



## CAMPUS SECURITY AUTHORITY (CSA) CRIME REPORTING FORM

**Date:** \_\_\_\_\_ **CSA:** \_\_\_\_\_

**Crime Reported by:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Classification** (see definitions below): \_\_\_\_\_

**Date incident occurred:** \_\_\_\_\_

**Location of Incident:** \_\_\_\_\_

(Building name or address)

**Brief description of incident:** \_\_\_\_\_

---

**Check the appropriate answer to the following questions:**

Did the crime occur in a building or on the street? Building \_\_\_\_\_ Street \_\_\_\_\_

Did the crime occur on school owned, controlled or leased property? Yes \_\_\_\_\_ No \_\_\_\_\_

Did the crime occur at a college sponsored activity or event? Yes \_\_\_\_\_ No \_\_\_\_\_

---

**Murder/Non-Negligent Manslaughter:** the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

**Negligent Manslaughter:** the killing of another person through gross negligence.

**Robbery:** the taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/ or by putting the victim of fear.

**Aggravated Assault:** an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime successfully completed.

**Burglary:** The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned, including joy riding.

**Arson:** The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

**Weapon Law Violation:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as; manufacture, sale, or possession of deadly weapons, concealed or openly furnishing deadly weapons to minors, aliens possessing deadly and all attempts to commit any of the aforementioned.

**Drug Abuse Violation:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include; opium or cocaine and their derivatives (morphine, heroin, codeine), marijuana, synthetic narcotics (Demerol, methadone) and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned (Drunkness and driving under the influence are not included in this definition)

We are also required to report statistics for bias-related (hate) crimes by the type of bias as defined below for the previous listed crimes and the following listed.

A bias-related (hate) crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. For example, a subject assaults a victim, which is a crime; the facts of the case indicate that the offender was motivated to commit the offense because of his bias against the victim's race, sexual orientation, etc. the assault is then also classified as a hate crime.

**Larceny/Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

If a bias-related (hate) crime was reported to you, please fill out the top section of Page 1 and then complete the following information about the type of bias involved in the crime.

---

**Type of Crime** (List classification as defined above): \_\_\_\_\_

**Type of Bias** (Check one):

Race ☐

Religion ☐

Sexual Orientation ☐

Gender ☐

Disability ☐

Ethnicity/National Origin ☐

**Please forward this completed form to:**

**Captain Randy Hogan**  
Collin College Police  
Spring Creek Campus  
[rhogan@collin.edu](mailto:rhogan@collin.edu)