



2016 - 2017  
12-MONTH  
FACULTY WORK DATES

The 2016 - 2017 schedule of teaching faculty work dates is shown below. Please make a note of these dates for your personal calendar, and if you have questions, please call the Human Resources Office at ext. 3783. This is a flexible schedule of work dates. However, if your schedule varies from this, written approval from the appropriate dean must be forwarded to the Human Resources Office at the Collin Higher Education Center to document your personnel file. Your full-time contract salary will be divided into twelve (12) equal installments, September 2016 through August 2017.

<i>August 9 (NEW FACULTY ONLY)</i> .....	<i>1 day*</i>
August 10-31 .....	16 days
September 1-2, 6-30 .....	21 days
October 3-31 .....	21 days
November 1-22, 28-30 .....	19 days
December 1-9 .....	7 days
January 4-13, 17-31 .....	19 days
February 1-28.....	20 days
March 1-3, 13-31 .....	18 days
April 3-13, 17-28.....	19 days
May 1-12, 18-30 .....	19 days
June 1-30 .....	22 days
July 3, 5-31.....	20 days
August 1-4.....	4 days
 TOTAL CONTRACT DAYS .....	 225 days
 <i>*TOTAL CONTRACT DAYS (NEW FACULTY ONLY)</i> .....	 <i>226 days</i>