

Note: The Sabbatical Committee considers the information in this section to be critical in the evaluation of your application.

Sabbatical Leave Plan Requirements

- A. State concisely the research or development plan, including:
 - specific objectives and methods of procedure,
 - the rationale and significance, and
 - the relationship (if any) to previous or related work in progress here or elsewhere.
- B. Include a summary timetable for accomplishing the project.
- C. An appropriate (abbreviated) bibliography, which demonstrates your knowledge of the current literature related to this project, must also be included. Limit the narrative (excluding bibliography) to not more than two single-spaced pages. *If more voluminous materials are to be included, please assemble this in an appendix.*
- D. List resources (possible grant subsidies, agreements, organizations, individuals or other resources, etc.), which you anticipate utilizing in this sabbatical project.
- E. In addition to the original, ten (10) copies of all materials should be provided.