

Faculty Council Committee Report

Month: May Year: 2024

COMMITTEE: Student Survey Of Instruction Task Force

SUBMITTED BY: El-Ashmawy, Amina

Last Meeting Date: (List date of last physical meeting or the dates of e-discussions)
Thursday, May 02, 2024

Active Members: (List all members who attended meeting/or contributed to work listed in this report in order of last name, i.e., John Adams, Mary Barr, Fred Cox, etc.)

Amina El-Ashmawy, Rebecca Burton, Nancy Davis, Catherine Duke, Karrie Newwby, Jenny Sideris, Andrea Szlachowski, Mary Weis, Melanie Yates

Summary of Discussions/Activities: (List the current items your committee is addressing, status update on those items, action items completed, any subcommittee work, person(s) responsible for each action item, etc.)

Recap:

1. The survey shall be called "Student Survey of Instruction" and NOT an evaluation.
2. The draft survey "introduction to students" and list of five constructs with corresponding nine items were sent out to faculty and administrators for feedback. By April 8, there were 89 faculty and 11 administrators that responded. Task force sifted through all the feedback obtained and worked on fine tuning the list of items for the survey.

Discussion at the May 2 meeting:

Finalized the six items (prompts) that will move forward.

Revised survey structure:

1. Introduction to Students
2. Each item will be followed with a ranked score then AN OPEN RESPONSE BOX to get more details from students on their ranking.
3. Last item will ask for additional comments followed by only an open response box

Next steps:

- Need to run the six items we finalized by IRO for feedback, tweak accordingly
- Discuss with IRO details of how the revised survey pilot will unfold in Fall 2024
- Send finalized survey to be piloted in fall 2024 to faculty and administrators
- Tweak survey based on Fall 2024 pilot results, second round of piloting in Spring 2025
- Full implementation of Revised Student Survey of Instruction in Fall 2025

Summary of Action Items: (List action items current underway)

1. Send the six items to IRO for their feedback--by May 10
2. Discuss with IRO details of how the revised survey pilot will unfold in 2024--beginning of Fall 2024
3. When available, share with faculty and administrators the finalized student survey that will be piloted in fall 2024

Date of Next Meeting: Monday, September 02, 2024

Confirmed? (Y/N): N