

Tips for completing a Foundation scholarship application

Drafted vs. Submitted – You may save your General Application by pressing “Save and Keep Editing” which places the application in a “Drafted” state. Applications can be accessed 24/7 and edited numerous times. Once you click “Finish and Submit”, your application has been submitted and no more changes can be made.

Grammar & Spelling count! – Use proper grammar and spelling. Misspelled words will count against you. Use Spell check and proof read numerous times! Ask someone else to look over your essays. We recommend asking the writing lab, a teacher or a mentor to review and critique your essays.

Community service – The Reviewers are looking for well-rounded individuals. Not completing this section could mean the difference between getting a scholarship or being passed over. If you have no activities we recommend joining a club or volunteering now then submit your application later. Clothing and food donations are not considered community service.

Cell phones - Do not fill out the application using your phone or tablet. Use a desktop or laptop that has WORD. Don't have a computer? Use the ones at the library. Do not use texting terms or emoji's.

No NAMES – Do not put your name, family members or teacher's names in the body of your essay. Foundation scholarship applications are sent to reviewers on an anonymous basis.

Use the Help screens - Be sure that you do not answer any box incorrectly or forget to fill in any boxes. Use and read the HELP screens. Still not sure...Save, ask and then submit.

Don't be humble - Make sure you give yourself credit where credit is due with the activities and accomplishments in your life. Don't feel as if any activity or special quality is too insignificant.

Quality matters - It's not about the QUANTITY of the things you've done; it's about the QUALITY of them, what you learned, and your potential to use those experiences in the future.

Deadline approaching – Don't miss the deadline. There are no exceptions and no excuses allowed.



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How to write a great essay

Be compelling – The selection committee members look for well-rounded students. Write a compelling essay that conveys your background, your experiences, your ambitions, and **your personality**. Make a lasting impression! **Leap off the page** with a powerful passion.

Make an outline - Organizing your thoughts will make the essay read easier and help you avoid putting in meaningless information.

Get feedback - Always have someone else read your essays to catch any errors and give you valuable feedback. Ask a teacher, coach, the writing lab, librarian, or mentor to review your essays. It is best to choose people who have already been to college and/or have received a scholarship. However, never ask someone to write your essays.

Setting yourself apart from the rest – Review committee members read hundreds of applications. Clearly state why you deserve to win the scholarship and what sets you apart from the others.

This is not a resume - Make sure that you show what you are truly passionate about. Don't make your essays read like a resume. Be yourself.

Answer all parts - Don't skip any part of a multiple portion question. Write at least 2-3 sentences for each question/part of the essay.

Proofread - read the final version multiple times. Wait a day or two then proofread it again.

Contact information

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