

## Notice of Right to Appeal the Disciplinary Appeals Committee's (DAC's) Decision

Pursuant to Collin College policy, the Disciplinary Appeals Committee's (DAC's) decision may be appealed to the vice president of student and enrollment services or designee. If you choose to appeal the DAC's decision, you must submit the completed *Disciplinary Appeal Request Form* below to the Dean of Students Office in person or via email to [dos@collin.edu](mailto:dos@collin.edu) no later than **4:30 p.m. on DAY OF THE WEEK, MONTH DATE, YEAR**. Upon receipt of your completed *Disciplinary Appeal Request Form*, the assistant to the vice president of student and enrollment services will contact you to coordinate the appeal. The procedures for appealing are located in the *Student Code of Conduct* section of the current student handbook.

### Disciplinary Appeal Request Form

First and Last Names:

CWID:

Phone Number:

Collin Email Address:

Personal Email Address:

Preferred Campus Location for Appeal:

Preferred Days and Times for Appeal:

**Provide your written statement of appeal, including the reason(s) you disagree with the DAC's decision, below. You may attach additional pages and/or documentation, if needed.**

By signing below, I hereby affirm that I am requesting an appeal with the vice president of student and enrollment services or designee, and the information provided above is true and correct to the best of my knowledge.

**Student's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_