



Fitness for Duty/Return to Work Form

Medical authorization from treating physician is required for employees returning to work from leave of absence. This form must be returned to HR Benefits prior to or before returning to work.

Employee Section

Employee Name/Patient: (Last, First) _____

CWID: _____ Date of Illness/Injury: ____/____/____

Job Title: _____

Physician Section Please review the accompanying job description.

May resume work at full duty, **without** restrictions. Effective Date: ____/____/____

Normal shift, regular duties

May resume work **with** the following restrictions. Effective Date: ____/____/____

Expected duration of restrictions: _____

Full-Time **OR** Part-Time @ _____ # hours /per day or ____/per week

Sedentary work (sitting, occasional walking, standing, lifting less than 10 lbs.)

Light work (lifting less than 20 lbs.)

Medium work (lifting less than 50 lbs.)

Heavy work (lifting less than 100 lbs.)

Other – Please describe: _____

The employee has a return appointment on (date) ____/____/____ at (time) _____.

Physician Name (print)

Physician Signature

Date

Phone Number (include area code)

Street Address, City, State and Zip Code

Collin College, HR Benefits Department, Collin Higher Education Center
3452 Spur 399, Room 399, McKinney, TX 75069 - benefits@collin.edu - Office 972.599.3152 - Fax 972.599.3156