

## Collin College - Continuing Education COURSE SYLLABUS

<b>COURSE INFORMATION</b>
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**Course Number:**

**Course Title:** F r e n c h V I I

**Course Description:** This is a continuation of French VI

**Suggested Course Prerequisite(s):** French VI or French-speaking ability

**Course Resources:** T e x t b o o k

**Student Learning Outcomes:**

1. Focus is on vocabulary and grammar for use in business and industry-related settings.
2. Understand French business customs.
3. French business culture and etiquette.
4. Focus on oral proficiency for use in business and industry-related settings.

**Certification Notes:** Not a certificate course.

**Next course recommendation:**

**Refund Policy:** Please refer to [www.collin.edu/ce/inforegistrar.html](http://www.collin.edu/ce/inforegistrar.html) for our refund policy. No refunds after the start time of the first class.

**Americans with Disabilities Act:** Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

**Course Sessions:** Listed are guidelines to indicate all topics that will be covered during your course. Do not plan your personal calendar based on these sessions. Your instructor will give you a calendar for your class that will indicate specific topics, assignments, and days.

**Lesson Plan – by week or session:**

Session 1:	Introductions; Lesson 40
Session 2:	Lessons 40-41
Session 3:	Lesson 41
Session 4:	Lesson 41-42
Session 5:	Lesson 42
Session 6:	Lessons 42-43
Session 7:	Lesson 43
Session 8:	Lessons 43-44
Session 9:	Lesson 44
Session 10:	Lessons 44-45
Session 11:	Lesson 45
Session 12:	Lesson 45; Student evaluation of instructor and class

**Method of Evaluation:** Unless otherwise stated, course completion is evaluated on the basis of attendance. Students must be in attendance 90% of each course in a certificate series for successful completion and to earn a certificate as specified.