



**Student Travel Training Liability Waiver and Acknowledgment Form**  
**For Collin College-Sponsored Trips**  
**Continuing Education (CE) Participants Over the Age of 18 Years**

All students and responsible parties\* traveling on a Collin College-sponsored trip **must** complete mandatory Student Travel Training provided by the District Dean of Students Office **only one (1) time during the current academic calendar year (i.e., beginning of Fall semester through end of Summer III term).** Upon completion of mandatory Student Travel Training, every student and responsible party must complete and submit this form to the District Dean of Students Office. **Students and responsible parties who have not completed mandatory Student Travel Training prior to the departure date will not be permitted to travel.**

A copy of every participant's *Student Travel Training Liability Waiver and Acknowledgment Form* must be on file with the District Dean of Students Office **prior to departure.** Once you have completed this form, return it to the District Dean of Students Office through email to [dos@collin.edu](mailto:dos@collin.edu).

\*Note: Every athletic coach, co-curricular advisor, extracurricular advisor, faculty member, instructor, staff member, student organization advisor, travel advisor, or travel advisor of record overseeing approved student travel will be identified as the "responsible party."

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**Participant's Information**

First Name:

Middle Initial:

Last Name:

CE Student Number:

Date of Birth:

Collin College Email Address:

Phone Number:

Role:

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Continuing Education (CE) Student

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**Emergency Contact's Information**

Emergency Contact's First Name:

Emergency Contact's Last Name:

Emergency Contact's Relationship to Participant (e.g., Parent, Friend):

Emergency Contact's Phone Number:

### Release of Liability and Student Travel Training Acknowledgment

The undersigned, being over the age of 18 years, hereby acknowledges there are certain risks associated with participating in events and/or activities on and off campus. In consideration of Collin County Community College District (Collin College) allowing me to participate in collegiate events and/or activities, I hereby assume all risks associated with any event and/or activity and with the travel related thereto. I assume full and complete responsibility for any self-injurious behavior, injury, or accident which may occur to me or the vehicle in which I am driving or riding in connection with the event and/or activity. I also agree and authorize Collin College employees and/or agents to take any and all action they deem necessary to stop any physical injurious behavior I may inflict upon myself or others. I release Collin College of any and all liability related to their intervention in stopping such injurious behavior. I also agree that although I am giving Collin College the right to intervene in these situations, they are in no way under a duty to intervene. I understand that the [Family Educational Rights and Privacy Act of 1974 \(FERPA\)](#) allows for the disclosure of information from a student's educational records without the student's consent to appropriate parties in a health or safety emergency. I knowingly and intentionally hereby release and waive any and all claims, of whatsoever kind or nature, that I may have against Collin College, its Board of Trustees, employees, agents, and representatives, resulting in whole or in part, from participation in the event and/or activity. This release and waiver shall be binding on my heirs, administrators, and assigns.

I also agree that during the time I am involved with the above event and/or activity, I am bound by all rules, regulations, policies, procedures, and guidelines governing me and my conduct as set forth by the Collin College department or registered student organization, in the [Student Code of Conduct](#) (found in the current Collin College student handbook), and in the current Collin College [Student Organization Procedures Manual \(SOPM\)](#).

By submitting this form, I acknowledge I have completed mandatory Student Travel Training as required of all students and responsible parties participating in Collin College-sponsored trips. I understand and agree to comply with all applicable Collin College policies, student travel procedures, and the [Student Code of Conduct](#).

Participant's Signature:

Date: