

HOW TO DROP/WITHDRAWAL

1. Go to www.collin.edu and click on CougarWeb (located at top right side). Login with your username and password

2. Go to “Registration and Planning (Add, Drop, &Withdraw)” from the “Registration and Tools” section of the page

Registration Tools

- [My Profile](#)
- [Registration and Planning \(Add, Drop & Withdraw\)](#)**
- [Course Catalog & Descriptions](#)
- [Look Up Classes](#)
- [Quick Course Finder](#)

3. Click “Register for Classes”

Register for Classes
Search and register for your classes. You can also view and manage your schedule.

4. Select term (credit fall/spring/summer courses)

Credit Wintermester&Spring2021

Continue

5. In the Summary area, under the Action drop-down, choose “Drop [xxx]” or the Withdraw option of your choice

Summary						Tuition and Fees
Title	Details	Hou	CRN	Schedule	Status	Action
Elementary Statisti...	MATH 134...	3	12154	Lectur...	Registered	Withdraw-Personal ...
Installation, Storaq...	ITMT 1372,...	3	13925	Lectur...	Registered	None
Learning Framework	PSYC 130...	3	12701	Lecture	Registered	None

6. Click the  button, and your courses should now show a status of “deleted” or

Withdrawn

Summary						Tuition and Fees
Title	Details	Hou	CRN	Schedule	Status	Action
Differential Equations	MATH 232...	3	15773	Lectur...	Registered	None
Engineering Mecha...	ENGR 230...	3	10719	Lecture	Withdrawn	None