



2018 - 2019  
12-MONTH  
FACULTY WORK DATES

The 2018 - 2019 schedule of teaching faculty work dates is shown below. Please make a note of these dates for your personal calendar, and if you have questions, please call the Human Resources Office at ext. 3783. This is a flexible schedule of work dates. However, if your schedule varies from this, written approval from the appropriate dean must be forwarded to the Human Resources Office at the Collin Higher Education Center to document your personnel file. Your full-time contract salary will be divided into twelve (12) equal installments, September 2018 through August 2019.

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|--|-----------------|
| <i>August 14 (NEW FACULTY ONLY)</i> .....            | <i>1 day*</i>   |
| August 15-31 .....                                   | 13 days         |
| September 4-28 .....                                 | 19 days         |
| October 1-31 .....                                   | 23 days         |
| November 1-20, 26-30 .....                           | 19 days         |
| December 3-14 .....                                  | 10 days         |
| January 9-18, 22-31 .....                            | 16 days         |
| February 1-28.....                                   | 20 days         |
| March 1-8, 18-29.....                                | 16 days         |
| April 1-18, 22-30.....                               | 21 days         |
| May 1-24, 28-31 .....                                | 22 days         |
| June 3-28 .....                                      | 20 days         |
| July 1-3, 5-31 .....                                 | 22 days         |
| August 1-6.....                                      | 4 days          |
| <br>TOTAL CONTRACT DAYS .....                        | <br>225 days    |
| <i>*TOTAL CONTRACT DAYS (NEW FACULTY ONLY) .....</i> | <i>226 days</i> |