



2018 - 2019
9-MONTH
FACULTY WORK DATES

The 2018 - 2019 schedule of teaching faculty work dates is shown below. Please make a note of these dates for your personal calendar, and if you have questions, please call Human Resources Office at ext. 3783. This is a flexible schedule of work dates. However, if your schedule varies from this, written approval from the appropriate dean must be forwarded to the Human Resources Office at the Collin Higher Education Center to document your personnel file. Depending on how you completed the [Faculty Payroll Election Form](#), your full-time annual salary will be divided into 9 or 12 equal installments paid on a monthly basis starting September, 2018.

<i>August 14 (NEW FACULTY ONLY)</i>	<i>1 day*</i>
August 15-31	13 days
September 4-28	19 days
October 1-31	23 days
November 1-20, 26-30	19 days
December 3-14	10 days
January 9-18, 22-31	16 days
February 1-28.....	20 days
March 1-8, 18-29.....	16 days
April 1-18, 22-30.....	21 days
May 1-17	13 days
TOTAL CONTRACT DAYS	170 days
<i>*TOTAL CONTRACT DAYS (NEW FACULTY ONLY)</i>	<i>171 days</i>