

ADMINISTRATIVE ORGANIZATION
COUNCILS AND FACULTY SENATES

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College District faculty, staff, students, and administrators serve the College District and participate in governance through membership and involvement in College District-recognized academic, governance, and strategic planning committees and task forces.

Statement of Shared Governance at Collin College

Shared governance in higher education refers to the structures and processes through which stakeholders have regular opportunities to include their voices in the discussion of important issues, policies, and major decisions. Shared governance at Collin College encourages the good-faith commitment and engaged participation of stakeholder groups in a structured approach to initiating and considering issues that further the college's mission and leads the college toward achieving strategic goals and master plan priorities. Such a model of governance requires the trust of all parties and can further build that trust through collaborative engagement.

Stakeholders include, but are not limited to, the college's Board of Trustees, faculty from a cross-section of disciplines, administrators, staff, and students. Differences in the influence of each voice in informing the decision-making process should be determined by the responsibility of the matter at hand. For example, faculty are primarily responsible for determining curriculum, while students have stronger influence with regard to student activity fees.

Collin College leadership acknowledges the importance of shared governance and recognizes the threshold conditions for high-functioning shared governance presented in the Association of Governing Boards Board of Directors' Statement on Shared Governance. The shared governance process will be reviewed periodically with the Board to ensure the effectiveness of the process and the engagement of stakeholder groups through the Academic, Governance, and Strategic Planning Council (AGS) or the appropriate council, committee, or task force.

Pursuant to state law, shared governance at Collin College will not be construed to diminish the authority of the governing Board of Trustees to make final decisions in the best interest of the institution, students, and taxpayers.

Statutory Establishment of Faculty Council

In accordance with state law, only the Board of Trustees may establish Faculty Council at Collin College. The establishment of Faculty Council will comply with the following statutory requirements:

1. Faculty Council will reflect adequate representation from various campuses or designated divisions throughout the College District.

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2. Each elected member of Faculty Council will be a Collin College faculty member.
3. The number of members serving on Faculty Council will not exceed sixty (60) and representation will be in compliance with this policy.

Faculty Council's role is advisory only and Faculty Council may not be delegated final decision-making authority on any matter. Faculty Council will represent the entire faculty of the College District and advise the District President and the administration regarding matters related to the general welfare of the College District.

Faculty Council may not issue any statement or publish a report using the College District's official seal, trademarks, or resources funded by the College District on any matter not directly related to Faculty Council's duties to advise the District President and the administration.

Representation and
Appointment to
Faculty Council

The District President or designee will appoint the president, vice president, and secretary of Faculty Council.

The appointed Faculty Council president will preside over Faculty Council meetings and will represent Faculty Council in official communications with the District President or the administration.

The District President or designee will also appoint members of Faculty Council in accordance with this policy. Faculty Council will hold elections each April. Elections will allow for half of the elected members of Faculty Council to serve staggered two-year terms. Faculty Council elections will result in representation consisting of at least two members from various campuses or designated divisions throughout the College District. For each position elected to Faculty Council by campuses or designated divisions, the District President will appoint at least one faculty member by campus or designated division.

For those members of Faculty Council serving or elected in the spring semester of 2025, the District President may continue the current positions held and ratify the elected positions and may include additional appointees, if needed, to ensure adequate representation for the upcoming 2025-2026 academic year.

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Faculty Council Service	Service on Faculty Council is an additional duty of the faculty member's employment at the College District. Members of Faculty Council are not entitled to compensation or reimbursement of expenses for their role as officers or members of Faculty Council, unless the expense is on behalf of and approved by District President or designee.
Faculty Council Term Limits	A member of Faculty Council who is appointed by the District President or designee may serve up to six consecutive one-year terms. A member of Faculty Council who is appointed by the District President or designee may only be re-appointed after the second anniversary of the last day of the member's most recent term on Faculty Council. A member of Faculty Council who is elected serves a two-year term, staggered in a manner that allows approximately one-half of the elected members of Faculty Council to be elected each year. A member of Faculty Council who is elected may only be re-elected after the second anniversary of the last day of the member's most recent term on Faculty Council.
Removal from Faculty Council	Any member of Faculty Council may be immediately removed from Faculty Council for failing to conduct the member's responsibilities in accordance with Board policy or within Faculty Council's parameters, failing to attend meetings, or engaging in other misconduct. Any member of Faculty Council member may be removed on the recommendation of both the corresponding campus provost and the senior vice president of campus operations and only upon final approval by the District President.
Faculty Council Meetings, Agendas, and Broadcast of Meetings	In the Faculty Council Procedures Manual, Faculty Council will adopt rules for establishing a quorum for its meetings. Faculty Council will conduct all of its meetings, at which a quorum, is present in a manner that is open to the public and in accordance with procedures in the Faculty Council Procedures Manual that are prescribed by or approved by the District President or designee.

No later than the seventh College District business day before a Faculty Council meeting, the following items will be posted on the College District's website:

1. An agenda for the Faculty Council meeting with sufficient detail to indicate discussion items or action items on which a vote may take place; and
2. Any curriculum proposals reviewed by Faculty Council that will be discussed or voted on at the Faculty Council meeting.

If Faculty Council calls a meeting related to a vote of no confidence regarding the College District or an administrator of the College District, the names of each Faculty Council member in attendance at that Faculty Council meeting must be recorded in the minutes of the meeting.

If Faculty Council calls a meeting related to policies related to curriculum or academic standards, the names of each Faculty Council member in attendance at that Faculty Council meeting must be recorded in the minutes of the meeting.

Faculty Council open meetings where more than fifty percent (50%) of members of Faculty Council are in attendance will be broadcast over the internet via live video and audio. The broadcasts of Faculty Council meetings over the internet will be through the College District's website.

**Freedom of
Association**

This policy may not be construed to limit a faculty member from exercising the faculty member's right to freedom of association protected by the United States Constitution or the Texas Constitution.