

Collin College - Continuing Education COURSE SYLLABUS

COURSE INFORMATION

Course Number: LOGI 7560

Course Title: Executing the Plans for Buy Items

Course Description: Focus on the execution of the detailed material plan for buy items into detailed schedules for the purchasing of what is needed, when it's needed and in what sequence. Monitor the actual execution of the materials plans. Differentiate the term and techniques to accomplish task in this area. This is not a purchasing class, but rather, details the information that planning provides purchasing.

Suggested Course Prerequisite(s): Purchasing and Receiving Raw and Purchased Components.

Course Resources: N/A

Student Learning Outcomes:

1. Execute a detailed material plan for buy items
2. Create detailed schedules for purchasing
3. Monitor the actual execution of material plans

Certification Notes: Part of certificate series.

Next course recommendation: N/A

Refund Policy: Please refer to www.collin.edu/ce/infoRegistrar.html for our refund policy. No refunds after the start time of the first class.

Americans with Disabilities Act: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

Course Sessions: Listed are guidelines to indicate all topics that will be covered during your course. Do not plan your personal calendar based on these sessions. Your instructor will give you a calendar for your class that will indicate specific topics, assignments, and days.

Lesson Plan – by week or session:

Session 1: Introductions and syllabus. Student Data Forms.

Material plans for buy items
Schedules
Sequence

Session 2: Execution of material and capacity plans

Method of Evaluation: Unless otherwise stated, course completion is evaluated on the basis of attendance. Students must be in attendance 90% of each course in a certificate series for successful completion and to earn a certificate as specified.