

Chapter 17: Appealing the Disciplinary Appeals Committee's (DAC's) Decision

To view the Board policies associated with this chapter, go to <https://pol.tasb.org/PolicyOnline/PolicyDetails?key=304&code=FMA>.

Appeal to the Designated Leadership Team Member

A student may, within 10 College District business days of receiving notice of the Disciplinary Appeals Committee's (DAC's) decision, petition in writing the designated Leadership Team member to review the decision. To initiate the appeal to the designated Leadership Team member, the student must submit the *Disciplinary Appeal Request Form* contained in the DAC's decision documents on or before the tenth College District business day following the DAC's decision. The student's petition will state with particularity why the DAC's decision is believed to be incorrect.

After receiving notice of the appeal, the DAC chairperson or associate chairperson will forward all evidence considered during the appeal hearing, the audio recording of the appeal hearing, and the digest of the appeal hearing, if applicable, to the designated Leadership Team member.

The designated Leadership Team member will hold a conference within 10 College District business days after the appeal notice is filed, unless there are unforeseeable circumstances beyond Collin College's control. At the conference, the student may provide information concerning any documents or information relied on by the DAC. The designated Leadership Team member may set reasonable scope and time limits for the conference. The conference will be audio recorded.

The designated Leadership Team member will provide the student a written response, stating the basis of the decision, within 10 College District business days following the conference. In reaching a decision, the designated Leadership Team member may consider the evidence included in the student's petition, provided during the conference, and forwarded by the DAC chairperson or associate chairperson.

The designated Leadership Team member may act to affirm, modify, remand, or reverse the decision of the DAC. The designated Leadership Team member's decision is final and non-appealable, except when expulsion is recommended by the district dean of students or designee and/or the DAC and affirmed by the designated Leadership Team member.

Failure to Appear for the Designated Leadership Team Member Conference

The designated Leadership Team member may impose an appropriate disciplinary penalty or penalties upon a student who fails without good cause to appear for the conference. For purposes of assessing an appropriate disciplinary penalty or penalties, the designated Leadership Team member may consider the evidence included in the student's petition and forwarded by the DAC chairperson or associate chairperson.

After the Appeal

The designated Leadership Team member or designee will notify the student in writing within 10 College District business days of the appeal of the decision and the disciplinary penalty or penalties imposed, if any. The notice will include procedures for accepting the designated Leadership Team member's decision or appealing to the College District President or designee solely in those cases where expulsion is recommended and affirmed.