

Chapter 15: Disciplinary Penalties

To view the Board policies associated with this chapter, go to <https://pol.tasb.org/PolicyOnline/PolicyDetails?key=304&code=FM>.

Penalties for Student Misconduct

A student will be subject to discipline for violations of Collin College policies and procedures, including the rules outlining expectations for student conduct. For more information, see Board policies FLB (LEGAL) and FLB (LOCAL) located at <https://pol.tasb.org/PolicyOnline/PolicyDetails?key=304&code=FLB> and *Chapter 12: Student Code of Conduct Violations* in this *Student Code of Conduct*.

If a student commits an infraction or engages in misconduct, Collin College may impose one (1) or more of the following types of penalties:

1. **Reprimand:** A verbal or written warning to the student following a rule violation. Repetition of such misconduct may result in more severe disciplinary action.
2. **Restitution:** Reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.
3. **Scholastic Penalty:** The assignment of a failing grade on an assignment or examination or in a course by an instructor after a student is found responsible through the student disciplinary process for scholastic dishonesty, including, but not limited to, cheating, collusion, and plagiarism. The instructor or program director will submit a written report of the incident and the recommended Scholastic Penalty(ies) to their associate academic/ workforce dean and/or academic/workforce dean.
4. **Educational Project Experience (EPE):** An assignment or experience allowing the student to learn specific behaviors or lessons related to the student's conduct and the specifics of the student's disciplinary case. EPEs offered by Collin College include, but are not limited to, awareness seminars, essays or written assignments, and online learning modules.
5. **Conditional Probation:** The placing of a student on notice that continued infraction of regulations may result in Suspension or Expulsion from Collin College. Conditional Probation may include restrictions on a student's rights and privileges or specified community service. The Conditional Probation may be for a specified length of time or an indefinite period according to the relative severity of the infraction or misconduct. Failure to fulfill the terms of the Conditional Probation may lead to Suspension or Expulsion. The District Dean of Students Office issues Conditional Probation for one (1) calendar year, two (2) calendar years, or three (3) calendar years.
6. **Suspension:** Forced withdrawal from Collin College for either a definite period of time or until stated conditions have been met. Normally, Suspension will extend through a minimum of one (1) regular long semester (with summer sessions not counting in the one [1] semester minimum time lapse). However, Suspension may exceed the one (1) semester minimum. The District Dean of Students Office issues Suspension for one (1) regular long semester (i.e., fall or spring), one (1) calendar year, two (2) calendar years, three (3) calendar years, or four (4) calendar years.
7. **Expulsion:** Permanent forced withdrawal from Collin College. A student receiving Expulsion will have the action noted in the student's permanent record.

Suspended or Expelled Students

No former student who has been suspended or expelled from Collin College for disciplinary reasons will be permitted on the campus or other facilities of Collin College, initiated into an honorary or service organization, or permitted to receive credit for academic work done in residence or by correspondence or extension during the period of Suspension or Expulsion without the prior written approval of the appropriate administrator or the Board of Trustees (Board).

Disciplinary Notations on Collin College Transcripts

In accordance with the [Texas Higher Education Code Section 51.9364](#), in disciplinary cases where a penalty of Suspension or Expulsion is imposed and, therefore, the student is ineligible to re-enroll, Collin College will include on the student's transcript a notation stating that the student is ineligible to re-enroll in Collin College for a disciplinary reason.

If a student withdraws from Collin College pending disciplinary charges that may result in the student becoming ineligible to re-enroll for a disciplinary reason, Collin College may not end the disciplinary process until the institution makes a final determination of responsibility, including, if applicable, a determination of whether the student will be ineligible to re-enroll in Collin College for a disciplinary reason. If, as a result of the disciplinary process, the student is ineligible to re-enroll in Collin College for a disciplinary reason, Collin College will include on the student's transcript the required disciplinary notation.

At the student's request, Collin College may remove the disciplinary notation from the student's transcript if:

1. The student is eligible to re-enroll at Collin College, or
2. Collin College determines good cause exists to remove the disciplinary notation.

A student who wants to have the disciplinary notation removed from their transcript must submit a request to the District Dean of Students Office. To obtain a *Petition for Disciplinary Suspension or Permanent Expulsion Transcript Notation Removal* form, go to www.collin.edu/studentresources/deanofstudents/studenthandbook.html or contact the District Dean of Students Office at 972.881.5604 or dos@collin.edu.