

## Collin College - Continuing Education

### COURSE SYLLABUS

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| <b>COURSE INFORMATION</b> |
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**Course Number:** ESLP 9425

**Course Title:** Communication Improvement, Level 4

**Course Description:** Focus on comprehending challenging job-related material. Emphasis on industry-related vocabulary development and skills acquisition, including determining meaning from context, identifying word forms and variation in meaning.

**Suggested Course Prerequisite(s):** Communication Improvement, Level 3

**Course Resources:** Textbook; Passages 1, 3rd ed

**Student Learning Outcomes:**

1. Understand Standard American English grammar.
2. Understand should and ought to in the active/passive, infinitives and gerunds, using in order to and so that.
3. Understand defining and non-defining relative clauses, order of adjectives and connecting contrasting ideas.
4. Understand contrasts and exception, qualifiers, and conditional clauses.
5. Understand adverbs with the past and past perfect, present perfect vs past, and past vs past continuous tenses.
6. Understand noun clauses introduced by it and verbs, noun clauses containing relative clauses, and noun clauses as subjects and objects.
7. Understand adjectives of emotion + past time clauses, adjectives describing emotional reactions, positive and negative feelings.
8. Understand future perfect and future perfect continuous, gerunds as the objects of prepositions, and mixed conditionals.
9. Understand adding information and showing conclusions, the passive of present continuous.

**Certification Notes:** Not a certificate course.

**Next course recommendation:** Communication Improvement, Level 5

**Refund Policy:** Please refer to [www.collin.edu/ce/inforegistrar.html](http://www.collin.edu/ce/inforegistrar.html) for our refund policy. No refunds after the start time of the first class.

**Americans with Disabilities Act:** Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

**Course Sessions:** Listed are guidelines to indicate all topics that will be covered during your course. Do not plan your personal calendar based on these sessions. Your instructor will give you a calendar for your class that will indicate specific topics, assignments, and days.

**Lesson Plan – by week or session:**

**Session 1:** Introductions/Syllabus

**Session 2:** Unit 1 What kind of person are you?

**Session 3:** Unit 1 Every family is different.

**Session 4:** Unit 2 Life lessons

**Session 5:** Unit 2 I can't explain it!

**Session 6:** Unit 3 Popular destination

**Session 7:** Unit 3 My kind of town

**Session 8:** Review Units 1-3

**Session 9:** Unit 4 It's about time!

**Session 10:** Unit 4 Tossing and turning

**Session 11:** Unit 5 Making conversation

**Session 12:** Unit 5 It's personal.

**Session 13:** Unit 6 That's some story!

**Session 14:** Unit 6 Storytelling

**Session 15:** Review Units 4-6

**Session 16:** Unit 7 A weird, wired world

**Session 17:** Unit 7 Information overload

**Session 18:** Unit 8 Exploring creativity

**Session 19:** Unit 8 Ideas that work

**Session 20:** Unit 9 How typical are you?

**Session 21:** Unit 9 Problems and solutions

**Session 22:** Review of Units 7-9

**Session 23:** Unit 10 That really bugs me!

**Session 24:** Unit 10 Let's do something about it!

**Session 25:** Unit 11 How honest are you?

**Session 26:** Unit 11 Taking stock

**Session 27:** Unit 12 Culture shock

**Session 28:** Unit 12 Traveler or tourist?

**Session 29:** Review Units 10-12

**Session 30:** Review. Evaluation of instruction.

**Method of Evaluation:** Unless otherwise stated, course completion is evaluated on the basis of attendance. Students must be in attendance 90% of each course in a certificate series for successful completion and to earn a certificate as specified.