

R & R meeting minutes: Jan 30, 2025

1. In attendance:
 - a. Sofya Antonova
 - b. Lindsey Brown
 - c. Meena Beri
 - d. Patrick Larue
 - e. Kirk Ritzman
 - f. Steve Stallings
 - g. Dianne Stroman
 - h. Jenny Warren
2. Our proposal was approved by Admin. If a department wants a class cap lower than 30, they need to write the rationale by Feb 14.
 - a. It appears many Discipline Leads are unaware of this. Sofya will ask Rebecca Orr about why that might be and suggest another message be sent to them.
3. Fire Safety update from Abe: local government regulations are 2 square feet per student in a classroom. Abe says we are in compliance with all local fire codes (we have 2.5 - 3 currently). As far as the feds are concerned, it is the ADA accommodation. We upgrade to the latest ADA stipulations when we have sufficiently large renovations. If we are not making large-scale renovations, we are in compliance with them, keeping the current standards.
 - a. If you think your room(s) is too small for 30, or if 30 could fit but only without any wheelchairs or other support services, send Sofya a message with the room number so she can speak to the campus Provost about it.
4. Online teaching update: Sofya asked Rebeccas Orr about compensation for building online templates, per a question posed by Kirk at a previous R & R meeting. Rebeccas assured Sofya that faculty who build an online template for their own class will need to get it OAB approved. They will not be paid for building the template. However, faculty who build a template that was created for others to use will receive compensation. Kirk was told the exact opposite. Steve, Jenny, & Diana all had slightly different personal experiences, too. Sofya will talk to Rebecca again to try to get clarification on what the rule/SOP is.
5. Religious holidays for faculty: R & R has not worked on this yet; should we?
 - a. We agreed to bring it up to FC and if they are interested in working on it, we (R&R) will.
6. New business:
 - a. DL lead compensation? Rebecca reported that Abe said that this will be determined soon, maybe March. There is a committee already built to work on this with Abe.
 - b. Rank pay? Rumors were discussed. We will likely get more info during the Convocation presentation in February.
7. Next meeting: Feb 27, 20205 at 3:30 PM, on Zoom