

Steps to Find Courses:

Once you're on Workday, type **Find Course Sections**.



The screenshot shows a Workday search interface. At the top, there are tabs: 'Top Results', 'Student (0)', 'People (0)', 'Tasks and Reports (5)', and 'All Categories'. Below the tabs, the 'Tasks and Reports' section is expanded, showing a list of reports. The first report, 'Find Course Sections', is highlighted with a red rectangular box. Below it are other reports: 'Find Course Sections with Preliminary Status', 'Find Course Section Clusters', 'Find Course Section Definitions', and 'Find Non-Term Course Section Definitions'. At the bottom of the list, there is a link 'Can't find what you are looking for?' and a button 'View Search Tips'.

- In the prompt window, please include the following information:
 - **Institution:** Collin College
 - **Start Date within:** Semester or Term Dates
 - **Academic Level:** Undergraduate
 - **Campus Locations:** Campus ex: Wylie

* Indicates this field is required.

The screenshot shows a 'Find Course Sections' prompt window. It has a title bar with a close button (X). The window contains four required fields, each marked with a red asterisk (*):

- Institution:** A dropdown menu with 'Collin College' selected.
- Start Date within:** A date range selector showing '2025 Spring Semester(01/21/2025-05/18/2025)'.
- Academic Level:** A dropdown menu with 'Undergraduate' selected.
- Campus Locations:** An empty text input field.

At the bottom of the window, there are two buttons: 'OK' and 'Cancel'.

- Click **OK**.

- Type your course information (e.g., ENGL 1301) into the search box.
 - Once the course sections appear, apply a filter to ensure you are viewing the correct term or period. You may also add additional filters as needed for your convenience.

Institution **Collin College** Academic Level **Undergraduate**

Start Date within **2025 Spring Semester(01/21/2025-05/18/2025)**

Q **engl 1301**

> Saved Searches

Current Search

Save Clear All

> Subject

> Section Status

> Campus Locations

> Locations

> Course Definition

> Course Tags

123 Results

ENGL 1301-000 - Composition I
Composition I | Open | Sarah Fish
Section Details **Technical D209 | Monday | 10:45 AM - 12:00 PM**

ENGL 1301-001 - Composition I
Composition I | Open | Amanda Oswalt
Section Details **Frisco H123 | Tuesday & Thursday | 10:00 AM - 11:20 AM**

ENGL 1301-002 - Composition I
Composition I | Open | Amanda Oswalt
Section Details (empty)

ENGL 1301-003 - Composition I
Composition I | Open | Diana Gingo
Section Details (empty)

Academic Periods

- ☐ 2025 Spring Semester (01/2... (103)
- ☐ 2025 Spring Eight-week Bloc... (11)
- ☐ 2025 Spring Twelve-week (0... (7)
- ☐ 2025 Spring Eight-week Bloc... (2)

Flexible Dates

- You can right-click the course section's hyperlink to review the section in further detail, including whether there are any prerequisites.

123 Results

ENGL 1301-000 - Composition I
Composition I | Open | Sarah Fish
Section Details **Technical D209 | Monday | 10:45 AM - 12:00 PM**

ENGL 1301-001 - Composition I
Composition I | Open | Amanda Oswalt
Section Details **Frisco H123 | Tuesday & Thursday | 10:00 AM - 11:20 AM**

See in New Tab
Copy URL
Copy Text
View Printable Version
Export to Excel

New Course Section ENGL 1301-000 - Composition I

Course	ENGL 1301 - Composition I	Instructional Formats	Laboratory Lecture
Academic Period	2025 Spring Semester	Course Tags	Communication (210) Component Area Option (290) Session Time : Morning TSI : ELAR
Status	Open	Delivery Mode	Hybrid
Start/End Date	01/21/2025 - 05/18/2025	Enrolled/Capacity	0/20
Grading Basis	Audit Dual Credit Graded	Available Unreserved Seats	0
Units	3 Semester Units	Available Reserved Seats	20
Description	Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, engagement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required. Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent. 3 credit hours. (A)	Meeting Patterns	Technical D209 Monday 10:45 AM - 12:00 PM
Eligibility	Meet TSI college-readiness standard for Reading and Writing	Campus	Technical Campus

Primary Instructor

Sarah Fish

Notes This section will be delivered in a hybrid format, which includes a mix of regularly scheduled face-to-face meetings may include test proctoring with student authentication, a desktop or lap top computer (not a mobile device).

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