

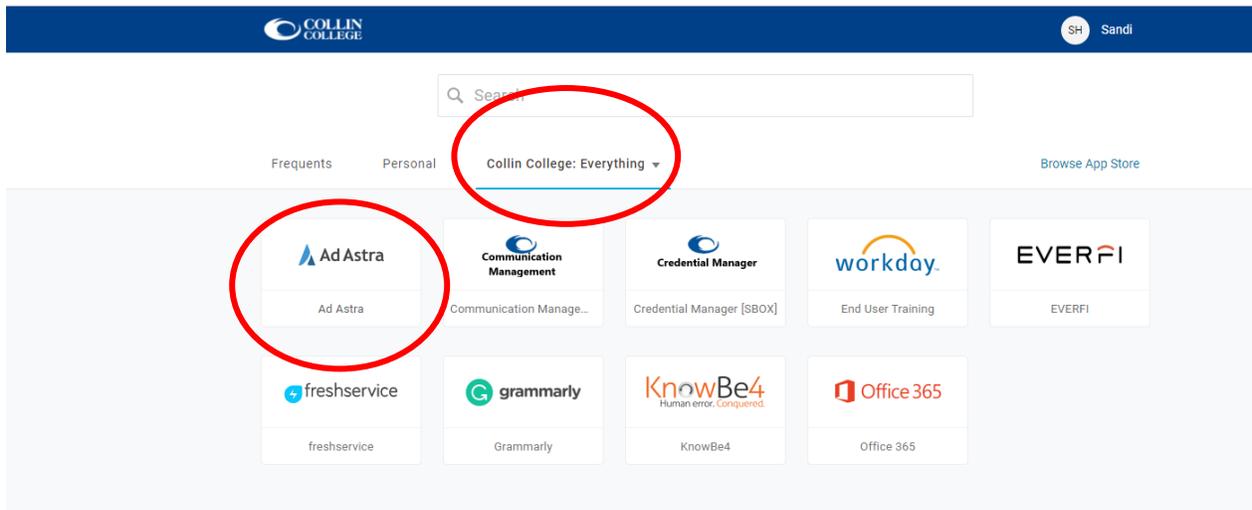


# Ad Astra Scheduler

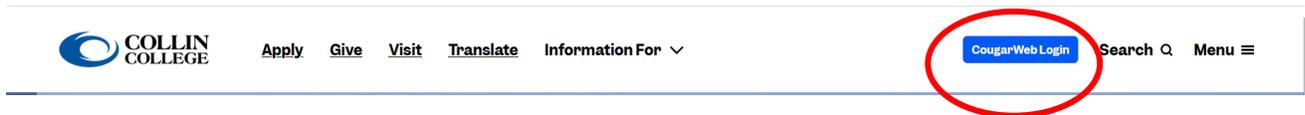
## Collin Ad Astra Login Instructions

There are two ways to log-in to Ad Astra. The best way is to type in your browser URL (Chrome browser is the best), [Collin.OneLogin.com](https://collin.onelogin.com). You will be prompted to enter your Collin username and password.

Click on the **“Collin College Everything”** tab, and then click on the Ad Astra tile. It will automatically send you to the Ad Astra application.



The second option is to login to CougarWeb.



If the **Ad Astra Event Scheduling** widget is not on the first page, click **Find New Widgets**, and type Ad Astra, and select **Add to Dashboard**.



On the **Ad Astra Event Scheduling** widget, click on the **Event Scheduling** tab.

**Event Scheduling**

On the first sentence, you can click on the **Ad Astra Event Scheduling application**, you will be prompted to enter your Collin username and password. This step will take you into the Ad Astra Event Schedule application.

## Ad Astra Scheduler

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The Collin [Ad Astra Event Scheduling application](#) plays a key role in academic scheduling and room requests. Customized request forms have been created for each campus to efficiently schedule all instructional spaces (classrooms/computer lab), small