

Student Activity Fee Advisory Committee

July 7, 2023 – Meeting Minutes

ZOOM MEETING

Members Present: Randee Sepeda (SAFAC Chair), Brian Allison (Faculty), Rajan Rijal (Staff), David Tercero (Staff – Alternate), Michele Culpepper (Faculty – Alternate), Travis Grasser (Faculty – Alternate), Marifrances Casey (Staff – Alternate), Jesus Palacios (Student Rep), Elijah Pinguel (Student Rep),

Members Absent: Sammi Woodyard (SAFAC Vice Chair), Brian White (Faculty), Shiva Davanloo (Faculty – Alternate), Beren (Joe) Davidson (Student Rep), Yonel Jose Perez Rodriguez (Student Rep)

Administrative Liaison / Coordinator: Michael Gregorash (Present)

Minutes Taken By: Michael Gregorash

Representatives were present from the following organizations:

Student Animators and Game Artists T-shirts, Physical Therapist Assistance Program, African Student Organization Banner, PRISM Student Organization Banner, Resubmission – SGA Annual Budget Hearing Clarification for Emergency Funds

I. Official Start of Meeting:

Randee Sepeda called the meeting to order at 1:30 PM.

II. Budget Review:

At the beginning of this meeting, the SAFAC budget balance is \$401,383.00

III. Approval of past minutes and additional notes:

The minutes were presented from the meeting on May 5, 2023.

Elijah Pinguel made a motion to approve the minutes. David Tercero seconded.

The minutes were approved as distributed.

IV. Funding Requests Presentations:

a. Student Animator and Game Artists T-Shirts

Funding in the amount of \$351.50 is requested to cover the costs of purchasing t-shirts for the Student Animator and Game Artists student organization. The shirts will be branded with the organization's logo. The organization is currently producing a short (moving from 1 meeting a week to 2 meetings a week), and they are just wanting the student members to see about having a way to connect to the organization.

b. Physical Therapist Assistant Program

Funding in the amount of \$3,614.45 is requested to cover the costs of funding food, tote bags and t-shirts for the inaugural Physical Therapist Assistant Program Orientation, taking place on the Frisco Campus on August 17, 2023. This is a brand new program, and our first co-hort program begins in August. The SAFAC funds are for food for those students attending. We will be presenting to those students about how much work will be taking place over the next two years. The event will take place over the majority of the day. We are also requesting funding for some tote bags as well as some t-shirts for the students.

c. African Student Organization Banner

Funding in the amount of \$240.00 is requested to cover the costs of 4 banners for the African Student Organization. These banners will be placed at each of the four main campuses (Frisco, McKinney, Plano and Wylie; however, as we have received word that the Frisco Campus will not be permitting banners, the request is being reduced down to three banners, with Student Engagement working with the quotes. The request amount will remain the same to ensure that the cost can be covered). This was actually a goal of the organization to have banners purchased, and we received an email from Student Engagement providing instructions on how to go about requesting funding for the purchase of banners. We have had some exponential growth (nearly 200 members) and we have had comments about not being as visible, so this will go a long way in achieving that.

d. PRISM Student Organization Banner

Funding in the amount of \$240.00 is requested to cover the costs of 4 banners for the PRISM Student Organization. These banners will be placed at each of the four main campuses (Frisco, McKinney, Plano and Wylie; however, as we have received word that the Frisco Campus will not be permitting banners, the request is being reduced down to three banners, with Student Engagement working with the quotes. The request amount will remain the same to ensure that the cost can be covered). We've never had banners before (we've only had bulletin boards, which has helped us to connect to students). One of the issues that we had had with the bulletin boards is with issues of vandalism (items being removed, burned, etc), and so the idea of the banners would help to provide an additional way to promote while removing the possibility of issues affecting them.

e. Follow up – Student Government Association Clarification for Emergency Funds for Annual Budget Hearing

Funding in the amount of \$10,000.00 is requested as a part of the previously approved Annual Budget Hearing Request of \$25,000.00 to cover the costs of purchasing food vouchers to serve students with food insecurities. As we were asked to provide a more well thought out plan regarding how the \$10,000.00 "Emergency Funds" would be put to use, we are going to be purchasing 1,000 food vouchers in amounts of \$10.00 per food voucher. The majority of the food vouchers will be distributed to the Deans of Student and Enrollment Services on the campuses where we have food

services available (Frisco, McKinney, Plano, Wylie and Technical). Those Deans will communicate with their staffs that they have these vouchers, so that if a student brings up the issue to one of the staff members, that staff member will go and collect a voucher from the Dean to pass along to the student. Each voucher will be numbered, and the Dean will enter in very basic information regarding each student to whom a voucher is given (kept on a TEAMS shareable Sharepoint spreadsheet). When a voucher is given out, that student will also receive a card that lists out additional resources that the student can also access. Student Engagement staff will also keep a small handful of the vouchers in their offices as well, to be able hand out in the same manner. Randee Sepeda (SAFAC Chair) will also have access to that Sharepoint spreadsheet, so that she can reconcile vouchers that have been expended.

V. Funding Requests Voting Results:

a. Student Animator and Game Artists T-Shirts

Funding in the amount of \$351.50 is requested to cover the costs of purchasing t-shirts for the Student Animator and Game Artists student organization.

David Tercero made the motion to fund the request for up to \$352.00. Michele Culpepper seconded the motion. Voting was unanimous to pass.

b. Physical Therapist Assistance Program

Funding in the amount of \$3,614.45 is requested to cover the costs of funding food, tote bags and t-shirts for the inaugural Physical Therapist Assistance Program Orientation, taking place on the Frisco Campus on August 17, 2023.

Elijah Pinguel made the motion to fund the request for up to \$3,615.00. Shiva Davanloo seconded the motion. Voting was unanimous to pass.

c. African Student Organization Banner

Funding in the amount of \$240.00 is requested to cover the costs of 4 banners for the African Student Organization banner.

David Tercero made the motion to fund the request for the banners for the African Student Organization for up to \$240.00. Jesus Palacios seconded the motion. Voting was unanimous to pass.

d. PRISM Student Organization Banner

Funding in the amount of \$240.00 is requested to cover the costs of 4 banners for the PRISM Student Organization banner.

David Tercero made the motion to fund the request for the banners for the PRISM Student Organization for up to \$240.00. Jesus Palacios seconded the motion. Voting was unanimous to pass.

e. **Follow up – Student Government Association Clarification for Emergency Funds for Annual Budget Hearing**

Funding in the amount of \$10,000.00 is requested as a part of the previously approved Annual Budget Hearing Request of \$25,000.00 to cover the costs of purchasing food vouchers to serve students with food insecurities.

Elijah Pinguel made the motion to fund the request for up to \$10,000.00. Rajan Rijal seconded the motion. Voting was unanimous to pass.

VI. Announcements:

Sammi Woodyard announced that the next SAFAC Meeting will be on Friday, June 2, 2023 via Zoom.

VII. Adjourn:

Jesus Palacios made the motion to adjourn the meeting at 2:31 p.m.