performance grade.

NOTE: To ensure that students receive information about the support services available to promote success, all students enrolled in a developmental class must meet with their professor, an advisor, and the dean prior to withdrawing from a class. For additional information, please contact the Developmental Education Office at 972.881.5720.

WITHDRAWAL POLICY
Texas Education Code 51.907 Course Drop Limit Provisions
Students who enrolled as an entering freshman or a first-time college student in undergraduate courses at any Texas public community college, technical institute, health sciences institution, or any public university offering undergraduate courses must comply with the legislation of TE51.907.

TEC51.907 states that students who enrolled for the first time during the fall 2007 semester or any subsequent semester are subject to the course drop limit of six course drops. This includes any course a transfer student has dropped at another institution.

LAB AND RECITATION REGISTRATION
Corequisite courses (lectures with labs and/or recitations) are designated with separate course reference numbers in the schedule. You must register for both the lecture and the corresponding lab. Failure to register for a required lab with a separate reference number will result in an automatic drop of the original lecture request.

COUGARWEB
Students will register for fall classes using the college’s portal, CougarWeb. Through CougarWeb, students can view classes and availability, register for classes, pay tuition, view financial aid status, access CougarMail and more. Log on to the website at collin.edu for additional information or contact Technical Support at 972.377.1777.

LOOK UP CLASSES
2. Under Academics, click on Schedule.
3. Click on View “E-schedule.”
5. Click Submit.
6. Choose Subject, then further refine courses, campuses, etc.
7. Make note of CRN for each class wanted.
8. Proceed to register

BEFORE YOU LOG ON, GET YOUR USERNAME AND PASSWORD.
You must have received your username and password before you log on. The username and password will be e-mailed to the student’s personal e-mail account once the admission process is complete. Students who already have a username and password do not have to go to campus unless they need to assess or obtain advice or have holds on their accounts. With a password, students can:
• Add/drop classes during registration.
• Make credit card payments on CougarWeb.
• Make check payments on CougarWeb.

COUGARWEB REGISTRATION AND PAYMENT
2. Click on Home Tab.
3. Scroll Down to Registration.
4. Click on Add/Drop Classes.
5. Select specific term.
6. Select Courses for Enrollment.
7. Select Registration Fee Assessment.
8. Select E-Pay, Make Payment.
9. Select Collin County Account Suite to make payment.
10. Registration is complete only upon full payment of tuition and fees.

ADD/DROP CLASSES
Students may add/drop classes using CougarWeb through the first two days of classes during the long terms and during the first day of class during a summer or mini-semester term. Any schedule change after that must be made in person at a campus admissions office. Registration for any course will result in full tuition and fee assessment for the course hours. Any course dropped on or after the first day of each term or mini-semester will result in charges for the dropped course as determined by the state refund guidelines (see refunds, p. 11) and approved tuition rates.

When dropping a class, students must also drop any accompanying labs or the CougarWeb system will automatically leave the student registered for the lecture. Classes dropped after the Census Date will appear on the student’s official transcript with a “W” but have no effect on grade point average. Contact the Admissions and Records Office for details. Transfer students should contact Academic Advising for further information.

COUGARWEB SERVICES
• Academic Transcript
• Address Information
• Fee Assessment/Payment
• Holds
• Student Schedule
• Account Summary
• Degree Audit
• Grades
• Registration

HELP LINES
Frisco 972.377.1744
Allen and McKinney 972.548.6744
Plano and Rockwall 972.881.5744
**REPEATING COURSES**

Grades of all courses taken will be recorded on the student’s transcript. The highest grade earned will be used in computing the GPA and applied toward degree or program requirements.

Beginning fall 2002, a course in which a grade (including W) has been received can be repeated only one time to replace the grade. The grade received does not affect the student’s ability to repeat a course. Registration holds will be placed on courses that have been attempted twice.

When a course is repeated:

1. Only one course/grade will be counted in a student’s GPA
2. The highest grade will be used in GPA calculations

Courses repeated before fall 2009 will have only the last grade and credits (whether higher or lower) earned used in computing the GPA and applied toward degree or program requirements.

A course in which a grade (including “W”) has been received can be repeated only one time to replace the grade. Registration holds will be placed on courses that have been attempted twice. In addition, developmental courses may be taken for a combined total of no more than 27 credits and follow the same repeat rule. Also, all fine art classes may be taken a total of two times in accordance with course repeat rules, with some exceptions in music. See Department Chair in Music for music repeat exceptions.

Veterans should consult a VA Certifying Official in the Office of Financial Aid/Veterans Affairs before repeating any course. Students planning to transfer to another college or university should check with a Collin College academic advisor or with receiving institutions for their repeat policies.

**ATTENTION STUDENTS: Fall payment deadline is July 30.**

If you register for classes on or before July 30, payment is due July 30 by 8 p.m. If you register after July 30, payment is due the same day as the registration activity.

**Student Financial Responsibility**

Student tuition bills are posted online and are accessed through CougarWeb. Billing notices are sent to the student’s college assigned email address, the official means of communication with Collin College students. Each term has an advertised early registration payment deadline (see p. 3). As of the initial payment deadline, any balance on the student account is due the same day the charge is incurred. It is the student’s responsibility to review student account balances, comply with financial aid eligibility requirements and third party funding guidelines, and meet payment deadline requirements. Student accounts with an unpaid debt are subject to changes in course registration status and holds preventing registration and withholding grades, transcripts, and degrees.

Delinquent accounts may be placed with an outside collection agency and/or reported to the national credit bureau system. Students are responsible for all late fees, percentage-based collection fees, attorney fees, interest and any costs and charges necessary for the collection of any amount not paid when due. All disputes about registration or payment will be governed in accordance with the laws of the State of Texas. The venue for any lawsuit regarding collection of a delinquent debt will be in Collin County, Texas.
The Texas Success Initiative (TSI) was mandated through the action of the 78th Texas Legislature. The TSI Assessment is a program designed to determine if the student is ready for college-level coursework in the general areas of reading, writing and mathematics. This program also helps determine what type of course or intervention will best meet the needs of the student and assist him/her in becoming better prepared for college-level course work.

All incoming college students in Texas are required to take the TSI Assessment, unless exemption has been met. Based on assessment results, a student may either be enrolled in a college-level course that matches his/her skill level or placed in the appropriate developmental course or intervention to improve skills and prepare the student for success in college-level courses.

SUCCESS INITIATIVES EXEMPTIONS AND WAIVERS

The following exemptions and waivers allow students to enroll without the TSI Assessment.

EXEMPTIONS

Exemptions from the TSI Assessment include:

- SAT I scores (less than 5 years old) with a minimum qualifying score of 1070 composite, with 500 Critical Reading and 500 Math.
- ACT (less than 5 years old) with a minimum qualifying score of 23 composite, with 19 English and 19 Math.
- High school exit-level TAKS (less than 5 years old) with a minimum qualifying score of 2200 Math and 2200 English Language Arts with Writing sub-score of 3.
- High school end of course STAAR (less than 5 years old) with a minimum qualifying score of level 2 English III (score of 2000 in Writing and/or 2000 in Reading) and level 2 Algebra II (score of 4000).
- TSI exemption given by another Texas public institution. Official transcript must be on file to document exemption.
- A student has an associate degree or higher from a United States regionally accredited institution.
- A transfer student from a U.S. private or out-of-state regionally accredited institution with three or more credit level hours.
- A student who on or after August 1, 1990, was honorably discharged, retired, or released from active duty as a member of the armed forces of the United States, the Texas National Guard or as a member of a reserve component of the armed forces of the United States and have been serving for at least three years preceding enrollment (documentation required).
- A student has an associate degree or higher from a United States regionally accredited institution.
- A student has an associate degree or higher from a United States regionally accredited institution.
- A student has an associate degree or higher from a United States regionally accredited institution.
- A student has an associate degree or higher from a United States regionally accredited institution.

PARTIAL EXEMPTIONS

Students with an ACT composite score of 23 or higher can be exempt from the TSI math with an ACT math score of 19 or higher, even if the ACT English is less than 19. Students with an ACT composite score of 23 or higher can be exempt from the TSI reading and TSI writing with an ACT English score of 19 or higher, even though the math may be less than 19.

Students with a SAT combined critical reading and math score of 1070 (or higher) can be exempt from TSI math with a SAT math score of 500 (or higher) even though the SAT critical reading may be less than 500. Students with a combined critical reading and math score of 1070 (or higher) can be exempt from TSI reading and TSI writing with a SAT critical reading score of 500 (or higher) even though the SAT math may be less than 500.

Students with a TAKS math score of 2200 (or higher) can be exempt from TSI math. A TAKS English/language arts score of 2200 with a writing sample of 3 exempts a student from TSI reading and TSI writing. The TAKS English/language arts components are “all or nothing.”

Students with a STAAR Algebra II score of level 2 can be exempt from TSI math. Students with a STAAR English III score of level 2 can be exempt from TSI reading and/or TSI writing.

New students will be required to furnish the college with official documentation regarding TSI status.

WAIVERS

Students can be waived from TSI requirements if they

- Are pursuing a Level I workforce certificate of no more than 42 hours. A change of major must be completed by the student and submitted to the Admissions and Records Office.
- Are serving on active duty as a member of the armed forces of the United States, the Texas National Guard or as a member of a reserve component of the armed forces of the United States and have been serving for at least three years preceding enrollment (documentation required).

MANDATORY PRE-ASSESSMENT ACTIVITY

Before taking the initial TSI Assessment, a student must participate in a pre-assessment activity. This activity includes the following:

- An explanation of the importance of the TSI Assessment
- Practice test questions and feedback
- An explanation of your developmental education options, if the minimum passing standard is not met
- Information on campus and community resources to assist the student

A Certificate of Completion will be printed at the end of this activity, which is required to take the TSI Assessment.

TSI ASSESSMENT COST AND SCHEDULE

The cost of the TSI Assessment is $29. Any needed retest will also cost $29 (one part or all). Information on testing times is available as part of the pre-assessment activity, noted on the Testing Referral Form and on the Testing Center website.

For more information, contact the Director of Testing at 972.548.6773 or smiller@collin.edu.
 Payments and Refunds

**FEE ASSESSMENT AND PAYMENT REQUIREMENTS**

Registration tuition and fee charges at Collin College are calculated based on the number of hours of enrollment, the residency classification of the student, as determined by the Admissions Office, and any lab or special fees associated with the course. **Early Registration is the period from the first day of registration through the advertised early registration payment deadline.** Funding for all charges on the account is due in full on or before the early registration payment deadline. Acceptable funding is payment in full, awarded and authorized financial aid, verified third party funding, exemptions/waivers, a promissory note payment plan agreement or a combination of the above. **Students with any outstanding balances not funded in full may be dropped from ALL classes after 8 p.m. on the early registration payment deadline.**

Note: Partial payment will not prevent classes from being dropped.

Regular registration begins after the early registration payment deadline and continues until the day before the term begins. **Late Registration (late fee applies) begins the first day of the term.** Regular and Late Registration activity, including Weekend Express or Mini-semester registration, must be paid in full or have approved funding noted the same day as the registration to prevent drop for non-payment and registration and transcript holds on the account. Registration is complete only upon full payment of tuition and fees. The Bursar’s Office advises students to pay tuition and fees at the time of enrollment. For additional questions, contact the Cashier’s Office at cashier@collin.edu

**EARLY REGISTRATION PAYMENT DEADLINE: JULY 30**

**DROP FOR NON-PAYMENT**

As noted above, students with outstanding balances not fully funded by the Early Registration Payment Deadline are subject to all courses being dropped for non-payment the day after the Early Registration Payment Deadline. After the Early Registration payment deadline, (see p. 3 for deadline dates) registration and payment activity are calculated on a daily basis. An unpaid balance on ONE class at the close of the business day may cause you to be dropped from ALL classes, including those for which you previously paid. For example, if you register for three hours at 9 a.m. and pay Collin College in full and register for three more hours at 10 a.m. and do not pay for these three hours by the close of business that day, you may be dropped from ALL 6 HOURS. Also, on or after the first day of each term, if you drop a course and receive a partial credit on your account for the dropped course and then add a new course and do not pay the full amount due for both the dropped course and the added course, your registered course may be dropped for non-payment.

- If registration is cancelled for non-payment, it is the responsibility of the student to re-register for classes.

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

FERPA affords eligible students certain rights with respect to their education records. Student account information may only be provided to the student. However, students may grant family or other designated individuals access to view student account information and/or make payments by designating those individuals as authorized users in the secure payment portal. As authorized users, the individuals will be provided their own unique log in information to access the student account and make payments.

**PAYMENT POLICIES**

Collin College accepts cash, check, cashier’s check, money order, MasterCard, VISA or Discover payments for the amount of tuition and fee charges on the student account. Collin College does not accept American Express. Two-party, out-of-state and temporary paper checks are not accepted. Collin College reserves the right to refuse any out of state check, including corporate checks. Checks issued by credit card companies are not accepted. Collin College may refuse or restrict check payments on any account on which a check payment was not honored by the originating financial institution. Payments by personal paper check are processed through Automated Clearinghouse (ACH). For paper checks, the Texas driver’s license number of the person signing the check and the student’s CWID and local address are to be written on the check. If you prefer to not have your CWID on your check, please submit payment by web check, cashier’s check or money order. Students requiring payments from out of state financial accounts should pay by web check. Students may also set up authorized users in the secure payment suite. Authorized users may make electronic payments, credit card or web check, on authorized student accounts for the tuition and fee charges on the account.

**PAYMENT METHODS**

**PAY ONLINE (RECOMMENDED AND AVAILABLE 24/7)**

Pay by credit card or web check via the secure payment suite accessed through CougarWeb:
- In CougarWeb, from Student Quicklinks
- Select Pay by Credit Card/Check.
- Select Collin College Account Suite to make payment or designate an authorized user to make payment on your account.

For more information: see p. 7.
TUITION INSTALLMENT

SIGN UP ONLINE

Installment plans for the Fall term will be available online beginning July 22, 2014, and the last day for plan initiation is Aug. 29. You must complete an installment promissory note, pay 50 percent of all tuition and fees plus a $25 non-refundable processing charge, and save a payment method for automatic installment payments at the time of application for a deferment. The next payment of 25 percent of all tuition and fees is due Sept. 18, and the final 25 percent payment is due Oct. 16. Once you initiate an installment plan, if you add any courses, 50 percent of the new tuition and fee charges incurred is due the day of registration.

To initiate an installment payment plan, go to CougarWeb, and log in with your college User ID and PIN:

- Select the Quicklinks, Pay by Credit Card/Check
- Select Collin College Account Suite bar
- Select Enroll in a Payment Plan and complete all steps

The installment application and initial payment for early registration must be completed by 7 p.m. July 30. After July 30, the installment agreement and payment must be completed at the time of registration.

Stopping payment on a check or credit card payment will not cancel a payment plan. Any refund due because of dropped or withdrawn courses will be applied to any unpaid charges. Official grades and transcripts may be withheld until all payments have been made, and default may result in course withdrawal. A student may not apply for the Tuition Installment Plan and the Emergency Tuition Loan in the same term.

IMPORTANT NOTE: Students under 18 years of age may not initiate an installment plan. Parents or guardians of minor students may initiate an installment plan on the minor’s behalf in person at a Bursar/Cashier Office location. Installments processed in the Bursar/Cashier’s Office are only available from 9 a.m. until one hour before closing and are only available for those representing minor students.

PER TEXAS EDUCATION CODE 54.007(2)(D):

A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND MANDATORY FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FROM CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE FULL PAYMENT PRIOR TO THE END OF THE SEMESTER OR TERM MAY BE DENIED CREDIT FOR THE WORK DONE THAT SEMESTER OR TERM.

IN PERSON (DURING PUBLISHED OFFICE HOURS)

Pay at the Cashier’s Office at Central Park, Courtyard, Spring Creek or Preston Ridge during regular business hours on or before the payment deadline(s). (See Payment Policies for tenders accepted.)

BY MAIL

Mail a check or money order (include the Texas driver’s license number of the person signing the check and the student’s CWID) to be received by the payment deadline (postmarks are not a consideration) to: Collin College, Bursar’s Office, PO Box 869055, Plano, TX 75086-9055. (Personal checks are ACH processed.)

PAYMENT BY DROP BOX

Drop boxes are located outside the Bursar/Cashier’s Offices at the Preston Ridge and Spring Creek campuses. Drop box payments may be made by check, money order or cashier’s check but not cash. (See Payment Policies.) Each payment must include the student’s name and College CWID Number. Drop box payments submitted after 4 p.m. may be posted and dated the next business day.

GIFT/PREPAYMENT CARDS

MasterCard, VISA, or Discover gift/prepaid card payments are accepted. However, do not discard the used card. If any refund is necessary, the refund amount will be returned and loaded to the original card.

THIRD PARTY BILLING (TPB)

A valid TPB agreement between an agency and Collin College must be on file, and a voucher from the business or agency paying tuition fee and/or bookstore charges must be presented to the Bursar’s Office prior to the earliest payment deadline for the term. Veterans using Post 9/11 education benefits also need to contact the Bursar/Cashier Office for the term to authorize use of veteran benefits. Students will be responsible for all amounts owed if sponsoring agency does not remit payment in full.

FINANCIAL AID AND SCHOLARSHIPS

Students with accepted financial aid awards noted on the student account as Authorized Aid and an amount sufficient to cover all of the tuition and fee charges for the term do not need to make an additional payment. Authorized financial aid funds for students with certified course activity disburse to the student account 3-5 days after the Census Date, creating a credit balance. The charges on the account will be deducted from the financial aid credit, and the balance refunded to the student in a week to 10 days. Students with scholarship credits on their student account from an earlier term should verify with the Bursar/ Cashier’s Office that those funds may be used for the new term charges. Students are responsible for fulfilling any financial aid application and/or acceptance processes and maintaining current enrollment status of courses.

EXEMPTIONS AND WAIVERS

Students eligible for tuition waivers or tuition and fee exemptions should contact the appropriate office. The following is offered as a guideline and is not a comprehensive list:

- Admissions Office for tuition waivers
- Financial Aid Office for most exemption programs
  * Access Office for deaf and blind exemption
  * Academic Partnerships for concurrent high school exemption

SENIOR CITIZENS: Texas residents who reach 65 prior to the census date of the term are eligible for a tuition waiver. Proof of date of birth is required. Contact the Admissions and Records Office for more information.
ACCOUNT STATEMENTS/BILLS

CougarMail is Collin College’s official means of communicating with students and providing billing information. To ensure students receive notifications on their account status, students must initiate at least one login to their Cougar Web secure payment portal. Students should log into CougarWeb, select the Quicklink Pay by Credit Card/check and then the Collin College Account Suite. Once in the secure payment suite, students may make payments, set up accounts for e-refunds, designate authorized users on their account, initiate installment plans (Fall and Spring terms only) and view e-statements. Students are responsible for complying with payment deadline requirements, even if an e-bill is not received. Payment deadlines and account balances are available online.

REFUNDS

Refund credits are calculated as specified by the Texas Higher Education Coordinating Board (THECB) refund rules. Refunds for 100 percent are only issued for drops occurring prior to each term’s start date, which is always the first official day of the term, not the first day of an individual’s class. As of the first day of the term, refund credits for dropped/withdrawn courses will be reduced to 70 percent and then graduated down to no refund credit, per the THECB refund schedule. Students should consider the financial consequences before making schedule changes. Students in cancelled classes, who do not add another class, will automatically be dropped and a full refund, less nonrefundable fees, issued during the scheduled refund process. Any credits generated on a student account will be applied to any outstanding charges, before a refund is processed. Tuition refunds are processed approximately two weeks after the first class day and are generally issued in the same form as the payment received. (Note: Some system processes result in refund types that vary from the initial payment type.) Cash and check payments will be refunded electronically or by paper check. To expedite refunds, students are encouraged to establish electronic refunds through CougarWeb. From Student Quicklinks, select pay by credit card/check then Collin County Account Suite. Then create a refund profile.

Students who do not receive a credit card refund and/or authorize an electronic refund will be issued a refund check. Checks are mailed to the permanent mailing address of the student one to three days after electronic refunds are processed.

The following refund/withdrawal dates apply to full-term classes only. Flex Entry and Express classes have separate refund dates. Check with the Bursar/Cashier Office for specific dates and refund amounts.

FALL REFUND DATES

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Refund %</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUG. 24 (ON OR BEFORE)</td>
<td>100%</td>
</tr>
<tr>
<td>AUG. 25- SEPT. 11</td>
<td>70%</td>
</tr>
<tr>
<td>SEPT. 12-17</td>
<td>25%</td>
</tr>
<tr>
<td>SEPT. 17 (AFTER CLOSE)</td>
<td>None</td>
</tr>
</tbody>
</table>

As of the first day of a long term or mini-semester, any course added, dropped and/or withdrawn by the student will be assessed according to the Board approved tuition rates and the state-mandated refund policy. Refunds of 100 percent for dropped courses are no longer available. The $2 non-refundable record fee and the mandatory out-of-state minimum tuition will be deducted from all refunds.

Contact the Bursar /Cashier Office for information on refunds for courses taken through Continuing Education.

TUITION AND FEES

FEES

- Audit fee: $25 per course (non-refundable) in addition to tuition and other fees
- Lab and Special Fees: See p. 14 for course-related fees
- Late Registration Fee: $10 (non-refundable)
- Student Record Fee: $2 per semester (non-refundable)
- Returned Check Fee: $25 (non-refundable)
- Installment Plan Service Charge: $25 (non-refundable)
- Installment Payment Late Fee: $25 (non-refundable)
- Transcripts: $5 each

Firefighters and high school valedictorian students who qualify for a tuition waiver are required to pay the building use and student records fees charged to all students. Students qualifying for Hazelwood Exemption are required to pay student record and student life fees.

All fees are subject to change upon approval of the Collin College Board of Trustees.

Note: Scholarships are only awarded to students enrolled for six or more credit hours. Scholarship recipients must reapply for a scholarship every year.
**COST PER CREDIT HOUR EXAMPLE***

In addition to tuition, each credit hour cost includes the following fees: Building Use Fee ($6) and Student Activity Fee ($1).

In-County Out-of-County Out-of-State/Country
---
Per Hour Tuition | $32.00 | $71.00 | $131.00
Building Use Fee | $6.00 | $6.00 | $6.00
Student Act Fee | $1.00 | $1.00 | $1.00
Total | $39.00 | $78.00 | $138.00

---

**TUITION SCHEDULE***

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>In-County</th>
<th>Out-of-County</th>
<th>Out-of-State/Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$41.00</td>
<td>$80.00</td>
<td>$209.00***</td>
</tr>
<tr>
<td>2</td>
<td>$80.00</td>
<td>$158.00</td>
<td>$278.00</td>
</tr>
<tr>
<td>3</td>
<td>$119.00</td>
<td>$236.00</td>
<td>$416.00</td>
</tr>
<tr>
<td>4</td>
<td>$158.00</td>
<td>$314.00</td>
<td>$554.00</td>
</tr>
<tr>
<td>5</td>
<td>$197.00</td>
<td>$392.00</td>
<td>$692.00</td>
</tr>
<tr>
<td>6</td>
<td>$236.00</td>
<td>$470.00</td>
<td>$830.00</td>
</tr>
<tr>
<td>7</td>
<td>$275.00</td>
<td>$548.00</td>
<td>$968.00</td>
</tr>
<tr>
<td>8</td>
<td>$314.00</td>
<td>$626.00</td>
<td>$1,106.00</td>
</tr>
<tr>
<td>9</td>
<td>$353.00</td>
<td>$704.00</td>
<td>$1,244.00</td>
</tr>
<tr>
<td>10</td>
<td>$392.00</td>
<td>$782.00</td>
<td>$1,382.00</td>
</tr>
<tr>
<td>11</td>
<td>$431.00</td>
<td>$860.00</td>
<td>$1,520.00</td>
</tr>
<tr>
<td>12</td>
<td>$470.00</td>
<td>$938.00</td>
<td>$1,658.00</td>
</tr>
<tr>
<td>13</td>
<td>$509.00</td>
<td>$1,016.00</td>
<td>$1,796.00</td>
</tr>
<tr>
<td>14</td>
<td>$548.00</td>
<td>$1,094.00</td>
<td>$1,934.00</td>
</tr>
<tr>
<td>15</td>
<td>$587.00</td>
<td>$1,172.00</td>
<td>$2,072.00</td>
</tr>
<tr>
<td>16</td>
<td>$626.00</td>
<td>$1,250.00</td>
<td>$2,210.00</td>
</tr>
<tr>
<td>17</td>
<td>$665.00</td>
<td>$1,328.00</td>
<td>$2,348.00</td>
</tr>
<tr>
<td>18</td>
<td>$704.00</td>
<td>$1,406.00</td>
<td>$2,486.00</td>
</tr>
<tr>
<td>19</td>
<td>$743.00</td>
<td>$1,484.00</td>
<td>$2,624.00</td>
</tr>
<tr>
<td>20</td>
<td>$782.00</td>
<td>$1,562.00</td>
<td>$2,762.00</td>
</tr>
<tr>
<td>21</td>
<td>$821.00</td>
<td>$1,640.00</td>
<td>$2,900.00</td>
</tr>
</tbody>
</table>

$2 Student record fee included in above fees

* Subject to change by the Collin College Board of Trustees

** Includes $200 minimum required by law

Lab fees are not included in above fees. Lab fees vary by course and

---

**AVERAGE IN-STATE COST OF ATTENDANCE FOR 2014-2015**

Estimated Average Cost of Attendance, Texas Resident
Based on 15 Hours for Fall and/or Spring Semester

<table>
<thead>
<tr>
<th></th>
<th>2 SEMESTERS</th>
<th>1 SEMESTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$1,545</td>
<td>$773</td>
</tr>
<tr>
<td>Fees</td>
<td>$264</td>
<td>$132</td>
</tr>
<tr>
<td>Books &amp; Supplies</td>
<td>$1,500</td>
<td>$750</td>
</tr>
<tr>
<td>Room &amp; Board</td>
<td>$8,730</td>
<td>$4,365</td>
</tr>
<tr>
<td>Transportation</td>
<td>$2,613</td>
<td>$1,306</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$1,741</td>
<td>$871</td>
</tr>
<tr>
<td>Loan Fees</td>
<td>$150</td>
<td>$150</td>
</tr>
<tr>
<td>Total Budget</td>
<td>$16,543</td>
<td>$8,347</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Fee</td>
</tr>
<tr>
<td>--------</td>
<td>----------------------</td>
<td>------</td>
</tr>
<tr>
<td>ACCT-2301</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-2302</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1303</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1311</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1352</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1302</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1305</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1315</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1321</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1324</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1327</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ACCT-1349</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>BCIS-2301</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>BCIS-2305</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>BCIS-2345</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>BCIS-2340</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTC-2349</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-1311</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-1312</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-1313</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-1317</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2311</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2312</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2316</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2325</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2324</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2326</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2327</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2355</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2354</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2336</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2341</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2342</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2346</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2348</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2349</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2356</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2357</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2366</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2367</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2378</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2385</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-1303</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-1314</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-1343</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-1345</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-1349</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2301</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2330</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2335</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2341</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2401</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2402</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2404</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2406</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2416</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2420</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2423</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2433</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2435</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2440</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2450</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2451</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2454</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2459</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2460</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2463</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ARTS-2465</td>
<td>$5</td>
<td></td>
</tr>
<tr>
<td>ALL FEES are subject to change upon approval by the Collin College Board of Trustees</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Students are encouraged to meet with an academic advisor prior to registering for classes. Visit academic advising located in the Student Development Center at Central Park Campus, Preston Ridge Campus or Spring Creek Campus.

Students should bring high school and/or college transcripts when meeting with an advisor. Students on probation or suspension must meet with an academic advisor by the posted deadline. Students who have not successfully completed TSI testing are strongly encouraged to meet with an academic advisor.

For more information at Spring Creek Campus: call 972.881.5782 or visit Room G103. For more information at Central Park Campus: call 972.548.6782 or visit Room D117. For more information at Preston Ridge Campus: call 972.377.1778 or visit Room F109.

No student should ever let finances stand in the way of a college education. Students may qualify for federal financial and/or state aid, Collin College Foundation scholarships, campus work-study jobs, and/or student loans.

The Collin College Financial Aid Office will work with students in identifying and obtaining resources to support educational pursuits. Our desire is to give the tools needed to make informed decisions and then to ensure all qualified funding is applied to student accounts in a timely fashion.

Visit the Financial Aid website at www.collin.edu/gettingstarted/financialaid/ to learn about the types of aid available through our department, find out about important dates and deadlines, obtain forms and learn how to apply for financial aid. Don’t forget to review the “Beyond High School” PowerPoint presentation to better understand your financial options at Collin College.

The Collin College Financial Aid/Veterans Affairs Office will assist veterans and eligible dependents with the filing of required documents for educational benefits with the Veterans Administration as well as certifying eligible classes each semester. The office serves all students eligible to receive VA education benefits. If you are uncertain whether you are eligible for VA education benefits you should contact the U.S. Department of Veterans Affairs at www.gibill.va.gov or the Collin College Financial Aid/Veterans Affairs Office at any of our campuses.

For more information, visit the website at http://www.collin.edu/gettingstarted/ and click “Financial Aid” or “Veterans”. You may also visit the Spring Creek Campus in Room G103, the Central Park Campus in Room D118 or the Preston Ridge Campus in Room F109.

To plan ahead, priority deadlines for financial aid for the following semesters are:

**FALL 2014:** APRIL 1    **SPRING 2015:** NOV. 1

**ADMISSIONS AND RECORDS OFFICE**
Central Park Campus: 972.548.6710
Preston Ridge Campus: 972.377.1710
Spring Creek Campus: 972.881.5710

**CAREER SERVICES/OFF-CAMPUS EMPLOYMENT**
Central Park Campus: 972.548.6747
Preston Ridge Campus: 972.377.1781
Spring Creek Campus: 972.881.5781

**CHILD DEVELOPMENT CENTER**
Spring Creek Campus: 972.881.5945

**DEAN OF STUDENT DEVELOPMENT**
Central Park Campus: 972.377.1595
Preston Ridge Campus: 972.881.5902
Spring Creek Campus: 972.881.5604

**eLC (STUDENT SUPPORT CENTER)**
Spring Creek Campus: 972.881.5870

**MATH LAB**
Central Park Campus: 972.548.6896
Preston Ridge Campus: 972.377.1639

**PERSONAL COUNSELING SERVICES**
Spring Creek Campus: 972.881.5126
Central Park Campus: 972.548.6648
Preston Ridge Campus: 972.377.1781

**STUDENT LIFE**
Spring Creek Campus: 972.881.5788
Central Park Campus: 972.548.6788
Preston Ridge Campus: 972.377.1788

**TRANSFER INFORMATION**
Collin Higher Education Center: 972.985.3734

**TUTORING**
Spring Creek Campus: 972.881.5128

**WRITING CENTERS**
Spring Creek Campus and On-Line Assistance: 972.881.5843 - Room D224
Central Park Campus: 972.548.6857 - Room A104
Preston Ridge Campus: 972.377.1576 - Room L213

The numbers listed above are the offices' main numbers. To ensure a local call, call the Information Center at the nearest campus and request the office you seek.

*Note: These student services are located in the Student Development Center. For more information on student services, see the Collin College Catalog and the college website at http://www.collin.edu/studentresources/support/.
**TEXTBOOKS**

A list of required and recommended college textbooks and supplemental materials for each Collin College course, including the title, author, retail price and International Standard Book Number (ISBN), can be found at the Collin College bookstore website, http://bookstore.collin.edu.

A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**ACCESS**

ACCESS (Accommodations at Collin College for Equal Support Services) is a comprehensive accommodations program for all students. Students with disabilities are encouraged to meet with an ACCESS advisor at least a month prior to the beginning of classes. Services include interpreters, notetakers, readers, scribes, specialized testing and other accommodations depending on documentation. ACCESS also offers free tutoring for all students.

For more information at Spring Creek Campus: call 972.881.5898 or visit Room D140.

For more information at Central Park Campus: call 972.548.6816 or visit Room D118.

For more information at Preston Ridge Campus: call 972.377.1785 or visit Room F118. For V/TTY: call 972.881.5950.

**PARKING STICKERS**

Parking stickers are required. They are available at the Information Desk and Student Life Offices at Central Park, Collin Higher Education Center, Preston Ridge and Spring Creek campuses. Students in Allen and Rockwall can see college staff for stickers.

**STUDENT SERVICES**

www.collin.edu/studentresources

**TUTORING SERVICES**

Tutoring services are available free of charge to currently enrolled students in a selected number of courses. The following services are available:

- Small Group Tutoring
- Online Tutoring

For more information, email mboverie@collin.edu or call 972.881.5128.

**COUGARMAIL**

Collin College’s official college-wide email system for students, CougarMail, is powered by GoogleMail. Students are issued account information at admission and should log into the college portal, CougarWeb, to check their CougarMail.

The system will be used to distribute tuition statements, financial aid and registration information, class changes and cancellation data, faculty correspondence and more.

**PLEASE NOTE:**

If you do not have a username or password visit an Admissions and Records Office at a campus near you.

**LOGGING ON TO COUGARMAIL**

1. Go to http://cougarweb.collin.edu and enter the username and password issued at admission. If you do not have your username or password visit the Admissions and Records Office at a campus near you. A picture ID is required.

2. Click on the student tab. Click “View your CougarMail” in the Cougar Connect channel.

**WELLNESS PROGRAM**

The Collin College Student Wellness program is dedicated to helping students enjoy a healthier and more productive way of living. Free activity classes, wellness seminars and fun competitions are promoted by the program. Participants will become more productive at school and work, and essentially they will be happier people through the process of achieving a high level of wellness.

*Important Notice: Before participating in any wellness activity class please complete the Medical Release/Informed Consent form and give it to your instructor or Dr. Linda Muysson.*

**COUGARALERT**

CougarAlert is the official emergency notification system for Collin College, providing critical information via text message, phone message or email. CougarAlert may be triggered for evacuation, inclement weather, power outages or unscheduled closure but not for promotional purposes. During emergencies, go to collin.edu for details. If a closure notice is not posted on the website, the college is open. College-issued email and home phone numbers are automatically loaded for students, but text messaging and additional emails can be added. See www.collin.edu/cougaralert for instructions. (Standard text messaging fees from service providers may apply.)
LEARNING COMMUNITIES – A NATIONAL AWARD-WINNING PROGRAM

Become a member of a learning community by enrolling concurrently in a cluster of courses. In learning communities courses, at least two classes from different disciplines are combined around a common theme or central question. Professors from each discipline teach the course together, and students and professors form a community of learners. When you register for learning communities, you experience a collaborative learning environment and develop an understanding of the interrelationships of topics and disciplines.

Courses are transferable and can satisfy core or major requirements. You can search for learning communities in the e schedule by searching for “Learning Communities” under Attribute Type. For more information on learning communities: call 972.377.1662 or visit www.collin.edu/learningcomm

CPC
This is Your Brain on Art
CRN: 19195 COURSE #1: ARTS-1301.C02 Sue Anne Rische TR TIME COURSE #1: 8:30-9:45 AM ROOM: E205
CRN: 17292 COURSE #2: PSYC-2301.C10 Michael Rose TR TIME COURSE #2: 10:00-11:15 AM ROOM: E205
MAX ENROLLMENT: 18

Is Religion Political or is it History?
CRN: 17772 COURSE #2: GOVT-2305.P08 Bryan Rasmussen MW TIME COURSE #2: 2:30-3:45 PM ROOM: D-148
MAX ENROLLMENT: 28

Judging History: A Historical Examination of the Importance of the U.S. Supreme Court
CRN: 11650 COURSE #2: HIST-1302.P10 Brett Adams TR TIME COURSE #2: 2:30-3:45 PM ROOM: D-164
MAX ENROLLMENT: 28

Rock and Roll Communication
CRN: 17985 COURSE #1: ENGL-1301.P09 Amy Rule MW TIME COURSE #1: 10:00-11:15 AM ROOM: U-106
CRN: 18884 COURSE #2: SPCH-1311.P08 Robert Aronoff MW TIME COURSE #2: 11:30-12:45 PM ROOM: U-131
MAX ENROLLMENT: 25

PRC

SCC
Writing About Life: Technical Writing and Biology
CRN: 12769 COURSE #1: BIOL-1406.S08 Amina Tassa TR TIME COURSE #1: 8:30-9:45 AM ROOM: J-130
CRN: 19217 COURSE #2: Engl-2311.S04 Dixil Rodriguez TR TIME COURSE #2: 10:00-11:15 AM ROOM: J-132
MAX ENROLLMENT: 24

The Journey of Life: Social, Cultural and Psychological Perspectives that Frame Our Understanding of Being Human
CRN: 11575 COURSE #1: SOCI-1301.S11 Larry Stern TR TIME COURSE #1: 10:00-11:15 AM ROOM: I-124
CRN: 11348 COURSE #2: PSYC-2314.S03 Barbara Lusk TR TIME COURSE #2: 11:30-12:45 PM ROOM: I-124
MAX ENROLLMENT: 35

Walking the Walk and Talking the Talk: The Responsibility of Teachers as Role Models
CRN: 18264 COURSE #1: SPCH-1315.S07 Ralph Long TR TIME COURSE #1: 10:00-11:15 AM ROOM: I-124
CRN: 12554 COURSE #2: EDUC-1301.S01 Dr. Elaine Zweig TR TIME COURSE #2: 11:30-12:45 PM ROOM: I-124
MAX ENROLLMENT: 18

Utopia and the Republic: Reflections on the Model Society
CRN: 19203 COURSE #1: ENGL-1301.S92 Lari Ranta TR TIME COURSE #1: 10:00-11:15 AM ROOM: BB-120
MAX ENROLLMENT: 25
**HONORS INSTITUTE**

Honors courses are capped at 18 students and include specialized and enhanced learning experiences. Honors students receive many benefits, including free printing, private study rooms on each campus, transcript notations for each course completed and eligibility for honors-designated scholarships. All students, including transfer and high school graduates, with a 3.5 cumulative GPA can register for honors classes. Interested students should be aware that, like all college classes, time outside of class will be needed to be successful. Additionally, although not required, it is advisable that students enrolling in honors courses have a few college classes under their belt and/or have been successful in recent Advanced Placement courses.

To search for Honors courses on the e-schedule, select “Honors Course” under “Attribute Type.”

For more information: call 972.516.5003 or visit http://www.collin.edu/honors.

**CENTER FOR SCHOLARLY AND CIVIC ENGAGEMENT**

The Center for Scholarly and Civic Engagement (CSCE) fosters student learning, leadership development and civic responsibility through student and community-centered experiential programs that engage students, faculty and community partners in interactive, collaborative and reciprocal partnerships. These opportunities develop skills, strengthen character, challenge the intellect and address community global, national and local issues through critical thinking, research, service and hands-on application of knowledge. This commitment to the Collin College core values serves as a catalyst to create deeper learning for students, while instilling democratic values of citizenship and civic engagement.

CSCE collaborates with faculty, students and community partners in offering scholarly and civic learning opportunities through Service Learning, Leadership, Civic Engagement and other Academic Faculty-led programming. Service learning is foundational to Collin College’s commitment to the core value of service and involvement and includes faculty-led outreach and community partnerships that link learning objectives in the classroom to effective service in the community through service-learning projects.

For more information on the Center for Scholarly and Civic Engagement, call 972.881.5927, email csce@collin.edu or go to www.collin.edu/academics/csce.

**SERVICE-LEARNING – A NATIONAL AWARD-WINNING PROGRAM**

Make a difference through service-learning! Collin College’s award winning Service-Learning program engages students in meaningful service to the community by matching academic course goals with community needs. Service-learning is associated with a credit bearing course and is guided by faculty. This experiential application of knowledge in real-life situations strengthens academic, social and practical skills. In addition, service-learning creates a sense of civic responsibility, fosters a strong connection to the community, and develops effective servant leaders. Students may include service-learning records on college transfer applications and personal resumes. Service-learning also assists students in clarifying career goals.

Collin College service-learning projects have included hurricane recovery efforts, Veterans’ History Project, mentoring of at-risk youth, environmental research and restoration, business development and technical assistance for nonprofit organizations, dental clinics for children, social service outreach, and fine arts projects to the community.

For more information, students may contact the Center for Scholarly and Civic Engagement at csce@collin.edu, visit www.collin.edu/academics/servicelearning, or call 972.881.5900.

**CENTER FOR ADVANCED STUDY IN MATHEMATICS AND NATURAL SCIENCES (CASMNS)**

This center offers opportunities for select students enrolled in biology, chemistry, mathematics, geology and physics courses for science majors to participate in a variety of undergraduate research activities. Students gain valuable research experience to prepare for professions requiring extensive backgrounds in mathematics and natural science.

For more information: call 972.881.5880 or visit www.collin.edu/academics/casmns.

**TRANSFER OPPORTUNITIES**

The best way to make the most of your college experience is to make the most of it from the beginning. As a Collin College student, you can take advantage of a variety of services as you prepare to transfer to a four-year college or university. You may be able to transfer prerequisite-ready, major-ready and core-complete from Collin College.

Meet with a Collin College academic advisor to assist you with course selections. With your planning, coordination, and the guidance of an advisor, Collin College’s associate degrees (AA, AAT and AS), core curriculum, fields of study, and/or academic coursework may transfer as the freshman and sophomore degree and prerequisite requirements for your bachelor’s degree.

For additional information and an opportunity to meet with admissions counselors from most major universities in Texas, attend college transfer fairs held each long semester at Central Park, Preston Ridge and Spring Creek campuses. You can also make individual advising appointments with our pre-admission partner university representatives. All schedules are posted on the TransferU website at http://transferu.collin.edu.

Collin College has pre-admission partnerships with 10 colleges and universities. These special partnerships provide Collin College students benefits that may include guaranteed tuition, access to college events, and bookstore discounts. Collin College’s pre-admissions partners are:

- Austin College
- Baylor University
- Dallas Baptist University
- Southern Methodist University
- Texas A&M University-Commerce
- Texas Tech University
- Texas Woman’s University
- Texas Wesleyan University
- The University of North Texas
- The University of Texas at Dallas
- The University of Texas at Dallas

Make your transfer experience positive and successful. Meet with an academic advisor and visit our comprehensive transfer website, which includes information such as:

- Pre-admissions programs
- Transfer guides, degree plans and course equivalencies for colleges and universities
- Transfer fairs and college visit calendars
- Texas Common Application (www.applytexas.org)

For more information, call 972.985.3734 or visit http://transferu.collin.edu.
INNOVATIVE LEARNING OPPORTUNITIES

DAILY FLEX CLASSES

Daily flex entry classes offer flexible entry dates, allowing you to determine times that work for your schedule. Flex entry classes are available for select courses in Office Systems Technology and developmental and college-level mathematics. Please note that flex-entry courses require self discipline. To ensure your success in the course, be sure to consider whether or not you are prepared for this type of class prior to enrollment. On the schedule, flex entry courses list TBA on the course days. To verify that a class is flex entry, click on the “i” symbol for more information.

Office Systems Technology Daily Flex Entry courses are open for enrollment as listed below, provided space exists. You MUST complete daily flex entry documentation on site within one week of enrollment.

You may attend class Monday through Thursday from 9 a.m. to 9 p.m. and on Friday from 9 a.m. to 1 p.m. at the Spring Creek Campus, Room J112.

(NOTE: These days and times are subject to change.)
For more information, email Linda Thompson at lthompson@collin.edu.

OPEN ENROLLMENT: APRIL 22 – OCT. 20
CLASSES END: DEC. 11

Developmental Mathematics Daily Flex Entry
Students are required to attend class a minimum of three hours per week on campus and can attend any time during the posted lab hours. An instructor is available for assistance during lab hours. ALL STUDENTS should attend class the first week of their Accelerated Individualized Mathematics center (AIM) session to complete necessary documentation, develop an attendance schedule and have the maximum time available to complete the course.

OPEN ENROLLMENT: APRIL 22 - SEPT. 8
NOTE: Students wishing to enroll for the session beginning July 14 must meet with one of the lab instructors for advising prior to enrolling. For more information at Central Park Campus: call 972.548.6796. For more information at Preston Ridge Campus: call 972.377.1762.
For more information at Spring Creek Campus: call 972.881.5893.

College-level Mathematics Daily Flex Entry courses are open for enrollment until the class fills. For more information: call 972.881.5880.

Administrative Withdrawal: As of Fall 2012, students who miss more than 20% of the meetings of a Developmental Education (DE) class between the beginning of class and the college withdrawal date may be administratively withdrawn from those DE classes. Administrative withdrawal may have academic, financial, financial aid, and visa implications. It will count toward Collin’s Repeat Policy and the 27-hour limitation on Developmental Education courses. Administrative withdrawal will take place after the full refund period, and students who are administratively withdrawn from courses will not be eligible for a tuition refund.

EXPRESS CLASSES

Express classes are completed in a shorter time frame than the regular college semester. Registration for express classes is accepted until the start date of the particular express class. Register early to secure a place and prevent class cancellation. Each course has a unique drop, withdrawal and refund date.

Search for these courses by checking the appropriate box on the e-schedule. On the schedule, express classes have specific start and end dates listed.
For more information at Central Park Campus: call 972.548.6744.
For more information at Preston Ridge Campus: call 972.377.1744.
For more information at Spring Creek Campus: call 972.881.5744.

HYBRID COURSES

Hybrid courses are a combination of on-site and on-line delivery.

DISTRICT VETERAN-CENTERED COURSES

Veteran-centered courses meet expected student learning outcomes of the college course, but include additional topics that are of interest to students who are veterans. Classes are “military-friendly” with professors who are aware of special circumstances such as impending deployment of students, IRR status, VA regulations and GI Bill education benefits. The purpose of this program is to allow students the opportunity to apply military service and knowledge in an academic setting.

GOVT 2305.PV1 17781 TR 8:30-9:45 a.m. Nick Morgan
HIST 1301.PV1 15217 TR 10-11:15 a.m. Meredith Martin
HUMA 1301.SV1 16427 MW 1-2:15 p.m. Dallie Clark

DISTANCE LEARNING

In an effort to accommodate the wide array of student schedules and learning styles, Collin College offers a variety of distance learning credit courses. These courses are offered through two methods of delivery: blended and web. Blended learning courses require some on-campus time and offer the flexibility to incorporate distance learning with on-site instructional activities.

Web courses offer students the flexibility to obtain an education via the Internet. Instructional materials, readings, assignments, and in some cases, class discussions, may be accessed whether students are at home, at work or on vacation. Some web (online) courses require proctored testing, which requires students to use one of the Collin College testing centers or other approved testing site or service. If the student chooses to use an approved testing site or service, that student is responsible for all associated fees.

In addition, Collin College offers hybrid courses. Hybrid courses combine regularly scheduled on-campus instruction with online instruction.

Distance-learning courses may apply toward associate degree requirements. Many fit into certificate program requirements and the majority fulfill requirements for bachelor’s degrees. Students are encouraged to visit with an academic advisor to verify that a specific distance-learning course will transfer into their designated college or university bachelor’s degree program. Courses are offered during the full (10 week) semester, eight-week sessions and five-week sessions during the summer.

Courses are also offered during the fall (16 week) semester and eight-week sessions during the fall/spring semesters plus selected courses during Maymester.

Registration for a distance-learning course is the same as for any other course. Consult the current Collin College schedule. Online courses require the same commitment as on-site courses.

When you enroll in a distance-learning course (blended or web) you must:
1. Check the Course Section Notes in the E-Schedule or Look-up Classes section in the registration schedule. Click on the CRN listed with the course to view important class information.

2. Search for these courses by checking the appropriate box on the e-schedule. On the schedule, express classes have specific start and end dates listed.
For more information at Central Park Campus: call 972.548.6744.
For more information at Preston Ridge Campus: call 972.377.1744.
For more information at Spring Creek Campus: call 972.881.5744.
2. Login to CougarWeb. Check for important announcements and view CougarMail.

3. Access course during the first week of classes (unless otherwise noted). To locate your course offered in Blackboard, please go to CougarWeb and login. Click on the My Courses tab and click on your course listed in the My Courses channel. It will take you to your Blackboard Course. Course materials will be available the first day of the term.

Students should review the eLC (eCollin Support Center) website (http://online.collin.edu) prior to enrolling. For more information about distance learning call 972.881.5870 or visit http://online.collin.edu or email elc@collin.edu.

For technical assistance with online courses, call 972.377.1777 anytime, 24 hours a day, seven days a week or visit http://online.collin.edu and click on the Student button. Then select the Technical Support menu option.
**Weekend College**

The Weekend College provides students the flexibility to attend classes during the weekend on Friday evenings, Saturdays, and Sundays. Once admitted to Collin College students can register for weekend classes in the same way as those offered in day, evening, or online formats.

Courses are offered during fall, spring and summer semesters. Courses during regular semesters are offered in three weekend express block sessions, seven/eight weekend extended block sessions and full sixteen week semesters.

In addition to core courses, the Weekend College offers a variety of non-core courses to complete programs and certificates requirements. A listing of all Weekend College courses is on the website at http://www.collin.edu/academics/weekendcollege/schedules.html

Full term courses are online. E, S, U

---

**Fall 2014 Weekend College**

**Weekend Core Express Blocks**

Each Express Block meets on Friday evening, long days on Saturday, and Sunday afternoon for 3 weekends. Please consult each course section for specific meeting dates and times.

**Block I – Aug. 29 to Sept. 14 (meets Labor Day weekend)**

- EDUC 1301.XS1 Intro. to Teaching Profession
- ENGL 2342.XCY Intro to Literature I (Short Story and Novel)
- GOVT 2305.XP1 Federal Government (Federal Constitution and Topics)
- HUMA 1301.XS7 Intro to the Humanities

**Block I – Sept. 5 to Sept. 21**

- ECON 2301.XC1 Principles of Macroeconomics
- HUMA 1301.XC1 Intro to Humanities
- SPCH 1311.XS7 Intro to Speech Communication

**Block II – Oct. 3 to Oct. 19**

- BCIS 1305.XS1 Business Computer Applications
- BCIS 1305.XP1 Business Computer Applications
- BMGT 1341.XS1 Business Ethics
- EDUC 2301.XS1 Intro to Special Populations
- GOVT 2306.XP2 Texas Government (Texas Constitution and Topics)
- HIST 1301.XS3 US History I
- HIST 1301.XP2 US History I
- HIST 1302.XS3 US History II
- PHED 1338.XP1 Concepts of Physical Fit/Well
- MRKG 2333.XS1 Principles of Selling
- SPCH 1511.XS7 Intro to Speech Communication
- SPCH 1521.XC1 Business & Professional Speaking

**Block III – Oct. 24 to Nov. 9**

- GOVT 2305.XS1 Federal Government (Federal Constitution and Topics)
- HIST 1302.XP3 U.S. History II
- HRPO 2307.XC1 Organization Behavior
- PHED 1338.XS1 Concepts of Physical Fit/Well
- SOCI 1301.XC1 Intro to Sociology
- SOCI 1301.XP3 Intro to Sociology
- SPCH 1521.XS7 Business and Professional Communication
- TEGA 1354.XS1 Child Growth and Development

---

**Block IV – Nov. 14 to Dec. 7 (Thanksgiving weekend off 11/28)**

- ENGL 2333.XP4 World Literature II
- HIST 2301.XS1 Texas History
- HUMA 1301.XP4 Intro to Humanities
- MRKG 1311.XS1 Principles of Marketing
- MRKG 2312.XS1 E-Commerce Marketing
- PHIL 1301.XC1 Introduction to Philosophy
- PHIL 1321.XS7 Business and Professional Speaking
- PSYC 1300.XC1 Learning Framework
- PSYC 2301.XS2 General Psychology
- SPCH 1315.XS7 Public Speaking
- TEGA 1354.XS1 Child Growth and Development

---

**Weekend Core Extended Blocks**

These Extended Blocks meet on Saturday or Saturdays & Sundays for 7 or 8 weekends. Refer to section information for dates, days, and times.

**Block I (7 wks) – Aug. 30 to Oct. 19 (off 9/19 to 9/21)**

- MATH 1342.XS8 Elementary Statistical Methods
- MATH 1350.XS8 Fundamentals of Math I

**Block I (8 wks) – Aug. 30 to Oct. 19**

- ENGL 1301.XP1 Composition I
- ENGL 1301.XS1 Composition I
- GOVT 2305.XC1 Federal Government (Federal Constitution and Topics)
- HIST 1301.XC1 U.S. History I
- HIST 1302.XC1 U.S. History II
- ITCC 1301.XS1 CCNA 1 Cisco Exploration 1 - Network Fundamentals
- ITCC 2308.XP1 CCNA 3 Cisco Exploration 3 - Lan Switching and Wireless
- MUSI 1306.XPY Music Appreciation

**Block II (7 wks) – Oct. 25 to Dec. 14 (off Thanksgiving weekend 11/28)**

- MATH 1314.XS4 College Algebra
- MATH 1332.XP2 Math for Liberal Arts I
- MATH 1342.XS9 Elementary Statistical Methods
- MATH 1351.XS8 Fundamentals of Math II
- PSYC 2314.XC1 Life Span Growth and Development

**Real Estate Express Classes – Sept. 19 to Oct. 5**

- RELE 1307.XP6 Real Estate Investments

**Spring Creek Campus, Plano**

**Preston Ridge Campus, Frisco**

**Central Park Campus, McKinney**

Please see the Weekend College Website at: http://www.collin.edu/academics/weekendcollege/

Collin College reserves the right to change or modify course schedules at any time without notice. Please consult the Collin College class schedule in CougarWeb during registration.

*Brian Lenhart, Weekend College, 972.881.5801*
GET CONNECTED!

Follow Collin Cougar and Collin College:
# Academic Department Contacts

<table>
<thead>
<tr>
<th>Department</th>
<th>Central Park</th>
<th>Preston Ridge</th>
<th>Spring Creek</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Sign Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anthropology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td>972.548.6834</td>
<td>972.377.1563</td>
<td>972.881.5991</td>
</tr>
<tr>
<td>Biotechnology</td>
<td>Gwen Miller, A308</td>
<td>Amira Shaham-Albalancy, F168</td>
<td>David McCulloch, I224</td>
</tr>
<tr>
<td>Business</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Management</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chemistry</td>
<td>972.548.6834</td>
<td>972.377.1633</td>
<td>972.881.5883</td>
</tr>
<tr>
<td>Child Development</td>
<td>Gwen Miller, A308</td>
<td>Dawn Richardson, D215</td>
<td>Fred Jury, I103</td>
</tr>
<tr>
<td>Communication Design</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication Studies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Networking Technology/Cisco Systems</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Programming</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Science</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer-Aided Drafting and Design</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Convergence Technology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Criminal Justice</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Culinary Arts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dental Hygiene</td>
<td>972.548.6738</td>
<td></td>
<td>972.881.5830</td>
</tr>
<tr>
<td>Developmental Education/College Success</td>
<td></td>
<td></td>
<td>972.758.5598</td>
</tr>
<tr>
<td>Developmental Mathematics</td>
<td></td>
<td></td>
<td>Courtenay Jauregui, J238</td>
</tr>
<tr>
<td>Developmental Reading</td>
<td>972.377.1034</td>
<td></td>
<td>972.758.5598</td>
</tr>
<tr>
<td>Developmental Writing</td>
<td></td>
<td></td>
<td>Courtenay Jauregui, J238</td>
</tr>
<tr>
<td>E-Business Development</td>
<td></td>
<td></td>
<td>972.881.5644</td>
</tr>
<tr>
<td>Economics</td>
<td>972.377.1652</td>
<td></td>
<td>972.578.5520</td>
</tr>
<tr>
<td></td>
<td>Russ Neal, J243</td>
<td></td>
<td>Glen Grimes, J127</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department</th>
<th>Central Park</th>
<th>Preston Ridge</th>
<th>Spring Creek</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td></td>
<td>972.377.1676</td>
<td>972.881.5967</td>
</tr>
<tr>
<td>Electronic Engineering Technology</td>
<td></td>
<td></td>
<td>Elaine Zweig, B132</td>
</tr>
<tr>
<td>Emergency Medical Services Professions</td>
<td>972.548.6837</td>
<td>972.377.1676</td>
<td>972.516.5029</td>
</tr>
<tr>
<td></td>
<td>Pat McAuliff, A207</td>
<td>Dave Galley, H213</td>
<td>Nancy Megarity, K119</td>
</tr>
<tr>
<td>Engineering Technology</td>
<td>972.377.1676</td>
<td>972.548.6837</td>
<td>972.516.5029</td>
</tr>
<tr>
<td></td>
<td>Dave Galley, H213</td>
<td>Pat McAuliff, A206</td>
<td>Natasha Robinson, A211</td>
</tr>
<tr>
<td>Engineering</td>
<td>972.377.1676</td>
<td>972.548.6837</td>
<td>972.881.5123</td>
</tr>
<tr>
<td></td>
<td>Dave Galley, H213</td>
<td>Pat McAuliff, A206</td>
<td>Delores Zumwalt, B119</td>
</tr>
<tr>
<td>English as a Second Language (ESL)</td>
<td>972.548.6751</td>
<td>972.377.1546</td>
<td>972.516.5029</td>
</tr>
<tr>
<td></td>
<td>Ray Slavens, B221</td>
<td>Cheryl Wiltse, U114</td>
<td>Nancy Megarity, K119</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>214.491.6208</td>
<td>972.377.1563</td>
<td>972.578.5518</td>
</tr>
<tr>
<td></td>
<td>Tyler Young, C201C</td>
<td>Amira Shaham-Albalancy, F168</td>
<td>Daphne Babcock, I226</td>
</tr>
<tr>
<td>Fire Science</td>
<td>972.548.6837</td>
<td>972.377.1546</td>
<td>972.578.5518</td>
</tr>
<tr>
<td></td>
<td>Pat McAuliff, A206</td>
<td>Cheryl Wiltse, U114</td>
<td>Ana Giron, G215</td>
</tr>
<tr>
<td>Foreign Languages</td>
<td>972.548.6609</td>
<td>972.377.1546</td>
<td>972.881.5724</td>
</tr>
<tr>
<td></td>
<td>Amy Greene, B229</td>
<td>Cheryl Wiltse, U114</td>
<td>Ana Giron, G215</td>
</tr>
<tr>
<td>Geography</td>
<td>972.548.6609</td>
<td>972.377.1546</td>
<td>972.881.5724</td>
</tr>
<tr>
<td></td>
<td>Amy Greene, B229</td>
<td>Cheryl Wiltse, U114</td>
<td>Ana Giron, G215</td>
</tr>
<tr>
<td>Geology</td>
<td>214.491.6208</td>
<td>972.377.1546</td>
<td>972.578.5518</td>
</tr>
<tr>
<td></td>
<td>Tyler Young, C201C</td>
<td>Amira Shaham-Albalancy, F168</td>
<td>Daphne Babcock, I226</td>
</tr>
<tr>
<td>Government</td>
<td>214.491.6208</td>
<td>972.377.1025</td>
<td>972.578.5586</td>
</tr>
<tr>
<td></td>
<td>Tyler Young, E213</td>
<td>Meredith Martin, F167</td>
<td>Millie Black, A243A</td>
</tr>
<tr>
<td>Health Information Management</td>
<td>972.548.6676</td>
<td>972.377.1025</td>
<td>972.578.5531</td>
</tr>
<tr>
<td></td>
<td>Michelle Millen, B122G</td>
<td>Meredith Martin, F167</td>
<td>Keith Volanto, BB216</td>
</tr>
<tr>
<td>History</td>
<td>214.491.6208</td>
<td>972.377.1025</td>
<td>972.578.5531</td>
</tr>
<tr>
<td></td>
<td>Tyler Young, E213</td>
<td>Meredith Martin, F167</td>
<td>Keith Volanto, BB216</td>
</tr>
<tr>
<td>Hospitality Management</td>
<td>972.377.1672</td>
<td>972.377.1546</td>
<td>972.881.5753</td>
</tr>
<tr>
<td></td>
<td>Karen Musa, L229</td>
<td>Kim Nyman, D171</td>
<td>Carl Hasler, B131</td>
</tr>
<tr>
<td>Humanities</td>
<td>972.548.6609</td>
<td>972.377.1546</td>
<td>972.881.5753</td>
</tr>
<tr>
<td></td>
<td>Amy Greene, B229</td>
<td>Kim Nyman, D171</td>
<td>Carl Hasler, B131</td>
</tr>
<tr>
<td>Information Systems Cybersecurity</td>
<td>972.377.1546</td>
<td>972.377.1546</td>
<td>972.881.5909</td>
</tr>
<tr>
<td></td>
<td>Amy Greene, B229</td>
<td>Kim Nyman, D171</td>
<td>Raja Khoury, J217</td>
</tr>
<tr>
<td>Interior and Architectural Design</td>
<td>972.377.1546</td>
<td>972.377.1546</td>
<td>972.881.5909</td>
</tr>
<tr>
<td></td>
<td>Dave Galley, H213</td>
<td>Kim Nyman, D171</td>
<td>Raja Khoury, J217</td>
</tr>
<tr>
<td>Interpreter Preparation Program/Deaf</td>
<td></td>
<td>972.377.1546</td>
<td>972.881.5724</td>
</tr>
<tr>
<td></td>
<td></td>
<td>972.377.1546</td>
<td>Ana Giron, G215</td>
</tr>
<tr>
<td>Marketing</td>
<td>972.548.6634</td>
<td>972.377.1546</td>
<td>972.881.5736</td>
</tr>
<tr>
<td></td>
<td>Gwen Miller, A308</td>
<td>972.377.1633</td>
<td>Gloria Cockerell, J247</td>
</tr>
<tr>
<td>Mathematics</td>
<td>972.548.6834</td>
<td>972.377.1546</td>
<td>972.881.5909</td>
</tr>
<tr>
<td></td>
<td>Gwen Miller, A308</td>
<td>972.377.1633</td>
<td>Raja Khoury, J217</td>
</tr>
<tr>
<td>Medical Billing/Coding</td>
<td>972.548.6676</td>
<td>972.377.1546</td>
<td>972.881.5909</td>
</tr>
<tr>
<td></td>
<td>Michelle Millen, B122G</td>
<td>972.377.1633</td>
<td>Raja Khoury, J217</td>
</tr>
<tr>
<td>Music</td>
<td>972.548.6676</td>
<td>972.377.1546</td>
<td>972.516.5010</td>
</tr>
<tr>
<td></td>
<td>Michelle Millen, B122G</td>
<td>972.377.1633</td>
<td>Christopher Morgan, B183</td>
</tr>
<tr>
<td>Nursing//Refresher/EKG</td>
<td>972.548.6883</td>
<td>972.377.1546</td>
<td>972.516.5010</td>
</tr>
<tr>
<td></td>
<td>TBA, E302</td>
<td>972.377.1546</td>
<td>Tristen DeLauro, J214</td>
</tr>
<tr>
<td>Nutrition</td>
<td>972.548.6834</td>
<td>972.377.1546</td>
<td>972.516.5010</td>
</tr>
<tr>
<td></td>
<td>Gwen Miller, A308</td>
<td>972.377.1633</td>
<td>Gloria Cockerell, J247</td>
</tr>
<tr>
<td>Office Systems Technology</td>
<td>972.548.6815</td>
<td>972.377.1546</td>
<td>972.516.5010</td>
</tr>
<tr>
<td></td>
<td>Linda Thompson, C201B</td>
<td>972.377.1633</td>
<td>Mary Jane Tohben, J116</td>
</tr>
<tr>
<td>Paralegal/Legal Assistant</td>
<td>972.548.6834</td>
<td>972.377.1546</td>
<td>972.881.5170</td>
</tr>
<tr>
<td></td>
<td>Gwen Miller, A308</td>
<td>972.377.1633</td>
<td>Mary Jane Tohben, J116</td>
</tr>
<tr>
<td></td>
<td>Linda Thompson, C201B</td>
<td>972.377.1633</td>
<td>Mary Jane Tohben, J116</td>
</tr>
<tr>
<td>Photography</td>
<td>972.548.6609</td>
<td>972.377.1546</td>
<td>972.516.5010</td>
</tr>
<tr>
<td></td>
<td>Amy Greene, B229</td>
<td>972.377.1578</td>
<td>Christopher Morgan, B183</td>
</tr>
<tr>
<td></td>
<td></td>
<td>972.377.1578</td>
<td>Carl Hasler, B131</td>
</tr>
<tr>
<td></td>
<td></td>
<td>972.881.5753</td>
<td>Carl Hasler, B131</td>
</tr>
<tr>
<td></td>
<td></td>
<td>972.578.5527</td>
<td>Laura Flores, K241</td>
</tr>
<tr>
<td>Department</td>
<td>Central Park</td>
<td>Preston Ridge</td>
<td>Spring Creek</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>-------------------------------</td>
<td>-----------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>Physical Education</td>
<td>Craig Leverette, B1226</td>
<td>Craig Leverette, B1226</td>
<td>Craig Leverette, B1226</td>
</tr>
<tr>
<td></td>
<td>972.377.1756</td>
<td>972.377.1756</td>
<td>972.377.1756</td>
</tr>
<tr>
<td>Physics</td>
<td>972.548.6834</td>
<td>972.377.1633</td>
<td>972.881.5883</td>
</tr>
<tr>
<td>Gwen Miller, A308</td>
<td>Dawn Richardson, D215</td>
<td>Fred Jury, I103</td>
<td></td>
</tr>
<tr>
<td>Psychology</td>
<td>214.491.6208</td>
<td>972.377.1025</td>
<td>972.578.5535</td>
</tr>
<tr>
<td>Tyler Young, E213</td>
<td>Meredith Martin, F167</td>
<td>Kristi Clark-Miller, A261D</td>
<td></td>
</tr>
<tr>
<td>Real Estate</td>
<td></td>
<td>469.365.1801</td>
<td>Mary Milford, H119</td>
</tr>
<tr>
<td>Respiratory Care/Polysonmography</td>
<td>972.548.6870</td>
<td>972.377.1676</td>
<td></td>
</tr>
<tr>
<td>Cell Solis, B203J</td>
<td>Dave Galley, H213</td>
<td></td>
<td>972.578.5535</td>
</tr>
<tr>
<td>Semiconductor Manufacturing</td>
<td></td>
<td>972.377.1676</td>
<td>Kristi Clark-Miller, A261D</td>
</tr>
<tr>
<td>Technology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Work</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sociology</td>
<td>214.491.6208</td>
<td>972.377.1025</td>
<td>972.578.5535</td>
</tr>
<tr>
<td>Tyler Young, E213</td>
<td>Meredith Martin, F167</td>
<td>Kristi Clark-Miller, A261D</td>
<td></td>
</tr>
<tr>
<td>Speech</td>
<td>972.548.6609</td>
<td>972.377.1578</td>
<td>972.881.5753</td>
</tr>
<tr>
<td>Amy Greene, B229</td>
<td>Kim Nyman, D171</td>
<td>Carl Hasler, B131</td>
<td></td>
</tr>
<tr>
<td>Surgical Technology</td>
<td>214.491.6216</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Don Martin, B304</td>
<td></td>
<td></td>
<td>972.881.5621</td>
</tr>
<tr>
<td>Theatre</td>
<td></td>
<td></td>
<td>Shannon Kears-Simmons, BB115</td>
</tr>
</tbody>
</table>

**VICE PRESIDENTS/PROVOSTS and DEANS**

<table>
<thead>
<tr>
<th>Division</th>
<th>Dean</th>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Central Park Campus VP/Provost</strong></td>
<td>Dr. Sherry Schumann</td>
<td>CPC C307</td>
<td>972.548.6803</td>
</tr>
<tr>
<td>Communication and Humanities, Mathematics and Natural Sciences, Social and Behavioral Sciences (CPC)</td>
<td>Brenda Carter</td>
<td>CPC B122E(F)</td>
<td>214.491.6271</td>
</tr>
<tr>
<td>Health Sciences, (includes Physical Education)</td>
<td>Abe Johnson</td>
<td>CPC B122G</td>
<td>972.548.6679</td>
</tr>
<tr>
<td><strong>Preston Ridge Campus VP/Provost</strong></td>
<td>Dr. Brenda Kihl</td>
<td>PRC J230</td>
<td>972.377.1551</td>
</tr>
<tr>
<td>Science, Technology, Engineering and Mathematics (PRC)</td>
<td>Dr. Jon Hardesty</td>
<td>PRC J140</td>
<td>972.377.1725</td>
</tr>
<tr>
<td>Business and Computer Systems</td>
<td>Bill Blitt</td>
<td>PRC H245</td>
<td>972.377.1731</td>
</tr>
<tr>
<td>Communication, Humanities, and Social and Behavioral Sciences</td>
<td>Wendy Gunderson</td>
<td>PRC D109</td>
<td>972.377.1536</td>
</tr>
<tr>
<td><strong>Spring Creek Campus VP/Provost</strong></td>
<td>Dr. Mary McRae</td>
<td>SCC G228</td>
<td>972.881.5771</td>
</tr>
<tr>
<td>Communication and Humanities (SCC)</td>
<td>Dr. Donald Weasenforth</td>
<td>SCC B189</td>
<td>972.881.5794</td>
</tr>
<tr>
<td>Developmental Education</td>
<td>Jim Barko</td>
<td>SCC K102</td>
<td>972.881.5721</td>
</tr>
<tr>
<td>Mathematics and Natural Science (SCC)</td>
<td>Dr. Cameron Neal</td>
<td>SCC F131</td>
<td>972.881.5881</td>
</tr>
<tr>
<td>Social and Behavioral Sciences (SCC)</td>
<td>Gary Hodge</td>
<td>SCC B240</td>
<td>972.881.5800</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>Gaye Cooksey</td>
<td>SCC A177</td>
<td>972.881.5107</td>
</tr>
</tbody>
</table>

*To reach a professor, call the appropriate division number or check the online directory at www.collin.edu/directory.html.*
Quick Reference Guide

To ensure a local call, call the Information Center at the nearest campus and request the department/campus you seek.

<table>
<thead>
<tr>
<th>Department/Office</th>
<th>Central Park</th>
<th>Courtyard Center</th>
<th>Preston Ridge</th>
<th>Spring Creek</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions and Records Office</td>
<td>972.548.6710</td>
<td>972.377.1710</td>
<td>972.881.5710</td>
<td></td>
</tr>
<tr>
<td>FAX</td>
<td>972.548.6702</td>
<td>972.985.3723</td>
<td>972.377.1723</td>
<td>972.881.5175</td>
</tr>
<tr>
<td>Special Admissions/Dual Credit</td>
<td>469.365.1850</td>
<td>469.365.1850</td>
<td>469.365.1850</td>
<td>469.365.1850</td>
</tr>
<tr>
<td>Academic Advising</td>
<td>972.548.6782</td>
<td>972.377.1779</td>
<td>972.881.5782</td>
<td></td>
</tr>
<tr>
<td>ACCESS (Voice/TTY, 972.881.5950)</td>
<td>972.548.6816</td>
<td>972.377.1785</td>
<td>972.881.5898</td>
<td></td>
</tr>
<tr>
<td>Associate Faculty Offices</td>
<td>972.548.6830</td>
<td>972.377.1585</td>
<td>972.881.5759</td>
<td></td>
</tr>
<tr>
<td>Blackboard 24/7 Support (Technical Support)</td>
<td>972.377.1777</td>
<td>972.985.3710</td>
<td>972.377.1777</td>
<td>972.985.3717</td>
</tr>
<tr>
<td>Bookstore</td>
<td>972.548.6680</td>
<td>972.377.1680</td>
<td>972.881.5680</td>
<td></td>
</tr>
<tr>
<td>Career Services/Off Campus Employment</td>
<td>972.548.6747</td>
<td>972.377.1781</td>
<td>972.881.5781</td>
<td></td>
</tr>
<tr>
<td>Cashier's Office</td>
<td>972.548.6616</td>
<td>972.985.3724</td>
<td>972.377.1637</td>
<td>972.881.5634</td>
</tr>
<tr>
<td>Center for Scholarly &amp; Civic Engagement</td>
<td></td>
<td>972.881.5900</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child Development Center</td>
<td></td>
<td></td>
<td></td>
<td>972.881.5945</td>
</tr>
<tr>
<td>Continuing Education</td>
<td></td>
<td>972.985.3750</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Counseling Services</td>
<td>972.548.6648</td>
<td>972.377.1781</td>
<td>972.881.5126</td>
<td></td>
</tr>
<tr>
<td>Dean of Student Development</td>
<td>972.377.1595</td>
<td>972.881.5902</td>
<td>972.881.5604</td>
<td></td>
</tr>
<tr>
<td>Distance Learning Office</td>
<td>972.881.5914</td>
<td>972.881.5914</td>
<td>972.881.5914</td>
<td></td>
</tr>
<tr>
<td>eLC (Student Support Center)</td>
<td>972.881.5870</td>
<td>972.881.5870</td>
<td>972.881.5870</td>
<td></td>
</tr>
<tr>
<td>Financial Aid Office</td>
<td>972.548.6760</td>
<td>972.377.1760</td>
<td>972.881.5760</td>
<td></td>
</tr>
<tr>
<td>Honors Institute</td>
<td></td>
<td>469.365.1822</td>
<td>972.881.5120</td>
<td></td>
</tr>
<tr>
<td>International Students Office</td>
<td></td>
<td></td>
<td>972.516.5012</td>
<td></td>
</tr>
<tr>
<td>Information</td>
<td>972.548.6790</td>
<td>972.985.3790</td>
<td>972.377.1790</td>
<td>972.881.5790</td>
</tr>
<tr>
<td>Learning Communities</td>
<td></td>
<td></td>
<td>972.377.1662</td>
<td></td>
</tr>
<tr>
<td>Library</td>
<td>972.548.6860</td>
<td>972.377.1590</td>
<td>972.881.5860</td>
<td></td>
</tr>
<tr>
<td>Math Labs</td>
<td>972.548.6896</td>
<td>972.377.1639</td>
<td>972.881.5921</td>
<td></td>
</tr>
<tr>
<td>OST Model Office</td>
<td></td>
<td></td>
<td>972.881.5876</td>
<td></td>
</tr>
<tr>
<td>Vice President/Provost's Office</td>
<td>972.548.6800</td>
<td>972.377.1550</td>
<td>972.881.5771</td>
<td></td>
</tr>
<tr>
<td>Recruitment/Programs for New Students</td>
<td>972.377.1627</td>
<td>972.881.5638</td>
<td>972.516.5047</td>
<td></td>
</tr>
<tr>
<td>Registration</td>
<td>972.548.6744</td>
<td>972.985.3720</td>
<td>972.377.1744</td>
<td>972.881.5744</td>
</tr>
<tr>
<td>Service-Learning</td>
<td></td>
<td></td>
<td>972.881.5900</td>
<td></td>
</tr>
<tr>
<td>Strategies of Behavioral Intervention (SOBI)</td>
<td></td>
<td></td>
<td>972.881.5126</td>
<td></td>
</tr>
<tr>
<td>Student Life Office</td>
<td>972.548.6788</td>
<td>972.377.1788</td>
<td>972.881.5788</td>
<td></td>
</tr>
<tr>
<td>Student Development Center</td>
<td>972.548.6770</td>
<td>972.377.1770</td>
<td>972.881.5627</td>
<td></td>
</tr>
<tr>
<td>Testing Center</td>
<td>972.548.6849</td>
<td>972.377.1522</td>
<td>972.881.5922</td>
<td></td>
</tr>
<tr>
<td>Theatre Box Office</td>
<td></td>
<td></td>
<td>972.881.5809</td>
<td></td>
</tr>
<tr>
<td>Weekend College</td>
<td></td>
<td></td>
<td>972.881.5801</td>
<td></td>
</tr>
<tr>
<td>Wellness</td>
<td></td>
<td></td>
<td>972.881.5777</td>
<td></td>
</tr>
<tr>
<td>Writing Center</td>
<td>972.548.6857</td>
<td>972.377.1576</td>
<td>972.881.5843</td>
<td></td>
</tr>
</tbody>
</table>

**Allen Center**

- Information Center ................................ 972.377.1060
- FAX .................................................. 972.727.9423
- Special Admissions - Dual Credit .................. 469.365.1850

**Collin Higher Education Center (CHEC)**

- Information Center ................................ 972.599.3100
- Transfer Programs Office ......................... 972.985.3734

**Rockwall Center**

- Information Center ................................ 214.771.4573

To reach a professor, call the appropriate division number or check the online directory at [www.collin.edu/directory.html](http://www.collin.edu/directory.html).
Collin Higher Education Center

DEGREE PROGRAMS

BACHELOR DEGREE PROGRAMS

Accounting, Bachelor of Science, UT Dallas
Business Administration, UT Dallas
Child Development, Bachelor of Science, TWU
Criminology, Bachelor of Arts, UT Dallas
Interdisciplinary Studies (Elementary Education), B.S./B.A. Concentration in EC-6 Bilingual and EC-6 Generalist/ESL, A&M - Commerce
Math (with teacher certification), Bachelor of Science, TWU
Multidisciplinary, Bachelor of Applied Arts and Sciences, UNT
*Alternative Dispute Resolution
*Business Management
*Sociology
Psychology, Bachelor of Science or Bachelor of Arts, A&M - Commerce
Spanish, Bachelor of Arts, A&M - Commerce

MASTER DEGREE PROGRAMS

Accounting, Master of Science, UT Dallas
Administration (Education with Principal Certification Option), Master of Education, TWU
Business Administration, Master of Business Administration, UT Dallas
Counseling, Master of Science, Master of Education, A&M - Commerce
Curriculum and Instruction, Master of Education (Elementary), A&M - Commerce
English with TESOL certification, Master of Arts, A&M - Commerce
Higher Education, Master of Education, UNT
Master of Business Administration, Master of Business Administration, UT Dallas
Nursing, Master of Science, TWU
Reading Education, Master of Education, Master of Arts, TWU
Spanish, Master of Arts, A&M - Commerce
Special Education (with Educational Diagnostician Option), Master of Education, TWU

DOCTORAL

Educational Administration, Ed.D., (with Superintendent Option) UNT
Higher Education, Ph.D./Ed.D., UNT

For more information, call 972.599.3100 or visit www.collin.edu/chec