

Medically Related Absences

The attendance accommodation is most frequently granted for a student who has a documented chronic health problem which occasionally causes him/her to be absent from class.

The ACCESS Office is committed to collaboration between the student and faculty. ACCESS staff are here to assist in defining reasonable parameters for this accommodation in order to establish a plan in advance. This will ensure that both the integrity of the course and any accommodations needs are met.

Faculty set their own attendance policies; this accommodation is simply a request for some flexibility in the policy. The amount of flexibility will depend on the nature of the class and whether class participation is a factor in the final grade.

Students who are eligible for this accommodation are responsible for completing all coursework.

NOTE: A student with excessive absences in a class should consult with the instructor about dropping/withdrawing the course or receiving an incomplete grade when appropriate.

You will receive an email with an agreement form that is to be completed in discussion with the student. ACCESS Office staff are available to consult with instructors and students about how to establish parameters and how to implement the accommodation.

When needed, Collin College provides a committee review process to determine whether an accommodation of attendance might be a fundamental alteration or might alter an essential feature or requirement of your individual course. Please contact the ACCESS Office for information about this process.