Dual/Concurrent Credit Homeschool Registration Checklist

Please visit our website for more information on program procedures and restrictions
www.collin.edu/express/dualcredit/

- ☐ **Apply** at applytexas.org (*New Students*)
  - ☐ Double check you are applying for the correct term and that you fully submit your application.
  - ☐ Please allow 2-3 business days for your application to be processed.
  - ☐ Your CougarWeb login information will be emailed to your personal email once accepted. Be sure to check your spam folder.

- ☐ **Complete the Mandatory Campus Safety Training** (*New Students*)
  - ☐ Completed in CougarWeb on the Student Tab. If needed, please call 972.881.5902 for assistance.

- ☐ **Set up OneLogin**
  - ☐ Once you complete your Campus Safety Training, you will receive your OneLogin credentials giving you access to your Collin College email address.
  - ☐ *Tip: Set up OneLogin on a device that you will have access to at all times.*

- ☐ **TSI** (*New Students*)
  - ☐ Take the TSIA2 or provide proof of waiver/exemption
    - ☐ Minimum score requirements for the TSIA, waivers, and exemptions on page 2
  - ☐ Additional information and sign up instructions are available online at: www.collin.edu/studentresources/testing/availabletesting/tsi.html
  - ☐ Returning students with a partial TSI status will not see a TSI hold, but may need to provide scores if they are signing up for a course in the subject that they do not have scores for on file.

- ☐ **Bacterial Meningitis Vaccine** (*Students taking courses on a Collin Campus*)
  - ☐ Students taking courses on a Collin campus will need to provide a valid bacterial meningitis vaccine record or exemption at least 10 days prior to the start their course through Med+Proctor.
  - ☐ More information available online at www.collin.edu/meningitis

- ☐ **Clear any other holds on your account**
  - ☐ www.collin.edu/gettingstarted/register/hold_info_guide.html

- ☐ **Complete your HS permission form with your homeschool administrator**
  - ☐ Choose your courses
    - ☐ Review the online schedule and course descriptions for available courses
    - ☐ Reach out to a Special Admissions Coordinator or homeschool@collin.edu if you need advising
  - ☐ **Email completed form to homeschool@collin.edu**

- ☐ **Register**
  - ☐ **All registration will be done online through CougarWeb**
    - ☐ On the Home or Student tab and under "**Registration Tools**" go to "**Registration and Planning**"
    - ☐ Click on "**Add, Drop, or Withdraw**"
    - ☐ Select the registration term (**Credit** Wintermester/Spring 2023) and **continue**
      - ☐ *Dual/concurrent registration is always under "credit" terms not "cont. Ed" terms*
    - ☐ Use the "**Find Classes**" tab to **search** for your course (search by Subject and Course Number)
    - ☐ **Add to summary, and submit**

- ☐ **Payment**
  - ☐ You may pay online through Cougarweb or through the Cashier's Office
  - ☐ More information about payment methods, policies and installment plans is available online at www.collin.edu/bursar/paymentpoliciesandmethods.html
  - ☐ All payment must be completed by Collin's posted payment deadlines

Additional Information for Dual/Concurrent Registration

☐ **Texas Success Initiative (TSI)**

New TSIA2 Minimum Score Requirements—beginning January 11, 2021	
English Language Arts & Reading (ELAR)	**Math**
CRC **910—944** w/Diagnostic level **5-6** and **Essay 5-8** **OR** CRC **945—990** w/Essay **5-8**	CRC **910-950** w/Diagnostic level **6** **OR** CRC **950-990**

Old TSIA Minimum Score Requirements—Prior to January 11, 2021		
Reading	**Writing**	**Math**
351	Essay score of **5** or Essay score of **4** and **multiple choice of 340**	350

Exemption Scores (minimum scores listed):			
Test	**Combined/Composite Requirement**	**Exempts TSI Reading & Writing**	**Exempts TSI Math**
SAT (*after March 2016)*	N/A	Evidence Based Reading/Writing **480**	Math **530**
ACT	Composite **23**	English **19**	Math **19**

*All test scores must be received through official document (transcript) and need to be sent to Collin from the testing source. The Collin College **code for ACT is 4046 and SAT is 1951**. [www.actstudent.org (ACT) or www.collegeboard.org (SAT)]. Please note that it can often take 2-3 weeks to get scores from ACT or College Board.*

Temporary Waiver for Dual Credit students (minimum scores listed):			
Test	**Combined/Composite**	**Waives TSI Reading & Writing**	**Waives TSI Math**
PSAT/ NMSQT	N/A	Evidence-Based Reading & Writing: **460**	Math: **510**
ACT-Aspire	N/A	English: **435**	Math: **431**
STAAR	N/A	English II: **4000**	Algebra I: **4000** and min. final grade of **70** in Algebra 2

Waivers are only needed for the subject you want to take.
All test scores must be documented on an unofficial score report (PDF downloads from online test portals)

☐ **Get Ready to Start Classes!**

   ☐ **Order books/course materials**
      ☐ Click on "**My Class Schedule**" on **Student Quick Links** in CougarWeb for textbook information.

   ☐ **ACCESS/Disability Services**
      ☐ Accommodations do not transfer over from your High School classes.
      ☐ To receive accommodations in your Dual Credit classes, you must apply through the ACCESS Office, more information is available at www.collin.edu/studentresources/disabilityservices/index.html

   ☐ **Get your Collin ID made in any Student Engagement Office**