

Course Syllabus

Course Title: Medical Coding II

Course Number: MEDC 5470

Course Description: In-depth coverage of ICD-10 coding rubrics, conventions, principles and updates as they apply to accurate coding of complex cases. Principles of inpatient and outpatient coding are covered. In preparation for the nationally recognized American Academy of Professional Coders (AAPC) certification.

Hours: 48

Course Prerequisite(s): Medical Coding I

Student Learning Outcomes:

1. Analyze patient records and assign codes for advanced procedures.
2. Demonstrate proper sequencing of codes according to established guidelines and standards.
3. Utilize intermediate and advanced coding methods to solve complex case studies.
4. Gain knowledge ICD-9, medicine and Level II national codes
5. Display knowledge of coding practices through successful completion of coding scenarios and exams
6. Review guidelines for national coding exams.

Textbook(s): (Contact bookstore for current edition and cost)

1. Step by Step Medical Coding, by Carol Buck
2. ICD-10, CPT & HCPCS (Professional Edition coding manuals)

Withdrawal Policy: See the current *Career Skills Training* catalog for the tuition refund policy.

Collin College Academic Policies: See the current *Collin Student Handbook*.

Americans with Disabilities Act: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-G200 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

Meeting Location: Courtyard Center

Attendance Policy: Students must be in attendance for at least 90% in order to pass competencies.

Lesson Plan:

- Session 1: Course Overview. Review syllabus. Introduce AAPC website <http://www.aapc.com> (Richardson Chapter)
Chapter 3 – Outpatient Coding and Reporting Guidelines
- Session 2: **Chapter 4** – Using ICD-10-CM
Discuss ICD-10-CM relationship to CPT & HCPCS
- Session 3: Test over Chapters 3 & 4
Chapter 5 – Chapter-specific guidelines (ICD-10-CM Chapters 1-10)
- Session 4: Complete Chapter 5 - coding practice - *Incorporate CPT/HCPCS*
- Session 5: **Chapter 6** – Chapter-specific guidelines (ICD-10-CM Chapters 11-14)
- Session 6: **Chapter 7** – Chapter-specific guidelines (ICD 10-CM Chapters 15-21)
coding practice - *Incorporate CPT/HCPCS*
Review for test over Chapters 5, 6 and 7
- Session 7: Test over chapters 5, 6 and 7
Chapter 2-4
- Session 8: Complete **Chapters 2-4**
- Session 9: **Chapter 27** – Inpatient Coding.
- Session 10: Coding practice and review. Take home test. Review “non-coding” certification exam material
- Session 11: Comprehensive review of ICD-10 material for Certification Exam
- Session 12: Continue coding practice and review of ICD-9-CM - *Incorporate CPT/HCPCS*
- Session 13: Comprehensive Final Exam – 5hr 45min **IN CLASS** practice for National Exam
- Session 14: Discussion of Final Exam Results, Course Evaluations

Sessions listed are a guideline to indicate all topics that will be covered during your course. Do not plan your personal calendar based on these sessions. Your instructor will give you a calendar for your class that will indicate specific topics, labs, and days.

Method of Evaluation: Students must achieve a minimum of 75% final average and must be in attendance 90% of the class time in order to pass competencies.