

Collin College - Continuing Education COURSE SYLLABUS

COURSE INFORMATION

Course Number: PMGT 7160

Course Title: Project Management Certification Preparation

Course Description: This course is a refresher and will cover the fundamental concepts tested in the Project Management Institute (PMI) certification exam for the Project Manager Professional (PMP). You will get a review of the five project management processes: Initiation, Planning, Executing, Controlling and Closeout, as well as an overview of the nine knowledge areas of the Project Management Body of Knowledge (PMBOK)™. This course is for Project Managers kicking off their effort for the certification process, as well as a refresher for Project Managers familiar with the PMBOK and appearing for the exam. You will walk away with resource materials, references for further preparation and knowledge about the certification process, types of questions and test taking tips.

Suggested Course Prerequisite(s): N/A

Course Resources: Textbook

Student Learning Outcomes:

1. Practice the fundamental concepts tested in the Project Management Institute (PMI) certification exam for the Project Manager Professional (PMP).
2. Identify the five project management processes: Initiation, Planning, Executing, Controlling and Closeout as well as an overview of the nine knowledge areas of the Project Management Body of Knowledge (PMBOK)™

Certification Notes: n/a

Next course recommendation: n/a

Withdrawal Policy: See the current Collin Registration Guide for the last day to withdraw and tuition refund policy

Americans with Disabilities Act: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

Course Sessions: Listed are guidelines to indicate all topics that will be covered during your course. Do not plan your personal calendar based on these sessions. Your instructor will give you a calendar for your class that will indicate specific topics, assignments, and days.

Method of Evaluation: Unless otherwise stated, course completion is evaluated on the basis of attendance. Students must be in attendance 90% of each course in a certificate series for successful completion and to earn a certificate as specified.