



Continuing Education

Radiology Training Application Packet

Student,

Thank you for your interest in our continuing education healthcare courses. Below you will find pre-admission information relevant to our Radiology Training. This application packet **must be completed** prior to registering for classes.

Please return completed application forms, and copies of your ID and Basic Life Support Card via e-mail to CEHealthcare@collin.edu. We are no longer accepting paper applications at this time. There are free apps to download (Genius Scan being one) that will let you scan and e-mail. You may also snap a photo of every page and e-mail to CEHealthcare@collin.edu.

Thanks again, and we look forward to working with you on your healthcare career goals!

Sincerely,

The CE Healthcare Team

Collin College offers a 120-hour radiology training course. This course provides the training needed to successfully register as a Non-Certified Technician (NCT) with the TX Medical Board and perform diagnostic x-rays in area healthcare environments.

NCT's perform radiologic duties for diagnostic purposes as directed by a physician and in compliance with state laws and regulations. Principle Responsibilities are to:

- Prepare patients for radiological procedures and take X-rays following established company procedures and protocols.
- Protect patients, yourself and staff from radiation exposure by practicing sound procedures which meet or exceed recommended industry standards.
- Produce quality diagnostic radiographs.
- Prepare reports and maintain records of services rendered.
- Maintain radiological film files and storage, pull X-Rays as required for referrals and/or copying.
- Keep logs for X-Rays sent out for referrals.
- Make minor adjustments to equipment.
- Ensure all equipment is in good working condition and in compliance with applicable laws and regulations.
- Assist with various aspects of diagnostic testing including obtaining and/or preparing specimens, labeling/recording, and communicating results.
- Communicate effectively with a diverse patient population.
- Respect patients' rights to privacy and confidentiality.

Upon successful completion of this course, students are eligible to register with the TX Medical Board as an NCT. Registration allows students to gain employment in hospitals, rehabilitation facilities, chiropractic offices, and clinics.

All students are required to complete the pre-admissions requirements prior to starting class. Any exceptions must be approved by the Program Director.

Radiology Training – Admission Criteria

1. Completed application
2. Ability to lift at least 25 pounds
3. State Issued Photo ID
4. Basic Life Support for Healthcare Providers / CPR Card
5. Medical Assistant Certification, proof of graduation from a medical assistant program, or proof of 6 months full-time patient care experience



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Date of application: _____

Name: _____ CWID: _____

Mailing address: _____

Home phone: _____ Cell phone: _____

E-mail address (Main method of contact, please print clearly): _____

- I have attached the required documentation for consideration.
- I have read and understand the rules and regulations of the college and the course and will abide by these as terms of my continuation in the training.
- The information I have given in this application is factual, and I understand that falsification of any required documentation will result in the denial of my application.
- I have read and understand the terms related, and release Collin College and its employees from any liability.
- I understand that this type of course/career has specific physical requirements as per the documentation provided to me.
- I understand that if I don't successfully complete and pass each requirement, my application could be declined or I could be immediately dismissed from the training.
- I understand that I must successfully complete competencies in the classroom portion of my training and maintain at least 90% classroom attendance to qualify for a certificate.
- I understand that enrollment in the Radiology Training is limited, and seats will be awarded in date order based on those students who complete and turn in all pre-admission requirements and application to the CE Advisor.
- I understand the TX Medical Board will perform a background check prior to placing my name on the NCT Registry. I will also be responsible for taking the Texas Medical Jurisprudence Exam at a cost of \$34 per attempt.
- I understand that as an NCT, I am prohibited from performing radiologic procedures which have been identified as dangerous or hazardous in accordance with Rule 194.17 of the Texas Administrative Code. A copy of this code has been made available to me through <http://www.collin.edu/ce/healthsciences/radiology.html>.

Signature

Date